NOTIFICATION OF SELECTION FOR INTERVIEW
INDEFINITE QUANTITY CONTRACT

AGENCY: The Citadel

INDEFINITE QUANTITY CONTRACT PROJECT NAME: Mechanical & Electrical Engineering Professional Services

INDEFINITE QUANTITY CONTRACT PROJECT NUMBER: H09-P003-ML

TO ALL FIRMS RESPONDING TO THE INVITATION FOR INDEFINITE QUANTITY CONTRACT IN CONNECTION WITH THE ABOVE NAMED PROJECT:

Having reviewed the resumes submitted in response to the Invitation for Indefinite Quantity Contract for the above-named Project, and having evaluated those responses and other information available in accordance with the requirements of SC Code § 11-35-3220, the Agency Selection Committee has determined that the firms listed below are deemed the most qualified to provide the required services. The below-listed firms are selected for interview:

NAME OF A/E: Constantine Engineering Associates, LLC

NAME OF A/E: DWG Inc.

NAME OF A/E: Newcomb & Boyd

NAME OF A/E: RMF Engineering, Inc.

NAME OF A/E: T. Y. Lin International

NAME OF A/E: Wiley/Wilson

NAME OF A/E:

AGENCY CERTIFICATION

I certify that the above-named firms have submitted all of the information required in the Invitation for Indefinite Quantity Contract; that the Agency Selection Committee conducted this selection in accordance with the requirements of the SC Consolidated Procurement Code and Regulations and the Manual for Planning and Execution of State Permanent Improvements and that the Committee selected the above-named firms for interview and priority ranking.

BY: [Signature of Selection Committee Chair]  DATE: 2-25-2020

PRINT NAME: Kathleen M. Dille, Architect

TITLE: Director of Construction Management

INSTRUCTIONS TO THE AGENCY:
1. Submit a copy of the completed SE-612 to the OSE Project Manager.
2. Send a copy of the completed SE-612 to all firms who responded to the Invitation.
3. Retain the original in the Agency’s procurement file.
SE-610

INVITATION FOR INDEFINITE QUANTITY CONTRACT

AGENCY/OWNER: The Citadel

PROJECT NAME: IDQ - Mechanical & Electrical Engineering Professional Services

PROJECT NUMBER: H09-P003-ML

PROJECT LOCATION: The Citadel, 171 Moultrie Street, Charleston, SC 29409

DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: Provide mechanical & electrical engineering professional services on an 'as-needed' basis during the term of the contract. Provide basic services including mechanical, electrical, plumbing and fire protection design.

RESUMED DEADLINE DATE: 2/18/2020 TIME: 4:00 PM NUMBER OF COPIES: 3

ANTICIPATED PROJECT DELIVERY METHOD: Design-Bid-Build ☐ N/A ☒

AGENCY PROJECT COORDINATOR: Kathleen M. Dille, Architect, Director of Construction Management

EMAIL: kdille@citadel.edu TELEPHONE: 843-953-7063

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above.

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY: FedEx and UPS

Attn: Kathleen M. Dille, Architect

The Citadel, 520 Wilson Avenue
Charleston, SC 29409

MAIL SERVICE: USPS

Attn: Kathleen M. Dille, Architect

The Citadel, 171 Moultrie Street
Charleston, SC 29409

CONTRACT INFORMATION:

1. The Contract period of the awarded Indefinite Quantity Contract (IDQ): 2 years
2. Maximum expenditures over the period of the awarded IDQ: $500,000
3. Maximum single Delivery Order expenditure that will be allowed under the awarded IDQ: $200,000
4. Maximum number of IDQ's Agency may award under this solicitation: 3 (Three)

- INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:
  1. A Current STANDARD FEDERAL FORM 330;
  2. The Name and Contact Information, including Email, of a Primary Contact;
  3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and

- PUBLIC NOTICES: All notices (Notice of Meetings; Notification of Selection for Interviews-IDQ; and Notification of Selection for Contract Negotiation-IDQ) shall be posted at the following location: Facilities & Engineering Project Information website www.citadel.edu/ofc/projects_and_facilities & Engineering Bldg., Lobby Bulletin Board

- LICENSURE: To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.

- To submit confidential information, see https://procurement.sc.gov/construction/ose-confidential.

- In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.

- All written communications with parties submitting information will be via email.

- Agency will accept submittals via email above: YES ☐ NO ☒

- Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: protest-ose@mmo.sc.gov

APPROVED BY: [Signature] (OSE Project Manager)

DATE: 1/28/20

INSTRUCTIONS TO THE AGENCY:

1. Submit the completed SE-610 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.