1. To access your Degree Works evaluation, begin by logging into Lesesne Gateway.

2. Under the main navigation Menu, select ‘Student’

3. Once you select the student tab, under the Registration Tools channel, select ‘Degree Works Degree Evaluation’.

- Registration Status
- Look Up Classes
- Add or Drop Classes
- Week at a Glance
- Optional Fees
- Class Schedule
- View Holds
- Midterm Grades
- Degree Works Degree Evaluation (Students with catalog term >= fall 2016)
- Enrollment Certificate
4. You will then be redirected to the Degree Works portal.

5. The top block of your degree evaluation will show your general student information. Your Academic Advisor will be listed here. If you click on their name, you should be able to send an email directly to their Citadel email account.