

 THE CITADEL	Request For Quote Date Issued Procurement Officer Phone E-Mail Address	RFQ 21010-SB January 12, 2021 Scott Brechtel, CPPO 843-953-2737 sbrechte@citadel.edu
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DESCRIPTION: The Citadel is seeking written quotes for commercial kitchen equipment that will be installed in Coward Hall on the campus of The Citadel. The specifications provided represent the equipment required to match existing inventory and offerors are to submit bids for the exact items specified. Unit prices for items shall be FOB, The Citadel, and include all packaging and delivery charges.

Item #1 Holding & Transport Cabinet Qty: 9
 Vulcan VHP15. Unit shall have the following accessories:

- Full Perimeter Bumper

Item #2 Banquet Cart Qty: 2
 Cres Cor Model CCB-150. Unit shall have the following accessories:

- Kold Keepers

SUBMIT WRITTEN QUOTE by: Thursday, January 21, 2020 at 2:00 PM via email attachment to the Procurement Officer listed above.

QUESTIONS: All questions regarding this quote request shall be submitted in writing to the email address of the Procurement Officer listed above at least two (2) business days before quotes are due.

Item #	Description	Quantity	Unit Cost (FOB, The Citadel)	Extended Cost (FOB, The Citadel)
1	Vulcan VHP15 Holding Cabinet	9		
2	Cres Cor CCB-150 Banquet Cart	2		
			TOTAL	

The Citadel reserves the right to make award(s) either by item or lot to one or multiple responsible and responsive offerors.

Vendors who are claiming preferences must make it clear which preferences are being requested and include a signed copy of this page with their quote.

US End Product _____ **SC End Product** _____ **Resident Vendor** _____

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C) (1) (i) & (ii)) or the Resident Contractor Preference (11-35-1524(C) (1) (iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).
 ___ In-State Office Address same as Home Office Address
 ___ In-State Office Address same as Notice Address (check only one)

HOME OFFICE ADDRESS (Address for Offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause) <hr/> Area Code - Number - Extension Facsimile <hr/> E-mail Address
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You must submit a signed copy of this form with your quote if claiming any vendor preferences.

NAME OF OFFEROR (Full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, <i>i.e.</i> , a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE <small>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</small>	DATE SIGNED
PRINTED NAME & TITLE (Name and Business title of person signing above)	STATE VENDOR NO. <small>(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)</small>
TAXPAYER IDENTIFICATION NO.	STATE OF INCORPORATION <small>(If you are a corporation, identify the state of incorporation)</small>