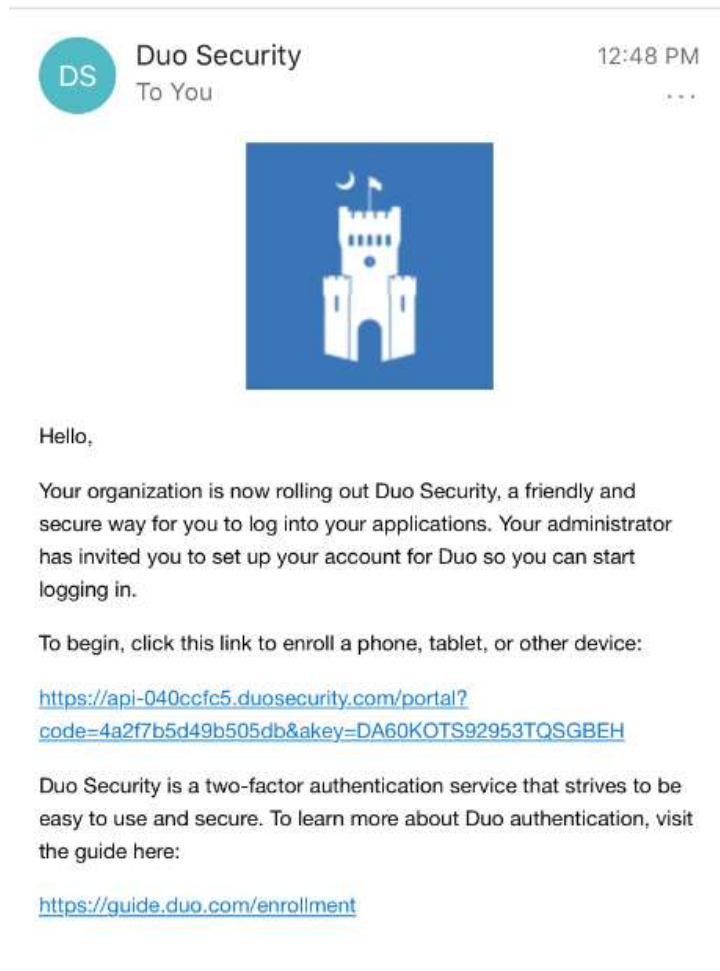


# Virtual Private Network (VPN) Instructions

## How to install Duo Mobile on your cellular device:

You should have received an email titled **Duo Security** that appears as follows:

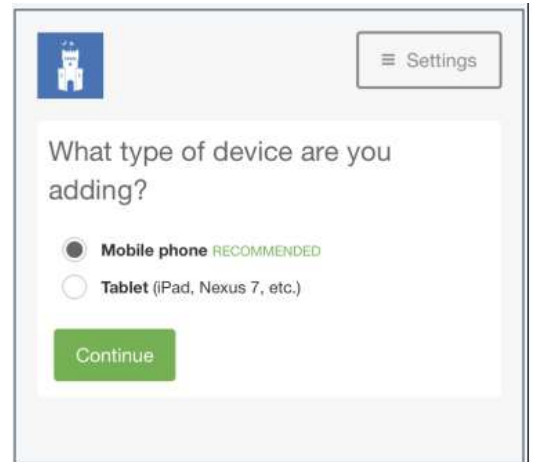


If you have not received an email, please contact the Help Center at 843-953-HELP or [helpdesk@citadel.edu](mailto:helpdesk@citadel.edu).

## To begin, please follow these steps:

- 1.) Login to your email on your phone. Click on the link in the email to begin
- 2.) Click "Start Setup"

3.) Select device type and click continue



4.) Enter your phone number, check the box, and click Continue

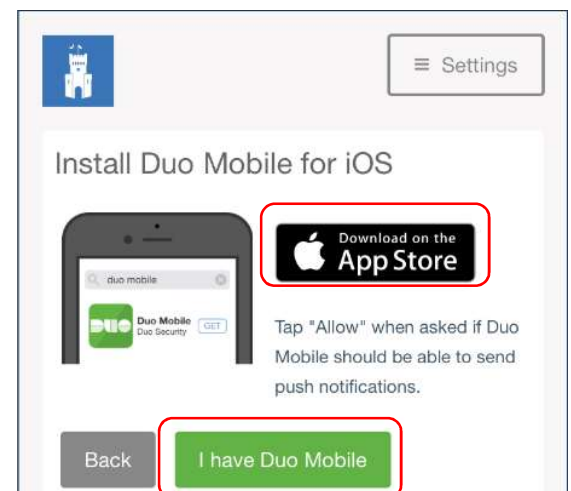


5.) Install Duo Mobile from the App Store

\*\*Do not open the App

6.) Return to the Setup guide

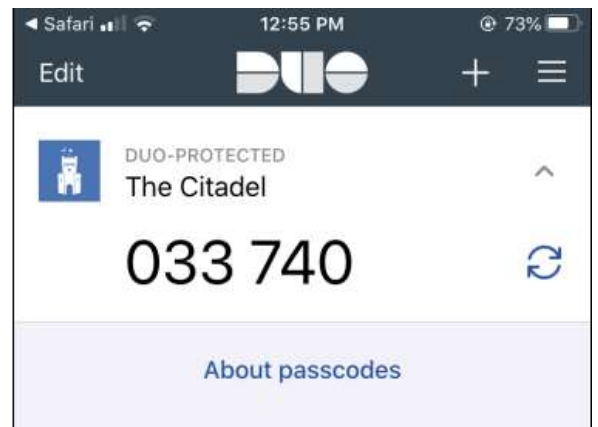
7.) Click "I have Duo Mobile"



8.) To finish Setup, click “Take me to Duo Mobile”



9.) Your Passcode should now appear in the Duo Mobile App



# Logging into the Citadel's Virtual Private Network (VPN) for PC

1.) Navigate to [workfromhome.citadel.edu](http://workfromhome.citadel.edu)



## The Citadel - Work from Home

### VPN Client Downloads and Instructions:

For PC:

1. [VPN Download and Install Instructions \(Read this First!\)](#)
2. [Global Protect VPN Client](#)

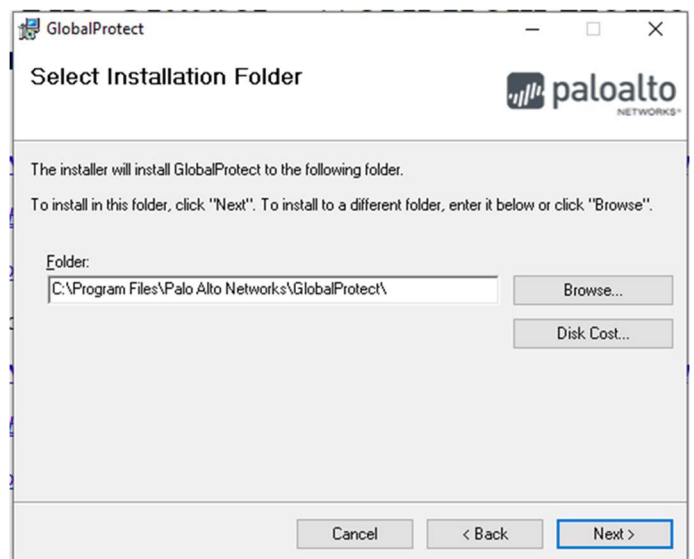
2.) Click the link for Global Protect VPN Client

a. Run the Client

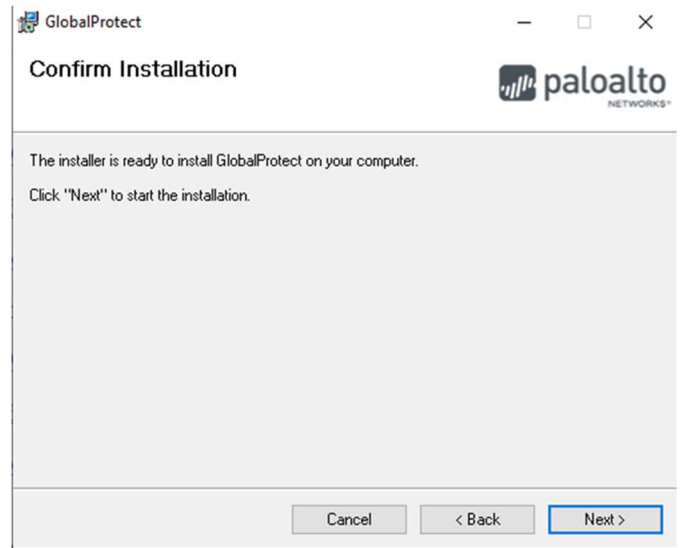


b. Click Next

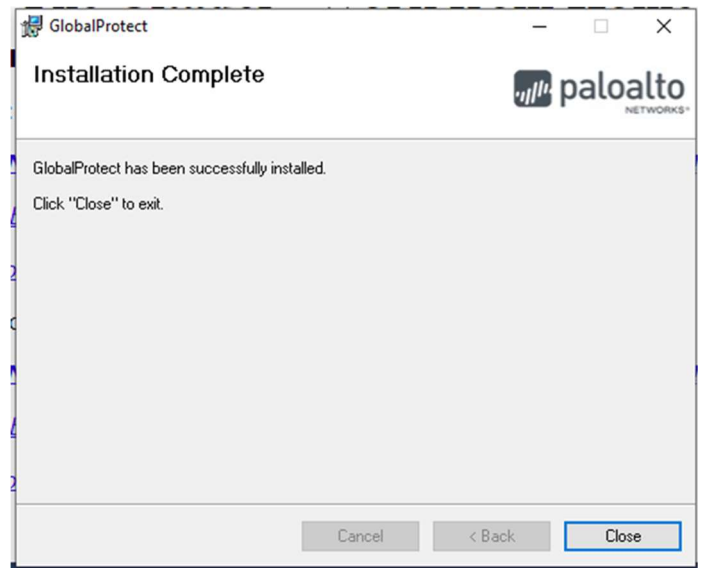
c. Click Next



d. Click Next to Confirm Installation



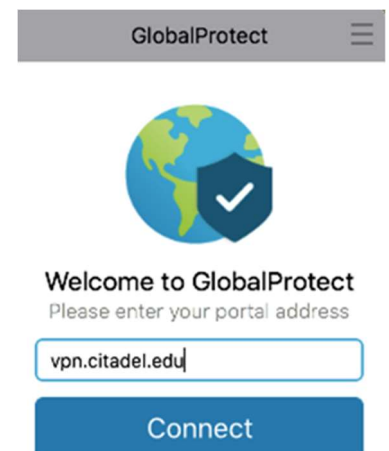
e. Click Yes on the User Account Control prompts that comes up



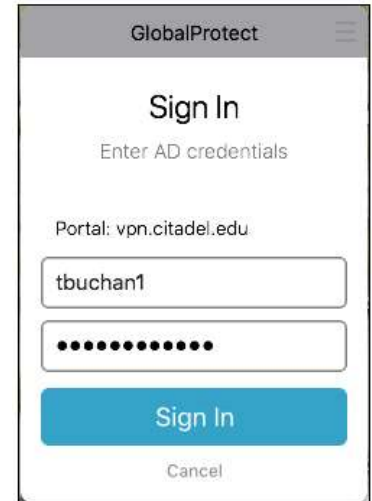
f. Click Close

3.) After the install is finished, GlobalProtect should appear in the bottom right-hand corner.

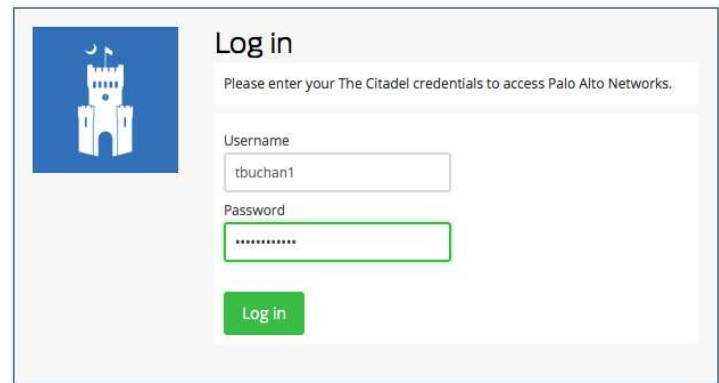
4.) Enter the Portal Address: **vpn.citadel.edu**



5.) Sign in using your Lesesne Gateway credentials.



6.) Once you sign in, Login using your Lesesne Gateway credentials.

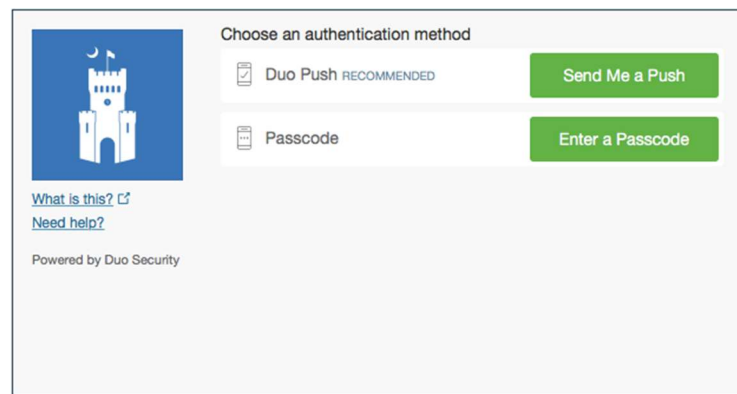


7.) To finish connecting,

- Click "Send me a Push"
- Open the Duo Mobile App
- A notification will appear at the top of your screen
- Tap the notification and then click "Accept"

-or-

- Click "Enter a Passcode"
- Open the Duo Mobile App
- Click on The Citadel, it will drop down with a Passcode



8.) You can verify that your computer is connected to the VPN by selecting the up arrow icon in the system tray. There will be a globe icon in the system tray. A check mark will appear on the globe when you have successfully connected.



If you experience any issues or have any questions, please contact the Help Center at 843-953-HELP or [helpdesk@citadel.edu](mailto:helpdesk@citadel.edu).