

## Directions for using Sigi 3:

\*Students must log on to Sigi 3 from The Citadel Career Center webpage and must use this portal to be recognized with The Citadel (for example, if you Google Sigi3 and attempt to log in, it will not work).\*

### How do I set up an account?

1. Go to New Users and Create an Account. Access Code: yourplan; Desired ID: Use your Student Lesesne Gateway ID (Not citadel email address, but just the ID). Hit Start.
2. Complete action items in red. Select Continue.
3. Select Continue on this screen:

**Welcome to Sigi<sup>3</sup>**

**Tips for using Sigi**

<b>Browser Bookmarks</b>	<b>Browser bookmarks for SIGI pages won't work</b> because of the way the SIGI log-on process works.
<b>Links</b>	You won't see the <b>classic underlined link</b> that changes color after it's clicked. <b>Sigi links look like this.</b> They change to red or green when you mouse-over them and do not change color when clicked. <b>Give it a try - roll over me.</b>
<b>User's Guide</b>	It's short and will give you some ideas on how to use Sigi. Check it out if you get stuck. <b>See it here.</b> There is a link to it at the upper-right of the main menu (the next screen).

**Continue**

### How do I use Sigi3?

1. Under "Self Assessment," click each bold link to take the assessment. Once the student has completed each section it will look like this:

**Self Assessment** ?

- ✓ **Values** [more info](#)
- ✓ **Interests** [more info](#)
- ✓ **Personality Type** [more info](#)
- ✓ **Skills** [more info](#)

Once all the green check marks are there, the student can click on "Portfolio" in the top right-hand corner to see their results compiled in a list. "Suggested Occupations" in the right-hand corner of the next screen will give them possible careers regarding their results.

2. If a student already completed their Sigi3 assessment, they will use this screen to log in with the same credentials as before:

**EXISTING USERS**

User ID:

Password:

**Log In**

[Forgot your ID or Password?](#)

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