

The Citadel

Annual Fire Safety Report
Higher Education Opportunity Act &
Clery Act Reporting

2013-2014

THE CITADEL

The Military College of South Carolina

Higher Education Opportunity Act Annual Campus Fire Safety Report 2013-2014

Overview

The Higher Education Opportunity Act of 2008 (HEOA) requires all academic institutions to develop and publish an annual fire safety report. The following report includes the information required by the HEOA, as it relates to The Citadel campus.

General Statement of College Controlled Student Housing

Student housing and dormitory space is provided in five (5) barracks buildings located on The Citadel campus. All dormitory facilities operated by The Citadel are protected by automatic fire alarm and fire suppression sprinkler systems. Status of these systems is monitored 24 hours/day, seven days/week. All dormitory facilities operated by The Citadel are provided with backup emergency electrical power that will operate various life safety systems components including alarms, sprinklers, and exit lighting, should a loss of regular power occur. In the event of an interruption of fire alarm or sprinkler system coverage, a fire watch patrol is established until the affected system is operational.

All students and staff members assigned to dormitory facilities receive fire safety and fire evacuation training at the beginning of each semester. This training includes a review of The Citadel's Emergency Response Plan, the college's primary emergency preparedness and response document, which includes detailed information about fire reporting and response procedures.

In the event of a fire emergency, students are directed to immediately evacuate their rooms and proceed along the outdoor galleries and stairwells towards the nearest sally port exit.

Once evacuated, students will report to Summerall Field and fall into their respective company formations for muster.

Evacuation instructions are posted on the company bulletin boards located within each barracks.

Fire evacuation drills are conducted each semester in coordination with the Regimental Provost Officer and the campus Resident State Fire Marshal, and each student room receives a weekly safety inspection.

Specific Fire Prevention Related Policies

It is the policy of The Citadel to provide students, faculty, staff and visitors with the safest environment possible, free from potential fire or safety hazards. The primary goal of the College's Fire Prevention Program is to recognize hazardous conditions and take appropriate action before such conditions result in an actual emergency. This goal is accomplished by:

- (1) Performing regular inspections of campus facilities,
- (2) Conducting periodic emergency response training, exercises and drills
- (3) Providing and maintaining operational emergency notification and fire suppression systems

It is the policy of The Citadel that all campus buildings and areas shall be in compliance with applicable fire and life safety standards, codes and regulations at all times.

Fire prevention inspections are conducted by the college's Resident State Fire Marshal.

All activities and departments coordinate with the college's Public Safety department, the State Fire Marshal's Office, and the City of Charleston Fire Department, in the investigation of any fire incident.

The department of Facilities and Engineering schedules and coordinates the inspection, maintenance and repair of campus emergency notification and life safety systems.

To minimize the potential for fire, it is the policy of the College to prohibit open burning throughout the campus (unless specifically authorized by the Authority Having Jurisdiction). Open burning as defined by the College is any open/exposed flame or combustion that produces heat, light or smoke, and has the potential to cause a fire. Examples of open burning are, but not limited to, candles, incense, bonfires, campfires, barbecue grills and their related accessories such as: gasoline, propane, lighter fluid, charcoal and pyrotechnics.

Smoking, candles, burning incense, personal heating devices or cooking devices, or operation of any other flame producing devices are prohibited in any college dormitory room.

All campus event decorations must be of fire-resistant or non-combustible material, U.L. rated and approved for use. Tampering with or hanging items from fire equipment (fire hose cabinets, fire extinguishers, sprinkler heads and piping, smoke detectors, fire alarm pull boxes etc.) ,or hanging items near exits, emergency lights, or in a manner that may impede egress, is also strictly prohibited.

Extension cords must not be used in place of permanent wiring or routed under rugs or carpets, through doorways, or in any manner that could present a trip hazard or impede egress. Extension cords must be U.L. rated and sized properly for the load applied.

Indoor use of the following items is prohibited within any Citadel operated facility (unless approved by the Authority Having Jurisdiction):

Portable space heaters, personal cooking devices, barbecue type grills (and related accessories including charcoal, lighter fluids and lighters), any open flame or burning device including candles, incense sticks and related accessories, flammable liquids (for recreational or personal use), fireworks, firecrackers, rockets, flares, sparklers or similar devices, unapproved halogen lamps.

Exceptions: Portable space heaters provided by Facilities staff, small coffee brewers, and microwave ovens approved for department break areas.

Tampering with fire or emergency equipment, or intentionally causing a false fire alarm, is strictly prohibited. The Citadel's Fire and Life-Safety Equipment Tampering Policy (*Memorandum 6-3, 2009*) is the official college policy that specifically addresses this issue.

This policy can be accessed online at:

http://www.citadel.edu/root/images/BOV/Policies/06-vpfe/6-3_fire_equipment_tamper_policy.08-06-09.pdf

Reporting Emergencies:

Fire or other campus emergencies are reported directly to the Public Safety department by dialing 811 from any on-campus telephone or by dialing 953-5114 from any other telephone.

Four (4) emergency call boxes are strategically located across The Citadel campus. These call boxes are activated by pressing a single button, and provide immediate, two-way voice communication to the on-duty Public Safety dispatch officer.

The college has also implemented the Bulldog Alert emergency notification system, a voice and text mass notification system that is activated in accordance with the college's Crisis Management Plan to communicate critical emergency information and instructions in the event of a serious campus incident.

Student Housing Fire Protection System Summary:

Student Housing Fire Protection Summary:					
	Fire Alarm	Fire Sprinkler	Fire Detection	Alarm-Sound	Strobe Lights
Padgett-Thomas Barracks	Yes	Yes	Smoke/Heat	Horns	Yes
Murray Barracks	Yes	Yes	Smoke/Heat	Horns	Yes
Law Barracks	Yes	Yes	Smoke/Heat	Horns	Yes
Stevens Barracks	Yes	Yes	Smoke/Heat	Horns	Yes
Watts Barracks	Yes	Yes	Smoke/Heat	Horns	Yes

Student Housing Fire Incident Data:

Student Housing Fire Incident Data: 2011						
	Total Fires	Fire Number	Fire Cause	Injuries	Deaths	Property Loss/Value
Padgett-Thomas Barracks	0	-	-	0	0	\$0.00
Murray Barracks	0	-	-	0	0	\$0.00
Law Barracks	1	1	Shoe Polish Burning	0	0	\$0.00
Stevens Barracks	0	-	-	0	0	\$0.00
Watts Barracks	0	-	-	0	0	\$0.00

Student Housing Fire Incident Data: 2012						
	Total Fires	Fire Number	Fire Cause	Injuries	Deaths	Property Loss/Value
Padgett-Thomas Barracks	0	-	-	0	0	\$0.00
Murray Barracks	0	-	-	0	0	\$0.00
Law Barracks	0	-	-	0	0	\$0.00
Stevens Barracks	0	-	-	0	0	\$0.00
Watts Barracks	0	-	-	0	0	\$0.00

Student Housing Fire Incident Data: 2013						
	Total Fires	Fire Number	Fire Cause	Injuries	Deaths	Property Loss/Value
Padgett-Thomas Barracks	0	-	-	0	0	\$0.00
Murray Barracks	0	-	-	0	0	\$0.00
Law Barracks	1	1	Solvent burned in Sink-	0	0	\$80,140.00
Stevens Barracks	0	-	-	0	0	\$0.00
Watts Barracks	0	-	-	0	0	\$0.00

Fire Evacuation Drills Conducted:

Fire Evacuation Drills Conducted:			
Year Conducted	2011	2012	2013
Padgett-Thomas Barracks	2	1	1
Murray Barracks	2	1	1
Law Barracks	2	1	1
Stevens Barracks	2	1	1
Watts Barracks	2	1	1
Other Campus Buildings	4	0	0