

## GUARD MOUNT PROCEDURES

### SUMMARY

- **FORMAL GUARD MOUNT PROCEDURES**

Overview: The following SOP outlines the procedures each company will follow during Formal Guard Mount.

1. **General Guidelines.** Formal guard mount takes place on Monday and Friday.

- a. Guard team members must report to their Company letter prepared for guard mount.
- b. All guard team members must arrive to guard mount on time for accountability. Guard mount is time set aside to ensure every guard team member knows and understands his or her responsibilities.

2. **Guard Mount Procedures**

- a. Prior to reporting to Third Battalion Pad, the OG/SOG forms the guard team in front of the Company letter in order to conduct accountability and ensure all are in the proper uniform as prescribed. **Cadets who are assigned for the next 24 hour period will be required to be present for this guard mount.**

- b. Cadets scheduled for Guard Mount on Monday's will form up at 1545 and step off at 1555. Cadets scheduled for Guard Mount on Friday's will form up at 1445 and step off at 1455. The OG/SOG is responsible for marching the guard team from their Company letter to the Third Battalion pad.

- c. On Third Battalion pad, each Company Guard Team will be positioned with enough room to conduct a Personal Appearance Inspection.

- d. Following the command of "Open ranks, March," the OG will inspect uniforms for cleanliness, shoes and brass for shine and overall cadet proper grooming. Upon completion of the inspection, the command "Close ranks, March" will be given.

- e. The OG will provide the Regimental Provost Officer/NCO a copy of their Company personnel assigned guard for the entire 3 or 4 day period as scheduled by the Company XO.

- f. Special orders and instructions will be issued to all guard teams at this time by the Command Sergeant Major and/or Regimental Provost Officer.

- g. The OG/SOG marches the Company back to their barracks. Once in the barracks, the oncoming Company will relieve the off going Company and post their cadets. A copy of the guard schedule (hourly assignments) will be placed on the clipboard located on the guard table.

## Appendix C