

THE WHITE BOOK

CHAPTER 4

Cadet Support Services

Section 6

Religious Services

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Position: Director of Religious Activities

- I. **Organization:** The Chaplaincy Department presently (MAR2019) consists of the Chaplain to the Corps of cadets (who is also the Director of Religious Activities), the Administrative Assistant, a Chapel Assistant, the Director of Music and carillonneur, the Director of the Gospel Choir and a Chapel Intern. The Chaplain to the Corps of Cadets is responsible to the Commandant for all religious services, programs, and chapel events that take place on The Citadel campus. As Director of Religious Activities, the Chaplain coordinates and supervises all religious activities at the college, to include distinctive faith group, denominational and para-church activities, and ensures that all activities are conducted in accordance with College Regulations and policies. The organization's primary mission is to provide and deliver pastoral care, support and counseling, as well as the necessary resources to sustain the religious needs of all cadets, faculty and staff regardless of religious affiliation. Integral to the organization's mission is providing counseling support and resources to all cadets, faculty and staff who do not identify with any religious belief or sectarian affiliation.
- II. **Functions:** The religious program at The Citadel is designed to support cadets' and other students' free exercise of their religion. The Citadel does not endorse any particular religion or denomination. Religious activities programs at the college are open to all cadets, students, staff and faculty, and their family members. Campus religious groups and organizations are granted the same access to college facilities as other approved student organizations. The main functions of the Chaplaincy Department are to:
- A. **Provide pastoral care and support**
 - B. **Supervise all Religious Clubs**
 - C. **Chair and Superintend the selection board for the yearly appointment of Religious Officers**
 - D. **Supervise the Summerall Chapel Protestant and Catholic Color Guards**
 - E. **Administer the awarding of Special Orders for Religious reasons**
 - F. **Ushers Program**
 - G. **Sexton Program**
 - H. **Music Programs**
- III. **Procedures:**
- A. **Provide pastoral care and support**
 1. **Confidential communication:** Pastoral care and support encompasses providing confidential communication between the Chaplain to the Corps of Cadets and any person seeing the chaplain in his/her capacity as the Chaplain to the Corps of cadets. Confidential communication shared with

the Chaplain cannot be shared with a third party unless the chaplain has the explicit permission of counselee to share that information with a specific third party.

2. **Pastoral counseling:** All Counseling support is nonjudgmental and provides counsees with opportunities to express their presenting concerns in a relaxed and confidential setting. The counseling support may or may not be of a religious nature, depending on the needs presented. Referrals may be necessary and it is up to the counselee to decide to exercise a referral option.
 3. **Religious services:** Regular, weekly religious services at The Citadel are provided, as follows:
 - i. General Protestant: Sundays 1000, Summerall Chapel.
 - ii. Catholic: Sundays 1900 (Sacrament of Reconciliation, 1830) Summerall Chapel.
 - iii. Anglican Eucharistic Service: Mondays 1830, Summerall Chapel.
 4. **Religious retreats:** The Chaplaincy Department sponsors at least one retreat per year (in the Spring), to a remote location.
 5. **Prayer Gatherings:** The Chaplaincy Department sponsors regular informal interfaith prayer meetings and at least one formal interfaith prayer gathering. Notices are posted to inform any interested individuals.
 6. **Religious Studies:** Topical or book specific religious studies may be sponsored by the Chaplaincy Department. These religious studies are faith-specific in nature. Notices are posted to inform any interested individuals.
- B. Supervise all Religious Clubs:** A religious Club must be sponsored by a national collegiate organization. Upon compliance with background checks and fulfilling training requirements at The Citadel, the Religious Club is chartered and authorized to conduct its religious activities. Denominational Faith group meetings are held each Monday evening and Para-Church, non-denominational groups meet each Thursday evening for study, fellowship, and worship. While attendance at all chapel or campus religious activities is optional, all cadets are encouraged to explore their faith as a part of the growing process of their development as leaders. Except for activities approved by the President, Provost, or Commandant, no mandatory cadet activity may be scheduled at such time as to inhibit a cadet's attendance at religious activities in support of free exercise rights. Religious Clubs, also known as Campus Ministry Groups, include:
- African Methodist Episcopal
 - Anglican
 - Baptist Collegiate Ministry Catholic
 - Episcopal (TEC)
 - Jewish Student Union
 - Latter-Day Saints
 - Lutheran Student Movement
 - Muslim Student Association
 - Orthodox Christian Fellowship
 - Presbyterian Student Association: (PCUSA)
 - Reformed University Fellowship:(PCA)
 - Wesley Foundation (United Methodist)
 - Campus Crusade for Christ
 - VALOR ROTC Ministry
 - Campus Outreach
 - Officer's Christian Fellowship
 - The Navigators
 - Fellowship of Christian Athletes
 - SOAR Ministries (WED Nights 1815)

Note: In addition to those listed, numerous churches, synagogues, and other houses of worship provide weekly opportunity for worship off campus. Contact the chapel office for more information (843-953-5049).

C. Chair and Superintend the selection board for the yearly appointment of Religious Officers

1. **Application process:** Religious Officers report to and support the Chaplain to the Corps of Cadets in the work of delivering pastoral care and support to the corps of cadets. Religious Officers serve on

battalion staffs and Regimental staff. There is one Religious Officer assigned per battalion and a Regimental Religious Officer. All Religious Officers are First Class cadets.

- i. Selection Process: During the early part of the spring semester, all interested Second Class cadets are required to complete the CQR and express their interest to candidate for consideration by the REL Officer Selection Board. The basic requirements for service are:
 - a. Be PRT, conduct and academically proficient.
 - b. Demonstrate active engagement in the religious life at the Citadel.
 - c. Be an academic senior at the outset of the fall semester.
- ii. All interested cadets are scheduled to interview with the selection board.
- iii. Upon selection and approval by the battalion TACs and the Commandant, selectees are scheduled to commence a training program to equip them to fulfill their roles.

D. Supervise the Summerall Chapel Protestant and Catholic Color Guards

1. **Mission and Selection:** Summerall Chapel has two ceremonial color guards, a General Protestant and Catholic. The mission of these color guards is to provide ceremonial support for the posting and retirement of colors at worship services, and other ceremonial events that take place within Summerall Chapel.

- i. General Protestant Color Guard: This unit consists exclusively of 2nd class cadets. 3rd class cadets candidate for selection during the spring semester and assume their responsibility as members of the color guard on Corps Day Sunday each year.
- ii. Catholic Color Guard: This unit consists of cadets from all class years. 4th class cadets may candidate for selection during the fall semester and assume their responsibility as members of the color guard later in the fall semester.

E. Administer the awarding of Special Orders for Religious reasons

1. **Special Orders for religious reasons may be awarded, as follows:**

- i. Religious Retreats (weekends): Chartered Religious Clubs (Campus Ministry Groups) may sponsor retreats during the school year. Club Leaders should try not to schedule retreats during SMI weekends. Cadets desiring to attend said retreats submit their names to the Religious Club Coordinator and a roster is submitted to the Chaplain's department with an official request form for Special Orders.
 - a. For approval, the cadet cannot have an academic or conduct deficiency.
 - b. The cadet can only receive one approved Special Orders per semester for a religious retreat.
- ii. Personal requests: Individual cadets may submit Special Orders request for ongoing weekly activities at a religious service. The orders are submitted once, covering the designated activity (day of week and time) covering the entire semester.
 - a. Said Special Orders request must be verifiable with the sponsoring religious organization.
 - b. The Special Orders cannot cover overnight stays.
 - c. The requesting cadet cannot have a conduct deficiency.
 - d. The Special Orders request is submitted each semester.
- iii. PLEASE NOTE: The Chaplain's department is not authorized to award weekend-long Special Orders for individual requests as it pertains to religious holidays and/or holy days of obligation. Cadets must make their request through their chain of command.

F. Ushers Program

1. **Mission:** Ushers occupy a special place of service at Summerall Chapel. Ushers assist during worship services and other ceremonial functions at Summerall Chapel. All ushers are Fourth Class cadets and are supervised by a head usher who is a Second Class cadet. Ushers are recruited for service during Challenge Week. Throughout the course of their service, ushers may be entitled to an overnight or a weekend, depending on their commitment and quality of service.

G. Sexton Program

1. **Function:** The Summerall Chapel sexton is a paid position. A sexton is trained as a subject matter expert in providing consultation and support for weddings, funerals, memorial services and other ceremony-specific events conducted at Summerall Chapel.
 - i. Supervision and training: Sextons are under the direct supervision and training of the Summerall Chapel Director of Music.
 - ii. Recruiting: Interested candidates make application with the Summerall Chapel Director of Music. Interested Fourth Class cadets are encouraged to apply.
- H. **Music Programs**
 1. **Mission and Recruiting:** Summerall Chapel provides avenues for engagement in a number of music programs that support a variety of religious programs. These activities are under the direct supervision of Summerall Chapel's Director of Music. Opportunities exist in the following areas:
 - i. Praise band team: Cadets who possess proficiency in a musical instrument and/or like to sing and who enjoy contemporary music are welcome to participate. This group supports the General Protestant worship services.
 - ii. Bulldog Singers: This choral group supports the General Protestant worship services.
 - iii. Carillon Players: If you have general proficiency in reading music and have some background in keyboards, you may become a student of the carillon. This opportunity will make you proficient in playing The Citadel Carillon.
 - iv. Catholic Choir: This choral group supports the Catholic worship services and falls under the supervision of the Catholic organist.
 - v. Gospel Choir: This choral group provides support for functions taking place at The Citadel and extend their outreach to the greater Charleston community.