THE CITADEL BOARD OF VISITORS
TELECONFERENCE MINUTES
1 OCTOBER 2013

The Citadel Board of Visitors held its monthly teleconference in Room 514, Bond Hall, at 1300 hours on 1 October 2013 to approve changes to the College Regulations, conduct an executive session for legal matters, receive committee updates and approve Customs and Regulations and Finance Committee motions.

The following members were present: Lieutenant General W. Michael Steele, Chair; Colonel Dylan W. Goff, Vice Chair (telephone); Colonel Douglas A. Snyder; Colonel Allison Dean Love (telephone); Colonel Glenn D. Addison (telephone); Lieutenant General John B. Sams, Jr. (telephone); Colonel “Tee” Hooper, Jr. (telephone); Colonel Peter M. McCoy, Sr. (telephone); Colonel Robert H. Nuttall, Sr.; Colonel “Gene” Pinson (telephone); Colonel Greg Lapointe (telephone); Chairman Emeritus, Colonel Leonard C. Fulghum, Jr. (telephone); Brigadier General Mick Zais, State Superintendent of Education (telephone); Major General Robert E. Livingston, Jr., State Adjutant General; and Mr. Claudius E. Watts, IV, Chairman, The Citadel Foundation (telephone). Also participating were Lt Gen John W. Rosa, President; Brigadier General Samuel Hines, Provost and Dean of the College; senior members of the staff; Mr. Dawes Cooke (telephone), Legal Advisor to the Board of Visitors; and Mrs. Patricia M. Kinard, Assistant to the President for Board Matters.

Voting members absent: none. A quorum was present.

The meeting followed the agenda at enclosure 1.

Colonel Myron C. Harrington, Jr., Board Secretary, stated that the meeting was in compliance with the Freedom of Information Act.

Chair Steele opened the meeting, welcomed Colonel Lapointe to the Board, reviewed the agenda, and stated the meeting purpose was to take action on committee motions and receive committee updates.

President Rosa said the “Top Nine” reported their classmates were all set for Ring Weekend; fifteen eligible seniors would not be participating due to height/weight discrepancies.

Chair Steele called for a motion to go into executive session for legal matters. Motion made by Colonel Goff, seconded by Colonel Nuttall, and unanimously passed.
Colonel Goff motioned to come out of executive session, seconded by Colonel Love, and unanimously passed.

Chair Steele called for committee updates.

Colonel Snyder, Chair of the Strategic Planning Committee, reported the administration is reviewing the proposed restructure for supportability and alignment with College Regulations. A recommendation on how to move forward will be presented at the 25 October Board meeting. General Hines said the administration is working on an alternative structure for Board consideration that will help streamline the structure. President Rosa commented he wanted the administration to emphasize providing strategic information to the Board to maintain the momentum of LEAD 2018 strategic initiatives.

General Sams, Chair of the Education Committee, updating on Programs of Academic Distinction, reported the schools within the college are working to create Centers of Excellence and Commission on Higher Education data is being analyzed to determine which metrics were best for us to use in measuring our progress against local, regional and peer institutions. The focus continues to be on ensuring full compliance of SACS accreditation requirements for the college’s scheduled reaccreditation visit in March 2014. General Sams announced Dr. Ron Welch, Dean of the School of Engineering, will brief the Board at its 25-26 October meeting on their Programs of Academic Distinction. He mentioned the November Intelligence Conference sponsored by the Department of Criminal Justice as an example of an ongoing Program of Academic Excellence.

Colonel Hooper, Chair of the Finance Committee, updating on the status of long-term financial planning, reported efforts are being made in this area by the administration but the process will accelerate when the new Vice President for Finance is hired. Candidates are being interviewed and a decision is expected by the end of October. He noted the Boston Consulting Group financial assumptions are being reviewed for validity in light of current financial status and the committee will be ready at the January meeting to begin tuition/budget discussions for 2014-2015.

Colonel Love and Colonel Pinson, Chair and Vice Chair of the External Affairs Committee, reported they are working with the college’s Director of Governmental and Community Affairs to develop details of a legislative strategy. Emphasis will be placed on communicating to the legislature the college’s value in developing principled leaders to gain additional support and aligning initiatives with LEAD 2018. They pointed out the following key initiatives: increasing DOD ROTC Scholarships, increasing state
funding, implementing a Mechanical Engineering program, and enhancing relationships with legislators. A more detailed presentation will be made at the 25-26 October meeting.

Colonel Love briefly reviewed plans for Board training in SharePoint, a board portal program that provides a centralized hub for information and activities, replacing the current Boardmax program. There will be three training sessions conducted by the college Director of Information Technology, Mr. Richard Nelson. The sessions are scheduled for 16, 18 and 21 October by teleconference.

Colonel Goff discussed plans to ensure timely distribution of meeting agenda data and to reduce demands on the administration by implementing effective meeting management controls. Consideration is being given to moving all committee meeting back to the Friday of a Board weekend.

Chair Steele called for the committee action items to be presented.

Colonel Goff presented the following Customs and Regulations Committee motion:

**MOTION**

“That the Board Chair shall have authority to expend funds not otherwise committed from The Citadel Trust in an amount not to exceed seven thousand five hundred dollars ($7500). The Chair shall inform the Board of the expenditure of such funds as soon as is practical but not later than the next regularly scheduled meeting of the Board. Such notification may be made verbally, in writing and may be accomplished by electronic mail, or hand delivery.”

Following discussion, the motion passed unanimously.

Colonel Hooper presented the following Finance Committee motion:

**MOTION**

“That the Finance Committee recommends the Board of Visitors approves the use of the Turner Fund to cover the Fiscal Year 2013 year-end shortfall of ($261,645) in the Trust Unrestricted, Undesignated Gift Fund. Turner Fund money will be replaced with the collection of outstanding pledges (i.e., if pledges receivable are received).”

Following discussion, the motion passed unanimously.
An open discussion followed with four major points being emphasized:

- Board members are requested to provide honorary degree nominations to the Provost or Colonel Golf by 1 November.
- Draft of the independent review recommendations needs to be provided to the administration this week to be finalized.
- Board members were reminded to go to their administration counterpart and the President only after they have cleared it through their committee chair, and/or vice chair.
- Chair Steele will convene an Executive Committee meeting to constitute an ad hoc committee to explore the feasibility of establishing a Board of Visitors advisory committee to expand the expertise of the Board and ensure all constituent bodies are represented.

There being no further business, the meeting adjourned at 1415 hours.

Respectfully submitted,

Myron C. Harrington, Jr.
Colonel, USMC (Retired)
Secretary to the Board of Visitors