

Freshman Leave Procedures

- I. Sign-In and Sign-Out
 - Sign-Out electronically.
 - Plan your time to ensure a timely return to campus.
 - Read the *White Book Leave Procedures* online before taking leave.
 - Plan a safe, sober return.
 - Plan on returning early—something always causes delays.

- II. Uniform
 - Wear the proper uniform when you leave and stay in it.
 - Only wear your leave uniform, except while at the beach (No civies, PTs, or duty allowed).

- III. Tips
 - Use the *buddy system*: Always look out for your *buddy*, don't let your *buddy* get into trouble, and have a *buddy* who can get you home safely.
 - If over 21 years of age, drink responsibly, if at all. Do NOT drink underage.
 - Do NOT go places that appear to be questionable in terms of your reputation and/or safety. Learn about safe/unsafe areas.
 - Remember to have the phone number of your First Sergeant and CALL, if you are in trouble.
 - Do NOT break any laws.
 - Do NOT argue with anyone.
 - Do NOT use a fake ID—that is an Honor Violation

- IV. Lasting Impressions
 - Remember that you represent yourself, your family, and The Citadel at all times.
 - Remember that you not only represent The Citadel but also all of its alumni at all times.
 - Remember not to disgrace The Citadel or the uniform—be proud of who you are and where you attend college.