

SOLE SOURCE JUSTIFICATION

A waiver from the competitive solicitation process may be granted when based upon operational compatibility with existing equipment, strong technological grounds, a unique and cost-effective feature requirement, or when it is clearly in the State's best interest.

1.) Contract Amount:\$ 754,518.40

2.) Requested Supplier: Watermark Insights, LLC. 71 W 23rd St Msc 125, New York, NY 10010

3.) Description of Item/Service:

A bundle of three software platforms - Student Learning and Licensure (base and advanced), Planning and Self Study, and Faculty Success. The institution currently has five years of data and time invested in Watermark products and this contract transitions the institution to two newer versions of their platforms (Taskstream LAT to Student Learning and Licensure and Taskstream AMS to Planning and Self Study). This contract also allows for continuity of service and minimal re-training.

Watermark is the only provider in the marketplace that allows users to collect data and activities related to: academic and non-academic assessment planning and reporting, course-based and/or juried assessment, tracking and documentation of field experiences and/or clinical placements with demographic data, strategic planning, accreditation reporting, and faculty activity reporting and process management. Watermark populates the placement database using Federal information regarding site locations and is updated annually. Watermark is uniquely positioned to offer a breadth of areas covered and a unique ability of platforms communicate with each other.

The contract amount above is for a one-year contract with four annual renewals.

4.) Establish the reasons The Citadel absolutely requires this specific Item/Service and the unique benefits that will be realized:

The use of these platforms is critical for maintaining compliance and providing evidence of compliance for regional institutional accreditation as well as national program accreditations.

5.) Explanation as to why no other supplier can offer a comparable Item/Service:

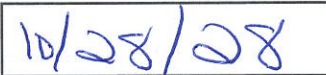
These platforms integrate and communicate across one another in a way that is not provided by similar models as well as integrating with our technological infrastructure. The features that integrate saves extensive man-hour time that would otherwise create manual work. For example, hundreds of assessment reports can be seamlessly linked into an accreditation report and no other vendor can replicate this combination of features and integration.

Right to Protest: If you are aggrieved in connection with the intended award of this project you may be entitled to protest, but only as provided in Section 11-35-420 (1) South Carolina Code of Laws. Any intent to protest or actual protest must be submitted in writing to the Chief Procurement Officer, Materials Management Office
(a) via email to protest-mmo@mmo.sc.gov or
(b) vis USPS or any other carrier to 1201 Main St., Suite 600, Columbia, SC 29201

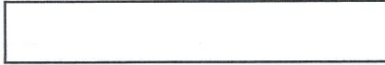
I hereby certify that the above information is accurate and request that a waiver from the State mandated bidding process be approved for the procurement of the above stated equipment, commodity, or service.

Based on the determination above, the proposed procurement action described is being procured pursuant to the authority of Section 11-35-1560 of the South Carolina Procurement Code and 19-445.2105 of the Rules and Regulations, 1976 South Carolina Code of Laws.


SIGNATURE


DATE


PRINT NAME OF DEPARTMENT HEAD


DEPARTMENT

FOR PROCUREMENT SERVICES USE ONLY	
APPROVED BY: _____ Director of Procurement Services	DATE: _____
APPROVED BY: _____ VP Finance & Business	DATE: _____
*VPFB signature only required for requests over \$100,000	

GUIDANCE:

Section 3; Provide a description of the item or service being requested with sufficient detail so that it is clear to the reviewer of this form what is being sought and the purpose it serves.

Section 4; Detail the specifics about the item or service and explain how it is uniquely positioned to meet the need at The Citadel. This section should address the role that will be played by the item/service and how it is positioned to be the only option that will work in this scenario. Factual evidence must be presented to substantiate why this is the sole item/service that will work.

Section 5; Cite the reasons why alternatives would not be acceptable and how comparable products or services from other suppliers could not meet the need. Also, include details about the market research that was performed to substantiate the sole source request. Detail the specific, quantifiable facts as to why this type of item/service cannot be purchased from any other supplier.

The Drug-free Work Place certification must be obtained for sole source procurements greater than \$50,000.