

	Request for Quote Date Issued Procurement Officer Phone E-Mail Address	RFQ 27004-JD August 6, 2026 James de Luca, CPPO 843-953-6861 jdeluca@citadel.edu
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DESCRIPTION: The Citadel is seeking written quotes for Dorm Room Curtains on an as needed basis for a period of **one (1) year with four (4) additional one (1) year renewals** not to exceed a total purchase of \$100,000.00 over the five (5) year period.

SUBMIT WRITTEN QUOTE by: **Thursday, August 20, 2026, at 2:00 PM** via email attachment to the Procurement Officer listed above.

QUESTIONS: All questions regarding this quote request shall be submitted in writing to the email address of the Procurement Officer listed above at least two (2) business days before quotes are due.

Single Panel Dorm Room Curtain made with NFPA 701-2023 Certified Flame-Resistant Material with grommet top.

Color: Citadel Blue PMS 17-4111, Finished Size: 50x88 Inch

- Material needs to be Professionally Lab-Tested Fire Resistance (NFPA 701) - Tested by professional labs; comes with NFPA 701 test report. Produces no black smoke or pungent odors when burned and self-extinguishes immediately after flame removal meets safety standards for schools, dorms, offices, and nursing homes.
- Raw Material Yarn Flame Resistance (No Post-Added Retardants) - Flame resistance is from yarn with built-in flame-retardant molecules, not relying on post-applied coatings. The fabric feels smooth and non-sticky (no residue on hands); repeated washes won't reduce fire resistance, so no re-treatment is needed.
- 3-Layer Fabric: Blackout (Dark Hues) & Room Darkening (Light Hues) - Features a 3-layer structure with built-in black yarn to block UV rays (prevents furniture fading). Dark colors (Black, Navy, Grey) deliver Blackout effect for full darkness; light colors (Beige, White) offer Room Darkening effect for soft ambient light.
- Versatile for Public & Home Spaces - Reliable fire resistance makes it perfect for high-safety public areas (nursing homes, classrooms). It also fits home use: light hues brighten bedrooms/living rooms, while dark hues (Black, Navy, Grey) suit napping or home theater setups.
- Rust-Proof 2¼" Silver Grommets with 1½" opening-Equipped with 10-silver-colored grommets per panel that will resist rust and deformation. Compatible with most standard curtain rods.

The Citadel reserves the right to make award(s) either by item or lot to one or multiple responsible and responsive offerors.

Cost Proposal:

Dorm Room Curtain, Measurement 50x88 inch, Delivered Prepaid, Qty 1 each: \$ _____

Vendors who are claiming preferences must make it clear which preferences are being requested and include a signed copy of this page with their quote.

US End Product _____ SC End Product _____ Resident Vendor _____

Resident Contractor _____ Resident Sub-Contractor _____

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C) (1) (i) & (ii)) or the Resident Contractor Preference (11-35-1524(C) (1) (iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

____ In-State Office Address same as Home Office Address
 ____ In-State Office Address same as Notice Address (check only one)

HOME OFFICE ADDRESS (Address for Offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)	
		Area Code - Number - Extension Facsimile
		E-mail Address

You must submit a signed copy of this form with your quote if claiming any vendor preferences.	
NAME OF OFFEROR (Full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, <i>i.e.</i> , a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	DATE SIGNED
PRINTED NAME & TITLE (Name and Business title of person signing above)	STATE VENDOR NO. (Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)
TAXPAYER IDENTIFICATION NO.	STATE OF INCORPORATION (If you are a corporation, identify the state of incorporation)