

 <b>THE CITADEL</b>	<b>Request for Quote</b> <b>Date Issued</b> <b>Procurement Officer</b> <b>Phone</b> <b>E-Mail Address</b>	<b>RFQ 26006-JD</b> <b>December 3, 2025</b> <b>James de Luca, CPPO</b> <b>843-953-6861</b> <b>jdeluca@citadel.edu</b>
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**DESCRIPTION:** The Citadel is seeking written quotes for 5-Year Internal Valve and Pipe Inspection – Fire Protection Systems (NFPA 25 Compliance) services.

**SUBMIT WRITTEN QUOTE by: Wednesday, December 17, 2026 at 11:00 AM** via email attachment to the Procurement Officer listed above.

**QUESTIONS:** All questions regarding this quote request shall be submitted in writing to the email address of the Procurement Officer listed above at least two (2) business days before quotes are due.

### **Fire Protection Systems Valve and Pipe Inspection Requirements:**

#### **Scope of Work:**

We request a quote to conduct the five-year internal piping condition assessment and valve inspection on all fire protection risers and standpipes at The Citadel campus in Charleston, South Carolina, and The Citadel Beach House in Isle of Palms as listed in Attachment A, following the requirements of NFPA 25 (2020), Standard for the Inspection, Testing, and Maintenance of Water-Based Fire Protection Systems.

#### **Systems Summary (Attachment A):**

- Total Risers: 30
  - One riser is off campus, in Isle of Palms, SC.
- 28 Wet Systems
- 2 Dry/Pre-Action Systems

#### **NFPA 25 Five-Year Inspection Requirements:**

A 5-year riser inspection per NFPA 25 (2020) includes an internal pipe inspection, obstruction investigation, and a flow test.

The scope involves opening a flushing connection and removing a sprinkler to check for foreign material; if any is found, a more thorough inspection and cleaning are required.

Other components, such as valves, gauges, and the fire department connection (FDC), are also inspected, and a whole system flow test is performed for automatic standpipe systems.

#### **Internal Pipe and Obstruction Inspection**

- Initial Assessment:
  - Open a flushing connection at the end of a main line and remove a sprinkler from the end of a branch line to visually inspect the interior of the pipes for corrosion, scale, or debris.
- Obstruction Investigation:
  - If any foreign material, such as corrosion, sludge, or other debris, is detected, a more thorough internal pipe inspection and obstruction investigation will be carried out.

- Potential Follow-Up Actions:
  - May involve flushing the system or, in serious cases, replacing damaged pipe sections.
- Critical Points:
  - The inspection assesses the internal condition of the system valve, riser, cross main, and branch line.

**Flow and Pressure Testing:**

- Standpipe Flow Test:
  - Conduct a flow test on all automatic standpipe systems to verify that the required flow and pressure are available at the most remote hose outlet(s).
- Pressure Gauge Check:
  - Inspect, test, or calibrate all pressure gauges on the risers to ensure they are accurate and function correctly.

**Other Required Inspections:**

- Valves:
  - Conduct an internal inspection of alarm valves and system riser check valves, including cleaning and resetting as needed.
- Fire Department Connection (FDC):
  - Inspect the FDC, perform a backflush, and visually inspect the interior connection to ensure it can deliver adequate water pressure and volume.
- Visual Inspection:
  - Perform a visual inspection of sprinklers for corrosion, physical damage, paint, loading, or incorrect orientation.
- Controls and Accessories:
  - Inspect all control valves, alarm devices, and other system components as required by NFPA 25 inspection tables.

**Deliverables:**

- Comprehensive inspection report, including findings, photos (if applicable), and any recommended corrective actions.
- Updated inspection tags and documentation for each riser and device inspected.
- Certification of compliance with NFPA 25 standards.

**The Citadel reserves the right to make award(s) either by item or lot to one or multiple responsible and responsive offerors.**

**Attachment A**

<b>Building</b>	<b>Sprinkler</b>	
	<b>Wet</b>	<b>Dry</b>
Library	1	1
McAllister Field House	1	
F&E Complex	3	
Mark Clark Hall	1	
Jenkins Hall	1	
Letellier Hall	1	
VTR	1	
Swain Boating Center	1	
Laundry/Cadet Store	2	
Coward Hall	1	
Murray Barracks	1	
Padgett Thomas Barracks	1	
Law Barracks	1	
Watts Barracks	1	
Stevens Barracks	1	
Duckett Hall	1	
Bond Hall	2	1
Capers Hall	1	
Bastin Hall	1	
Thompson Hall	1	
Infirmary	1	
Altman Center	1	
Hagood Stadium	1	
The Citadel Beach House	1	

**Vendors who are claiming preferences must make it clear which preferences are being requested and include a signed copy of this page with their quote.**

**US End Product** \_\_\_\_\_ **SC End Product** \_\_\_\_\_ **Resident Vendor** \_\_\_\_\_

**Resident Contractor** \_\_\_\_\_ **Resident Sub-Contractor** \_\_\_\_\_

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at [www.procurement.sc.gov/preferences](http://www.procurement.sc.gov/preferences). **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)]

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C) (1) (i) & (ii)) or the Resident Contractor Preference (11-35-1524(C) (1) (iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).  
 \_\_\_\_\_ In-State Office Address same as Home Office Address  
 \_\_\_\_\_ In-State Office Address same as Notice Address (check only one)

HOME OFFICE ADDRESS (Address for Offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	Area Code - Number - Extension _____ Facsimile _____
	E-mail Address _____

You must submit a signed copy of this form with your quote if claiming any vendor preferences.

NAME OF OFFEROR (Full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, <i>i.e.</i> , a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE  (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	DATE SIGNED
PRINTED NAME & TITLE (Name and Business title of person signing above)	STATE VENDOR NO.  (Register to Obtain S.C. Vendor No. at <a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a> )
TAXPAYER IDENTIFICATION NO.	STATE OF INCORPORATION  (If you are a corporation, identify the state of incorporation)