



THE CITADEL

Procurement Services
171 Moultrie Street
Charleston, SC 29409-6500
843-953-6873
procurement@citadel.edu

Intent To Award

Notice Date: June 7, 2023

Solicitation #: RFP 23013-JD

Title: Insurance Broker Services

The Citadel awards the contract noted below. Unless otherwise suspended or canceled, this document becomes the final **Statement of Award effective October 1, 2023**. Unless otherwise provided in the solicitation, the final statement of award serves as acceptance of the offer noted below.

Offeror should not perform work on or incur any costs associated with the contract prior to the effective date of the contract. Contractor should not perform any work prior to the receipt of a purchase order from The Citadel. The State assumes no liability for any expenses incurred prior to the effective date of the contract and issuance of a purchase order.

Right to Protest: If you are aggrieved in connection with the intended award of this contract, you may be entitled to protest, but only as provided in Section 11-35-4210 (1) of the South Carolina Code of Laws.

Any intent to protest or actual protest must be submitted in writing to the Chief Procurement Officer, Materials Management Office

(a) via email to protest-mmo@mmo.sc.gov, or

(b) via USPS or any other carrier to 1201 Main Street, Suite 600, Columbia, SC 29201

Contract Number: T23013-JD-09/30/2028 Insurance Broker Services

Awarded To: Arthur J. Gallagher Risk Management Services LLC

PO Box 2860

Greenville, SC 29602

Not to Exceed: \$17,000.00 per year for a Five (5) Year Total of \$85,000.00

Maximum Contract Period: One (1) Year with Four (4) One Year renewal periods.



James de Luca, CPPO

Procurement

The Citadel