

JUSTIFICATION FOR SOLE SOURCE PROCUREMENT

Agency: The Citadel

Sole Source Vendor: Cornel Zimmer Organ Builders

Based upon the following determination, Agency proposes to acquire the supplies, construction, information technology, and/or services described herein from the Vendor named above per S.C. Code Ann. §11-35-1560 and S.C. Regulation 19-445.2105, Sole Source Procurement.

Description of the Agency need that this procurement meets: Completion of the Chapel Organ as intended in the original tonal design conceived and agreed upon in 2014. All phases of this project have been completed by Cornel Zimmer Organ Builders, maintaining cohesion and integrity of the instrument. The estimated cost for the completion is \$300,000. The time frame is not to exceed a two year time period.

Description of market research Agency performed to determine the availability of products or services that would meet the Agency's needs: Consulting experts in the organ field, Cornel Zimmer Organ Builders is below the average market rate and is the only agency that can complete the agency needs without voiding the product warranty.

Description of supplies, construction, information technology, and/or services Vendor will provide under the contract: Vendor will provide all necessary pipe ranks and equipment to play said pipe ranks. Also included is matching wooden casework, designed to match the existing casework of the Trumpet Militaire. All aspects of installation and delivery are included with the exception of potential electrical needs- code will require licensed SC electricians to make electrical changes to the building if they are required. Additionally, the Trumpet Militaire will be removed and re-installed for window restoration work, and is included in this contract pricing.

Detailed explanation why no other vendor's supplies, construction, information technology, and/or services will meet the needs of the Agency: Cornel Zimmer Organ Builders was chosen, by committee, as the builder of the organ for Sumerall Chapel. This phase of organ construction is simply a continuation of already accomplished and agreed upon work to complete the original, overall organ project. The project was broken into phases to accommodate working on availability of funds as funds became available to complete the organ. This final phase is no different. Furthermore, Cornel Zimmer Organ Builders holds the warranty on the entire instrument. In all contracts, signed by The Citadel, it is stated that no other companies or persons will be permitted to work on the chapel organ while it is under warranty lest the warranty be voided. The instrument is worth more than \$3M and the warranty is too valuable to forfeit. Finally, Cornel Zimmer Organ Builders possesses some vintage-specific heritage pipework that was chosen for use in this project which cannot be duplicated in new pipework, nor be easily acquired through another vendor in a financially responsible way.

Right to Protest: If you are aggrieved in connection with the intended award of this project you may be entitled to protest, but only as provided in Section 11-35-420 (1) South Carolina Code of Laws. Any intent to protest or actual protest must be submitted in writing to the Chief Procurement Officer, Materials Management Office (a) via email to protest-mmo@mmo.sc.gov or (b) vis USPS or any other carrier to 1201 Main St., Suite 600, Columbia, SC 29201

Authorized Signature
Printed Name: Preethi Saint
Title: VP of Finance and Business
Date: 3/14/2025

Notes:

**Authorized signature is the agency head unless the agency head has delegated that authority.
Delegation of authority must be submitted to the Materials Management Officer in writing.**

The Agency must obtain a Drug-free Workplace certification from the Vendor if the sole source procurement is \$50,000 or greater.