



THE CITADEL

Solicitation Number	IFB 23026-JM
Addendum #	1
Date Issued	07/19/2023
Procurement Officer	Jeff Molloy
Phone	843-953-6873
E-Mail Address	procurement@citadel.edu

SOLICITATION TITLE:

TYPE OF ADDENDUM:

- Change or clarification to the Solicitation's specifications, requirements, or scope of work.
- Questions posed regarding the Solicitation and their respective answers by The Citadel.

Questions and Answers

1. When pricing the half-day rates, how many hours would you need the bus on the half days?
A. This is a new service for the campus, the hours required are unknown. Please specify the number of hours available for your half-day rate in your bid schedule.
2. on page 16 it lists sample destinations of cities that The Citadel travels to on a regular basis. We are asked to provide daily rates for these trips, as we did before in 2018. On page 37, we are asked to price a general daily rate, also. What mileage distance did you want us to use for our general day rate?
A. Please use the revised bid schedule below which includes a mileage rate and a sample destination cost. The general day rate should be the maximum allowable for one driver permitted by law. Please specify the maximum distance/hours for the daily rate.
B. For some of our other teams that we provide transportation for, we offer a daily rate and a mileage rate. Day rates generally average \$1500.-1600. per day and mileage rates generally range from \$5.50-6.50 per mile. This allows the shorter trips to be figured at a lower rate and the longer trips priced by the mileage. Would The Citadel allow us to submit a day rate and a mileage rate for the trips?
A. Please use the revised bid schedule below.
- C. The Contract calls for an agreement of one year, with four additional one year options. Can we submit pricing for the first year and then use Consumer Price Index or a small increase at renewal time for future years. The other way would be to set one price that would remain for the duration of the contract. To compensate for the five years, we would need to set the price higher to account for inflation and the unknown factors that can happen during the course of the contract (inflation, fuel prices, etc.).
A. Please reference Price Adjustments on page 33 of the bid document.
- D. On Page 13 and 14; Can you please explain the difference between a resident vendor and a resident contractor?
A. The resident vendor preference applies if your company is a resident of South Carolina and must fall into the parameters of the resident vendor preference. The resident contractor must be doing over 50 percent of the work while also being a resident of South Carolina and they fall into the parameters of resident vendor preferences (See page 13-14 for stipulations).
- E. With a decision being posted on August 10th, 2023 when will the company awarded be expected to start providing transportation.
A. As soon as is possible.
- F. In regard to the Motor Coach being wrapped; We understand the Citadel will bear the expense of the design of the Motor Coach Wrap but will the Citadel reimburse for the expense of installing wrapping a Motor Coach
A. Please include all expenses related to the wrap in Lot E of the bid schedule.

QUESTIONS FROM OFFERORS - AMENDMENT (JUN 2017)

THE SOLICITATION IS AMENDED AS PROVIDED HEREIN. INFORMATION OR CHANGES RESULTING FROM QUESTIONS WILL BE SHOWN IN A QUESTION-AND-ANSWER FORMAT. ALL QUESTIONS RECEIVED HAVE BEEN REPRINTED BELOW. THE "STATE'S RESPONSE" SHOULD BE READ WITHOUT REFERENCE TO THE QUESTIONS. THE QUESTIONS ARE INCLUDED SOLELY TO PROVIDE A CROSS-REFERENCE TO THE POTENTIAL OFFEROR THAT SUBMITTED THE

QUESTION. QUESTIONS DO NOT FORM A PART OF THE CONTRACT; THE "STATE'S RESPONSE" DOES. ANY RESTATEMENT OF PART OR ALL OF AN EXISTING PROVISION OF THE SOLICITATION IN AN ANSWER DOES NOT MODIFY THE ORIGINAL PROVISION EXCEPT AS FOLLOWS: UNDERLINED TEXT IS ADDED TO THE ORIGINAL PROVISION. STRICKEN TEXT IS DELETED. 02-2A097-1]

Other Change: Revised bid schedule

DESCRIPTION OF CHANGES:

Bidding Schedule					
Lot A					Please specify max
<u>56 and 34 Passenger busses must have luggage storage and a restroom</u>			Total # of Passeng	Total hours	distance
56 Passenger Bus	Daily Rate	\$			
56 Passenger Bus	Half-Day Rate	\$			
56 Passenger Bus	Mileage Rate	\$			
Lot B					
34 Passenger Bus	Daily Rate	\$			
34 Passenger Bus	Half-Day Rate	\$			
34 Passenger Bus	Mileage Rate	\$			
Lot C					
Mini/Executive-Bus No Restroom	Daily Rate	\$			
Mini/Executive-Bus No Restroom	Half-Day Rate	\$			
Mini/Executive-Bus No Restroom	Mileage Rate	\$			
Lot D					
Corportate Sponsorship Fee if any		\$			
Lot E					
Bus Wrap Fee if any		\$			
Lot F					
Relay Driver Daily Rate		\$			
Total		\$			

Sample Destination Cost				
Type	Destination	Location*		
SoCon	Samford	Birmingham, AL	\$	
SoCon	Mercer	Atlanta, GA	\$	
SoCon	East Tennessee State U.	Johnson City, TN	\$	
SoCon	Western Carolina	Cullowhee, NC	\$	
SoCon	Virginia Military Institute	Lexington, VA	\$	
SoCon	Chattanooga	Chattanooga, TN	\$	
SoCon	Wofford	Spartanburg, SC	\$	
SoCon	Furman	Greenville, SC	\$	
SoCon	UNC Greensboro	Greensboro, NC	\$	
Non-Confer	U.S. Naval Academy	Annapolis, MD	\$	
Non-Confer	Bob Jones University	Greenville, SC	\$	
Non-Confer	Winthrop University	Rock Hill, SC	\$	
Non-Confer	Jacksonville University	Jacksonville, FL	\$	
Non-Confer	University of North Florida	Jacksonville, FL	\$	
Conference	Basketball Championships	Asheville, NC	\$	
Conference	Baseball Championships	Greenville, SC	\$	
Non-Confer	Campbell University	Buies Creek, NC	\$	
Other	Home Football Games***	Charleston, SC	\$	
Other	Indoor Track Events	Winston-Salem, N	\$	
Non-Confer	Charleston Southern Unive	North Charleston,	\$	
Non-Confer	University of Alabama	Tuscaloosa, AL	\$	
Non-Confer	Coastal Carolina Universit	Conway, SC	\$	
Non-Confer	Florida State University	Tallahassee, FL	\$	
Non-Confer	Virginia Tech	Blacksburg, VA	\$	
Non-Confer	Miscellaneous	Arlington, VA	\$	
Non-Confer	Towson University	Towson, MD	\$	
Non-Confer	Georgia Tech	Atlanta, GA	\$	
<i>*Generally, trips occur over multiple days. This is especially the case for longer trips, which would preclude departing and returning trips on the same day as an intercollegiate athletic competition.</i>				
<i>**Daily rate must be inclusive of all charges with the exception of tolls, parking and driver hotel accommodations. All meals are the responsibility of the driver unless otherwise stated at the time of final itinerary submission. All buses must have functioning Wi-Fi and satellite television. Daily rates must allow for 6:00 AM departures from either The Citadel or returning to The Citadel, departure from the remote location. The daily rate must allow for same day rate if arriving back at The Citadel or arriving at</i>				
<i>***Home football games require two to three 56 passenger buses for transportation of the team from campus to a local hotel, and to Johnson Hagood Stadium.</i>				

IMPORTANT NOTICE:

Contractor is required to acknowledge receipt of this Addendum by signing below and returning a copy with its Offer.

Except as provided herein, all terms and conditions of the Solicitation referenced above remain unchanged and in full force and effect.

SIGNATURE OF PERSON AUTHORIZED TO EXECUTE ON BEHALF OF OFFEROR

Signature: _____

Printed Name & Title: _____

Company Name: _____

Date: _____