

**Emergency
Written Determination**

Agency Identification: [The Citadel, Military College of South Carolina](#)

Describe the nature of the emergency condition and the resulting immediate threat to public health, welfare, critical economy and efficiency, or safety that this procurement responded to: HR building is currently infested with multiple types of rodents, including rats, swamp rats, and roof rats. This infestation poses a serious health and safety threat and requires immediate extermination and exclusion measures. A significant accumulation of feces and waste has been observed throughout the office areas, creating an immediate health hazard for all occupants. During inspection and assessment, it was also discovered that the crawl space contains mold, mildew, and fungal growth, likely due to excessive humidity in the area. Given these conditions, staff cannot safely continue working in this building without urgent remediation and environmental mediation.

Describe the facts and circumstances giving rise to the above describe emergency condition and threat: HR has multiple offices that are being affected by the building's poor environmental conditions, which require immediate remediation and repairs. Excessive humidity beneath the structure is contributing to elevated moisture levels inside the building, transferring these conditions into occupied workspaces and creating an unhealthy indoor environment. The building is also experiencing a severe rodent infestation, including rats, swamp rats, and roof rats that are urinating in areas where drippage can be seen and possible felt above personnels chairs. Years of construction and removed mechanical infrastructure have created underground highways that allow rodents and other animals to move freely and undetected throughout the facility. A significant accumulation of feces and waste has been observed in office areas, posing an immediate health hazard to all occupants. Additionally, the crawl space inspection revealed the presence of mold, mildew, and fungal growth, further exacerbated by the high humidity levels. These combined health and environmental hazards demand urgent and professional intervention. Staff cannot safely continue working in this building until comprehensive extermination, environmental remediation, and structural repairs are completed.

Agency has contracted with or plans to contract with Emergency Vendor for the supplies, services, information technology, or construction described below per S.C. Code Ann. §11-35-1570 and S.C. Regulation 19-445.2110, Emergency Procurement.

Emergency Vendor: [Orkin](#)

Basis for Selection of the Vendor – Orkin is presently on contract with The Citadel and has an established unit of specialized personnel, materials, and knowledge necessary to complete this job in its entirety in the shortest amount of time and their availability of materials and personnel is immediate. An attempt to find a less expensive option was made by contacting Pullium Restoration who provided a much more expensive quote.

Description of supplies, services, information technology, or construction: Crawl space cleanout. Bora Care-Ultra Ban treatment Exclusion, Vent replacement Vita clean sanitation of crawlspace and install of moisture barrier. Attic insulation removal Attic insulation install (R Value of 53)

Required Signatures:

Prepared by: 

Printed Name: Oswaldo Nava Jr.

Date: 7/31/25

Title: Contracts Manager

**Emergency
Written Determination**

Approved by: *Preethi Saint*

Approval Date: 07 / 31 / 2025

Printed Name: Preethi Saint

Title: CFO/VP for Finance aand Business