SOLE SOURCE JUSTIFICATION

A waiver from the competitive solicitation process may be granted when based upon operational compatibility with
existing equipment, strong technological grounds, a unique and cost-effective feature requirement, or when it is clearly
in the State's best interest.

1.) Contract Amount:\$_	82,400.00	
2.) Requested Supplier:	Comcast Xfinity	

3.) Description of Item/Service:

Cable television services for The Citadel campus for 5 years with an average of \$16,480/year cost.

4.) Establish the reasons The Citadel <u>absolutely</u> requires this specific Item/Service and the unique benefits that will be realized:

Users on campus have televisions set up so that students/employees/customers watch cable television, which is an added perk to The Citadel campus. We specifically need cable television rather than a streaming service so we can manipulate channel injection in the event of an emergency.

5.) Explanation as to why no other supplier can offer a comparable Item/Service:

Comcast Xfinity is the only cable television provider for the area.

Right to protest: If you are aggrieved in connection with the intended award of this purchase, you may be intitled to protest, but only as provided in section

11-35-4210 (1) of South Carolina Code of Laws.

Any intent to protest or actual protest must be submitted in writing to the Chief Procurement Officer, Materials Management Office

- (a) via email to protest-mmo@mmosc.gov, or
- (b) via USPS or any other carrier to 1201 Main St. Suite 600, Columbia, SC 29201

I hereby certify that the above information is accurate and request that a waiver from the State mandated bidding process be approved for the procurement of the above stated equipment, commodity, or service.

Based on the determination above, the proposed procurement action described is being procured pursuant to the authority of Section 11-35-1560 of the South Carolina Procurement Code and 19-445.2105 of the Rules and Regulations, 1976 South Carolina Code of Laws.

SIGNATURE)-11-77 DATE			
PRINT NAME OF DEPARTMENT HEAD	DEPARTMENT			
FOR PROCUREMENT SERVICES USE ONLY				
APPROVED BY: Director of Procurement Services	DATE:			
APPROVED BY: VP Finance & Business	DATE:			
*VPFB signature only required for requests ov	rer \$100,000			

GUIDANCE:

Section 3; Provide a description of the item or service being requested with sufficient detail so that it is clear to the reviewer of this form what is being sought and the purpose it serves.

Section 4; Detail the specifics about the item or service and explain how it is uniquely positioned to meet the need at The Citadel. This section should address the role that will be played by the item/service and how it is positioned to be the only option that will work in this scenario. Factual evidence must be presented to substantiate why this is the sole item/service that will work.

Section 5; Cite the reasons why alternatives would not be acceptable and how comparable products or services from other suppliers could not meet the need. Also, include details about the market research that was performed to substantiate the sole source request. Detail the specific, quantifiable facts as to why this type of item/service cannot be purchased from any other supplier.

The Drug-free Work Place certification must be obtained for sole source procurements greater than \$50,000.