

**Sole Source
Written Determination**

Agency Identification: The Citadel H090

Description of the agency need that this procurement fulfills: *(See instructions on last page for guidance)*

The Citadel requires a software platform that allows faculty and staff to identify at risk students at the earliest stages in order to provide a student specific response based on the students individual risk and need.

Describe the Market Based on Research Performed: *(See instructions on last page for guidance)*

The Citadel has identified several vendors that provide this service, market research was conducted online, through telephone and Teams meeting conversations.

Sole Source Vendor Name: AspireEdu Inc.

Based upon the following determination, Agency proposes to acquire the supplies, construction, information technology, and/or services described herein from the vendor named above per SC Code Ann § 11-35-1560 and SC Regulation 19-445.2105, Sole Source Procurement.

Description of supplies, construction, information technology, and/or services vendor will provide under the contract: *(See instructions on last page for guidance.)*

Dropout Detective is a student retention platform that provides analytics on student performance. It automatically identifies students that are at risk of dropping out of or failing courses. It integrates with the Canvas learning management system and analyzes student performance data each night. Dropout Detective includes a feature that allows each school to provide its people with a personalized dashboard for their assigned students that no other vendor offers. The dashboard is very useful for academic advisors, deans, program directors, sports coaches, and others in helping to identify at risk students and provide a tailored response to address individual student needs to prevent attrition. Estimated expense is \$150,000.00 with a one-year agreement and four options to renew.

Explain why the described solution is the only solution that meets the agency's need and how no other identified solutions were sufficient. *(See instructions on last page for guidance)*

AspirEDU, Inc. is the only seller and distributor of Dropout Detective. This solution must be purchased directly by institutions from AspirEDU, Inc. It is not available via third-party vendors or other sources.

Note: *Determination is not complete without required signatures and dates*

Required Signatures:

Prepared by: S. Fye
Printed Name: **STEPHANIE FYE**
Enter Name of Preparer

Date: 7/16/2025
Title: **DIRECTOR OF ADVISING**
Enter Title of Preparer

Approved by: _____

Approval Date: ____/____/____

Printed Name: Enter Authorized Approver Name

Title: Enter Authorized Approver Title

The last page contains instructions and is not required to be retained.