

SOLE SOURCE JUSTIFICATION

A waiver from the competitive solicitation process may be granted when based upon operational compatibility with existing equipment, strong technological grounds, a unique and cost-effective feature requirement, or when it is clearly in the State's best interest.

1.) Contract Amount:\$ 58,263.50

2.) Requested Supplier: Aluminum Athletic Equipment Company

3.) Description of Item/Service:

Donkey-Portable Press Box with Video Tower Attached. The Unit is on Wheels and is fully portable. This customer built unit allows for elevated seating for gameday staff (with two rows for seating and a built in table top for both rows) . The attached Video Tower is 10 foot and allows a higher visual for our broadcasting feeds. The unit will be fully portable with a towing option and for other uses as seen fit by the department. One other option included in this pricing is weather guards to keep the staff dry in the case of inclement weather that does not stop gameplay.

4.) Establish the reasons The Citadel absolutely requires this specific Item/Service and the unique benefits that will be realized:

Currently the pressbox for our soccerfield is a pop up tent that we replace on a regular basis due to wear and tear, two 6 foot tables, 6 folding chairs. With the addition to the new scoreboard it now requires us to use additional staff to operate it. This product was chosen for multiple reasons. The towing capabilities, the video tower attachment, the ability to apply our branding, the customer uniqueness to it, but also because it allowed the second row. The second row is what makes it stand out from others who offer the singular row portable pressboxes. It allows us to continue to grow as our sports continually increasing demands do as well.

No other company offered an attached video tower, and no other company offered the custom built design for the portable pressbox that fit our specific needs the way AAE was able to.

5.) Explanation as to why no other supplier can offer a comparable Item/Service:

The Aluminum Athletic Equipment Company has been manufacturing and selling quality athletic equipment for over 60 years, supplying equipment directly to schools with no middlemen. They are the sole source of AAE Equipment only (Donkey-3, Accessories & Add Ons) and all AAE equipment which is quoted. They customize their product and build them from the ground up. This allows for such desired features such as an attached video tower, elevated second row seating, etc.

Other suppliers do not offer the tow able connected pieces for both a video tower and a portable pressbox option. This option allows for a desirable look as well as the ability to be both functional and effective for our staff.

I hereby certify that the above information is accurate and request that a waiver from the State mandated bidding process be approved for the procurement of the above stated equipment, commodity, or service.

Based on the determination above, the proposed procurement action described is being procured pursuant to the authority of Section 11-35-1560 of the South Carolina Procurement Code and 19-445.2105 of the Rules and Regulations, 1976 South Carolina Code of Laws.

Geoff Von Dollen

SIGNATURE

1/20/23

DATE

Geoff Von Dollen

PRINT NAME OF DEPARTMENT HEAD

Athletics

DEPARTMENT

FOR PROCUREMENT SERVICES USE ONLY

APPROVED BY: _____
Director of Procurement Services

DATE: _____

APPROVED BY: _____
VP Finance & Business

DATE: _____

*VPFB signature only required for requests over \$100,000

GUIDANCE:

Section 3; Provide a description of the item or service being requested with sufficient detail so that it is clear to the reviewer of this form what is being sought and the purpose it serves.

Section 4; Detail the specifics about the item or service and explain how it is uniquely positioned to meet the need at The Citadel. This section should address the role that will be played by the item/service and how it is positioned to be the only option that will work in this scenario. Factual evidence must be presented to substantiate why this is the sole item/service that will work.

Section 5; Cite the reasons why alternatives would not be acceptable and how comparable products or services from other suppliers could not meet the need. Also, include details about the market research that was performed to substantiate the sole source request. Detail the specific, quantifiable facts as to why this type of item/service cannot be purchased from any other supplier. Right to Protest: If you are aggrieved in connection with the intended award of this project you may be entitled to protest, but only as provided in Section 11-35-420 (1) South Carolina Code of Laws. Any intent to protest or actual protest must be submitted in writing to the Chief Procurement Officer, Materials Management Office

(a) via email to protest-mmo@mmo.sc.gov or

(b) vis USPS or any other carrier to 1201 Main St., Suite 600, Columbia, SC 29201

The Drug-free Work Place certification must be obtained for sole source procurements greater than \$50,000.

Rev 06/2020