



# THE CITADEL

<b>Solicitation Number</b>	<b>RFP 23009-JF</b>
<b>Addendum #</b>	<b>2</b>
<b>Date Issued</b>	<b>04/18/2023</b>
<b>Procurement Officer</b>	<b>Jessica Favor, NIGP-CPP, CPPO, CPPB</b>
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## **SOLICITATION TITLE: RFP 23009-JF – Cadet Uniforms**

### **TYPE OF ADDENDUM:**

- ☐ Change or clarification to the Solicitation's specifications, requirements, or scope of work.
- ☒ Questions posed regarding the Solicitation and their respective answers by The Citadel.

### **DESCRIPTION OF CHANGES:**

**Responses to Addendum 1 Questions received by deadline of Friday, April 14, 2023.**

**QUESTIONS ON ADDENDUM MUST BE RECEIVED BY: Friday, April 28, 2023 at 2:00 PM**

All questions shall be submitted in writing to the email address of the Procurement Officer listed above by the date and time specified and the subject line of the email shall read, "RFP 23009-JF Addendum Questions"

- ☐ Other Change: Describe

### **Question Received on Addendum 1, Question 5:**

1. As an alternative to providing exact samples of the Citadel uniform items, is the Citadel requesting similar samples for all items (Men's and Women's) or just an array of similar items that demonstrate our ability to produce the items in the program? Are any sizes acceptable or do we have to follow the requirement found on page 13 (Awarded Vendor Production Samples.) Based on the pre-bid meeting, my understanding was that we could submit an array of similar items, not in specific sizes, quantities, or gender.

**Response:** The top three offerors will be required to submit two similar samples for all items (Men's and Women's where applicable). Any size is acceptable; however, the two sample items should be the same size.

2. Page 2...PREFERENCES...Block 1...am I correct that a preference is given to vendors selling US end products?

**Response:** Preferences do not apply to this solicitation.

3. Page 13...INTRODUCTION... "The Citadel is soliciting proposals for cadet uniform items listed...to match existing uniforms according to the specifications contained herein." Please note that no specifications are listed herein for I. Male and Female Duty Shirt and J. Male and Female Summer Leave Shirt. Can we please have the specifications for both of these items?

**Response:** The specifications for those items are enclosed.

4. Page 14...E. PACKAGING AND SHIPPING...COATS...my understanding is that the coats will be on hangers and flat packed. Is this correct?

**Response:** Coats will be placed on hangers and flat packed in boxes.

5. Page 15...DELIVERY SCHEDULE FALL SEMESTER...Questioning the two-week delivery on “special make orders”. The stated delivery window is totally unrealistic. Can this be extended to match past terms?

**Response:** All special make uniform items shall be delivered no later than four (4) weeks after order date.

6. Page 15-16...DELIVERY SCHEDULE SPRING SEMESTER...Based on our experience as stated above, Spring semester orders ARE NOT STOCK ORDERS. They are all made to measure based on the challenge week fittings by the qualified tailors. Therefore, THERE ARE NO SPRING SPECIAL MAKE ORDERS. Is there a change to past policy?

**Response:** The Citadel will place stock uniform orders for items that are issued in the spring semester (January – May) after matriculation for delivery within four months. The quantity of stock uniform orders for items that are issued in the spring semester will be similar to the quantity of stock uniform orders for items that were issued in the fall semester. Orders will be placed for uniform items issued in the spring semester on or before September 15 for delivery within four months (on or before January 15).

7. Page 18...OFFSHORE CONTRACTING...Similar to bullet point 1 above, is there a preference for MADE IN THE USA?

**Response:** Preferences do not apply to this solicitation.

8. Page 20...A. SELECTION OF THE TOP THREE HIGHEST RANKED OFFERORS... “Only the top three highest ranked offerors will be notified to produce two sample garments...Sample garments must be delivered to The Citadel on or before June 16, 2023”. By what date will the final three offerors be notified?

**Response:** The Top 3 offerors will be notified as soon as possible, but no later than June 1, 2023.

#### **IMPORTANT NOTICE:**

X Contractor is required to acknowledge receipt of this Addendum by signing below and returning a copy with its Offer.

Except as provided herein, all terms and conditions of the Solicitation referenced above remain unchanged and in full force and effect.

#### **SIGNATURE OF PERSON AUTHORIZED TO EXECUTE ON BEHALF OF OFFEROR**

**Signature:** \_\_\_\_\_

**Printed Name & Title:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Specifications

### Shirts, White Male

- a. Material:** 65% Dacron polyester, 35% combed cotton, fast color, guaranteed washable. Finished weight to be 7 oz. with count of 85 x 48. Soil released ( come clean) finish. Tensile strength warp 200 lbs. filing 100lbs. Thread: spun polyester. Width 60-61.
- b. Color:** White #7780 (fast color)
- c. Style:** Coat shirt, style, form fitting, short sleeve with convertible collar. Shoulder loops and two flap pockets. Sleeving and closing operations to be with safety stitch. Fishtail Bottom.
- d. Collar:** Convertible type with interfacing and 2-5/8, top stitch 3/16" from edge and 3-1/8" points, die cut. Collar not to have permanent stays. Complete collar to be top stitched.
- e. Front:** Revere front with continuous hem, five button and buttonholes. First button to be 3-3/8" from top with balance spaced 3-3/8" apart. No buttonholes at neck.

- f. Sleeves:** One piece. Sleeves shall be 9" from shoulder seam to finished length with 1" turn-up at the end of sleeve.
- g. Pockets:** Die cut and creased to insure uniformity. The flaps 5-1/8" wide, 5-1/4" deep with round corners. Button holes on flap to match pocket buttons.
- h. Flaps:** Die cut and creased to uniformity. Two flaps 5-1/8" wide, 1-1/2" at side, 2-1/2" at center. Button holes on flaps to match pocket buttons.
- i. Buttons:** 20 ligne white pearlized
- j. Yokes:** Two piece yoke, outside yoke to have top stitch shoulder.
- k. Loops:** There shall be two loops, approximately 1/4" wide and with longer loops 1-3/8" long and shorter loop 1-1/4" long set on each side of the yoke. Loops to be 3" apart between loops, with first loop 1-1/4 from shoulder seam. Smaller loop at yoke and longer loop from shoulder seam.
- l. Packing:** Pack four shirts to an individual box. One size to carton when possible. Label each carton for size and quantity. Each shirt to be individually poly-wrapped.

**m. Finished Dimension:** Finished dimensions of shirts shall be in accordance with the following:

Size	Chest	Waist	Length Front/Back	Armhole	Length of Yoke	
<u>Collar</u>						
14	40	36	32	20	16-3/4	14-3/8
14-1/2	42	38	32	20-1/2	17-3/8	14-7/8
15	44	40	32	21	18	15-3/8
15-1/2	46	42	32	21-1/2	18-5/8	15-7/8
16	48	44	32	22	19-1/4	16-3/8
16-1/2	50	46	32	22-1/2	19-7/8	16-7/8
17	52	48	32	23	20-1/2	17-3/8
17-1/2	54	50	32	23-1/2	21-1/8	17-7/8
18	56	52	32	23-1/2	21-3/4	18-3/8



## Specifications

### White Shirt, Female

- a. Material:** 65% Dacron Polyester, 35% combed cotton (same as male shirts).
- b. Color:** White #7780 (fast color)
- c. Style:** Female pattern-style #08382  
(Female style buttons like male shirt).  
(Other features the same as male shirts).
- d. Shoulder Loops:** (To allow for female-shorter shoulder boards).  
There shall be two loops. Approximately 1/4" wide and with longer loop, 1-3/8" long and short loop, 1-1/4" long set on each side of the yoke. Loops to be 2" apart, between loops, with first loop 1-1/4" from shoulder seam. On end of each loop tube sewn into joining seam, smaller loop at yoke and longer loop from shoulder seam.
- e. Sizes:** Female size: 4, 6, 8, 10, 12, 14 and 16
- f. Packing:** Pack four shirts to an individual box. Each shirt to be individually poly-wrapped.



## Specifications

### Men's Short sleeve, Light Gray

**a. Material:**     Content:     65% Dacron polyester/35% lone  
   staple combed cotton conforming  
   to the following specifications.  
   Weight:     4.25 oz./sq.yd.  
   Construction: 102 wrap X 52 filling yarns per sq.  
   inch  
   Tensile:     warp 126 lbs. filling 60 lbs.  
   Tear:        wrap 5.1 lbs. filling 3.5 lbs.

**b. Color:**        Sterling gray Klopman Mill #556c.

**c. Finish:**        Finished garment not to have permanent features.

**d. Collar:**        Convertible collar shall be one piece and measure  
3-1/4" long at points with fused in Mylar stays.  
Top stitched 1/4" off the edge. Collar to be  
interlined with #250 Dacron.

**e. Front:**        Each front shall have a facing 3" inch width. The  
shirt will have 6 buttons and buttonholes on the  
front, spacing between each will be 3-1/2". The  
first button on the front will be approximately 4"  
down from the top of the shirt. No band button  
and buttonhole. The fronts shall be joined to the  
yoke so that both raw edges of the yoke are turned  
under, with the front sandwiched between, then  
all three are stitched down with a 1/16" raised  
stitched. Safety stitch joining unacceptable.



- f. Pockets:** Two plain breast pockets with rounded corners. Pocket to measure 5" wide, 5-1/2" deep. Pocket set on with edge stitch with both top corners tacked with a triangle.
- g. Flaps:** Center point design to measure 5-1/4" wide and 2-1/2" in depth at center point, 1-5/8 at sides. Secured to shirt front approximately 1/4" above pocket. Top-stitched 1/4" off the edge. Both flaps to be interlined with Dacron #250. Creased and edge stitched pocket flap construction unacceptable.
- h. Short Sleeves:** Sleeves are to be straight and hole, to have 1" hem and to finish approximately 9-7/8" long from shoulder seams on size 15-1/2. Other size grade accordingly.
- i. Buttons:** First grade 19 ligne, smoke gray pearlescent plastic to match. S/X Front.
- j. Stitching:** Single needle throughout. All top-stitched 1/4" off the edge. Sleeve inserting safety stitched. Side close felling 1/4" double needle stitched.
- k. Thread:** All sewing thread to be fast color polyester wrap to match.

**l. Construction:** Collars and Flaps are made by the conventional construction. Top ply, bottom ply and interlining are first stitched together, then turned right side out, and finally topstitched.

**m. Packing:** Pack four shirts to an individual box. One size to carton when quality is large enough to fill carton. Label each carton for size and quantity. Each shirt to be individually poly-wrapped.

**n. Size**

**Marking:** Size shall be marked with washable indelible ink on inside of collar.

**o. Interlining:** Collar, band and centers, to be interlined with good quality material.

**p. Pressing:** Shirts are to be pressed and folded in first class manner.

**q. Finished**

**Dimensions:** Finished dimensions of shirts shall be in accordance with the following schedule:

Size	Chest	Waist	Length Front/ Back	Armhole	Length Yoke
<u>Collar</u>					
14	40	36	32	20	14-3/8
14-1/2	42	38	32	20-1/2	14-7/8
15	44	40	32	21	15-3/8
15-1/2	46	42	32	21-1/2	15-7/8
16	48	44	32	22	16-3/8
16-1/2	50	46	32	22-1/2	16-7/8
17	52	48	32	23	17-3/8
17-1/2	54	50	32	23-1/2	17-7/8
18	56	52	32	23-1/2	18-3/8

## **Specifications**

### **Gray Shirt, Female**

- a. Material:** 65% Dacron, 35% Polyester. Lone Star combed cotton. (Same as male shirt)
- b. Color:** Sterling Gray Klopman Mill #556c
- c. Style:** Female Pattern  
(Female Style Buttons like a male shirt)  
(Other features the same as a male shirt).
- d. Sizes:** Female size: 4, 6, 8, 10, 12, 14 and 16.
- e. Packing:** Pack four shirts to an individual box.  
One size to a carton when quantity is large enough to fill carton. Label each carton for size and quantity. Each shirt to be individually Poly-Wrapped.



