

SE-311 INVITATION FOR MINOR CONSTRUCTION QUOTES

AGENCY/OWNER: The Citadel

PROJECT NAME: HAC Flooring 2025

PROJECT NUMBER: IH-695 CONSTRUCTION COST RANGE: \$ 30,000 to \$ 50,000

PROJECT LOCATION: 171 Moultrie St., Charleston, SC 29409

DESCRIPTION OF PROJECT: Flooring replacement on first floor and on open stairs at the Holliday Alumni Center, See full advertisement at <https://www.citadel.edu/ofe/project-information/>

QUOTE DUE DATE: 3/12/2026

TIME: 2:00 pm

AGENCY PROJECT COORDINATOR: Claire Bowman

EMAIL: cbowman4@citadel.edu

TELEPHONE: 843-953-1766

DOCUMENTS MAY BE OBTAINED FROM: Claire Bowman, cbowman4@citadel.edu

DOCUMENT DEPOSIT AMOUNT: \$ 0 IS DEPOSIT REFUNDABLE Yes No N/A

PERFORMANCE BOND REQUIRED? Yes No PAYMENT BOND REQUIRED? Yes No

Contractors must obtain Documents/Plans from the above listed source(s) to be listed as an official plan holder. All written communications with official plan holders & bidders will be via email or website posting.

Agency will accept Quotes via Agency Project Coordinator email , or Agency will accept Quotes via Delivery Addresses

PUBLIC NOTICES: All notices (Notice of Award) shall be posted at the following location: The Citadel, Facilities & Engineering Building, 520 Wilson Ave., The Citadel, Charleston, SC 29409

RIGHT TO PROTEST (SC Code § 11-35-4210) (This only applies to contracts exceeding \$50,000.)

Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with Section 11-35-4210 at: CPO, Office of State Engineer, 1333 Main Street, Suite 700, Columbia, SC 29201. EMAIL: protest-ose@mso.sc.gov

All questions & correspondence concerning this Invitation shall be addressed to the A/E.

A/E NAME: in-house

A/E CONTACT: Claire Bowman

EMAIL: cbowman4@citadel.edu

TELEPHONE: 843-953-1766

PRE-QUOTE CONFERENCE: Yes No DATE: 2/24/2026 TIME: 1:00 pm

PRE-QUOTE PLACE: Holliday Alumni Center, 69 Hagood Ave., Charleston, SC 29409

QUOTE DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Claire Bowman

The Citadel - Facilities & Engineering

520 Wilson Ave., Charleston, SC 29409

MAIL SERVICE:

Attn: Claire Bowman

The Citadel - Facilities & Engineering

171 Moultrie Street, Charleston, SC 29409

IS PROJECT WITHIN AGENCY CONSTRUCTION CERTIFICATION? (Agency MUST check one) Yes No

APPROVED BY: _____ file _____ DATE: _____
(OSE Project Manager)