



Congratulations on your preliminary acceptance to the South Carolina Corps of Cadets!

«FULL_NAME»
Campus Wide ID: «ID»

Log into your Cadet Portal:

Go to www.citadel.edu > Tools > Lesesne Gateway Portal

- Your username is: «USER_ID»
- Enter your temporary password: Type the word **Citpass-** (with the hyphen included) followed by the last **six** digits of your social security number as **123456**. You must capitalize the C. For example, if the last six of your social is 26-3948, you enter: Citpass-263948
- Create your new password. Must contain 12 characters.

Secure your spot in the Corps by submitting your \$300 reservation deposit.

- Go to the “Pre-Cadet” link in the top left corner menu
- Select “Click here to make your enrollment deposit” and then “I agree”
- On the next page, scroll down to the “Available Items” section and click “Admissions Deposit”
- Click “checkout” at the bottom of the next screen
- Choose payment method and follow prompts to complete payment
(Deposit is refundable until May 1st by submitting a request to admissions@citadel.edu.)

Submit the following:

The Citadel’s MUSC Medical Clearance

All students must be cleared by The Citadel’s Medical Clinic prior to Matriculation Day. Your medical packet will be sent to the email address you provided on your admissions application and will include instructions to **create your MUSC MyChart**. For specific information regarding your medical clearance, please contact citadel@musc.edu or 843-953-4827.

Proof of Legal Presence

The state of South Carolina requires all state colleges and universities verify each student’s legal presence in the United States. Please provide a copy of one of the following:

- U.S. Birth Certificate, Real ID, Visa, Passport, SC Driver’s License (*mail or email*)

Official FINAL high school transcript

Due on or before July 1st. Must include high school graduation date with senior year grades.

*TRANSFER students only: Official FINAL college transcript due 1 July

Note: If the information presented in your admission portfolio changes after it is submitted, you must immediately inform the Office of Admissions in writing. This includes changes in academic coursework, medical/physical status, conduct, etc. Failure to do so may result in revocation of any offer of admission.

Office of Admissions
171 Moultrie St.
Charleston, SC 29409

Office: (843) 953 -5230
admissions@citadel.edu
Fax: (843) 953-7036