Microsoft Authenticator App Install:

Step 1: At your computer, open your preferred web browser (ie: Chrome, Firefox, Edge, Safari).

Step 2: Click on the link to Canvas or type in the search bar and hit Enter. This will take you to the Citadel's sign-in page.

Step 3: Enter your username@nation.citadel.edu.

Step 4: Enter your Lesesne Gateway password. Select Sign In. If this is your first time signing in you will see a prompt requesting more information.
Step 5: Select next and prepare to follow the Microsoft Setup Tutorial. It is very important to read the directions carefully.

Step 6: **On your phone**, install the Microsoft Authenticator app. You can find it in your phones app store by searching for Microsoft Authenticator.

Step 7: Once the Microsoft Authenticator App is installed select “Next”.

Step 8: Read the next set of directions and select “Next”.
Step 9: **On your Phone**, open the **Microsoft Authenticator App** accept the privacy statement and opt out of the feedback program. Then select “**Scan a QR code**.”

Step 10: Proceed to scan the QR code provided on your computer.
Step 11: **On your phone**, follow the prompts to allow camera access and notifications.

Step 12: Next you will be prompted to enter the number on your computer into the Authenticator app on your phone.
Step 13: Upon success you will receive a notification approve message.

Step 14: Follow the remaining Microsoft Instructions to conclude the Microsoft Authenticator App installation. This app will be used to change your password and log into Citadel accounts off campus.

If you have any questions or run into any issues, please don’t hesitate to contact the Citadel Helpdesk at 843-953-HELP