

Indirects Grants Distribution

RP-6

About This Policy

Effective Dates:

11/01/2019

Last Updated:

06/01/2023

Responsible University Administrator(s):

Finance Department and Assistant Provost for Research

Approving Body:

Office of the Provost

Policy Contact:

Office of the Provost, The Citadel

Policy Statement

The purpose of this policy is to describe the allocation of indirect costs (IDCs) received by The Citadel from external grants/contracts. The routing of IDCs occurs through the Finance Department at The Citadel. The purpose of IDCs is to expand the research capacity of The Citadel by incentivizing research proposal submissions and acquisitions of grants/contracts.

1. **Definition:** Indirect costs (IDCs) are monies received from external contracts or grants designated as support costs related to grant activities. The Citadel's IDC approved rate is 45.00%, which is used to calculate the IDCs from the direct salaries and fringe benefits of those designated for the work described in the grant/contract. IDCs may be adjusted to a lower rate based on the requirements of the grantor. Grants/contracts excluded from this policy include those that do not allow IDCs.
2. **Distribution** of the IDCs will include:

| Unit | Distribution Percentage |
|-----------------------------|-------------------------|
| Principal Investigator (PI) | 25% |
| Dean or CHE approved center | 25% |
| Research Office | 50% |

3. **Use** of IDCs

| Unit | Use |
|-----------------------------|---|
| Principal Investigator (PI) | Grant related travel, student stipends/travel, technical support, software, equipment related to the grant, supplies. |
| Dean or CHE approved center | Support academic and research |
| Research Office | Support the administration and programming of the Office of Research and Grants at The Citadel. |

4. **Special Cases**

1. While the above distribution of IDCs as cited above is consistent within each category, when multiple PIs/centers/deans/departments are involved in a grant/contract, the entities will agree upon the percentage breakdown of IDCs within their designated category during the proposal process. This information will be shared with the Office of Research and Grants and Finance Department upon approval of the grant/contract.