

## The Citadel Faculty Council (FC) Meeting Minutes

**Meeting Date and Time:** Tuesday, November 19, 2013 - 1100

**Meeting Location:** Bond Hall, Room 295

**Meeting Type:** Regular

**Attendees:**

NAME	DEPARTMENT	Present
BANIK, SHANKAR	MATH AND COMPUTER SCIENCE	X
BARTH, MIKE	BUSINESS ADMINISTRATION	X
BISHOP, JANE	HISTORY	X
BRYANT, CHAD	NAVAL SCIENCE	
BURTON, CATHERINE	CRIMINAL JUSTICE	X
DEFEBBO, DANA	LIBRARY	X
BOTT, TIM	HESS	
DONNELL, DAVID	BIOLOGY	X
DORKO, MIKE	CHEMISTRY	
FLORES, RUFINO	MILITARY SCIENCE	
GRAHAM, TAMMY	EDUCATION	X
JEFFERSON, RENEE	EDUCATION	X
KAPELUCK, DUBOSE	POLITICAL SCIENCE	
LASSITER, KERRY	PSYCHOLOGY	X
MAYS, TIM	CIVIL & ENV. ENG.	X
McCOY, CARL	AIR FORCE	X
MORRIS, FRANK	BUSINESS ADMINISTRATION	X
HORAN, TOM	ENGLISH	X
POTISUK, SIRIPONG	ELECTRICAL ENGINEERING	X

RENOUARD, JOE	HISTORY	
SEGLE, ZANE	MODERN LANGUAGES, LIT & CULTURES	X
THOMPSON, TOM	ENGLISH	X
YOST, SCOTT	PHYSICS	X
ZHANG, LI	MATH AND COMPUTER SCIENCE	X

1. Meeting started at 1103
2. Motion to approve Minutes from was seconded and approved
3. Col. Sberna representing Col. Mercado and the Commandants Office lead a discussion of the Class Absence System. Some highlights of the discussion were:
  - a. Cadets are not supposed to miss class for guard duty. However, the max allowable absences for the entire semester is 4. Cadets are not allowed to miss a scheduled lab, quiz or test. There should be enough free time to fill guard requirements.
  - b. There have been significantly more absences this year.
  - c. Discussion of how to handle a student who is severely tardy or leaves early. It was pointed out that there is an option in the CAS to signify if a student is more than 15 minutes late. Suggestions from Col. Sberna were to write students up.
  - d. Discussion of whether CAS superseded a professors class roll. Col. Sberna confirmed that the professor's roll was the official record. Concerns were raised that the CAS requires a professor to keep two rolls.
  - e. Concern and dissatisfaction was raised over the ability of company academic officers being able to override an absence without consulting the professor first.
  - f. Contact Col. Sberna with any questions, comments, or concerns regarding CAS - [sbernar@citadel.edu](mailto:sbernar@citadel.edu), 953-6931
4. Faculty Governance
  - g. The Provost supports the investigation of shared governance models, with possibly a committee to be formed over the summer.
  - h. A webinar has been scheduled for Feb 6 from 2-3:30 regarding Faculty Senates. Let Mike know if you will attend the webinar or are interested in serving on an ad hoc committee over the summer.
5. Faculty Manual
  - i. There is a potential discrepancy between the Faculty Manual and practice in regards to course load policy with the manual stipulating a 4/4 course load and some departments following a 3/3.
6. Other business
  - j. The library renovation is on hold until further notice.

- k. Trident United Way - a joint planning committee including members from Faculty Council and Staff Council needs to be formed to plan for next years campaign.
7. Meeting was adjourned at 1204. The next meeting is scheduled for January 28, 2014.

