



International Student Immigration Supplement

For U.S. Immigration Documentation

- International students planning to attend The Citadel on an F-1 student visa must complete Parts I, II, & III. **An I-20 will not be issued until this form and all financial documentation is received.**
- International students planning to attend The Citadel as an “F-1 Transfer” from a US college or high school must complete Parts I, II, III, & IV. **Please note the Transfer Procedures outlined in Part IV.**
- International students with an Alien Registration card must complete Parts I & II.
- F-1 students only: attach TOEFL score Card

IMPORTANT!

- Failure to submit your I-20 to the International Studies Office within fifteen days after beginning classes will result in your falling out of F-1 status and thereby losing all privileges attached to the F-1 visa (e.g. on campus employment, practical training, etc.). If you fall out of F-1 status, you will have to seek reinstatement through Immigration and Customs Enforcement or leave and re-enter the United States.
- Be sure to state all financials in US dollars (\$). If we do not receive proof that you have funds to cover cost of attendance, we are unable to apply for your I-20.

F-1 Transfer Students ONLY

- If you are changing from one academic institution within the United States to another or continuing from one educational level to another at the same institution, you are considered a F-1 “TRANSFER” student.
- At the time the International Student Adviser at the school you are attending or have recently attended confirms your immigration status on the I-20 Transfer Form (Part IV), The Citadel will issue the Transfer I-20. The Transfer I-20 will be sent to the address indicated in Part I of the Immigration Information Form.

Transfer Procedure when remaining in the USA

If you are an international student applying from within the United States and plan to stay in the United States until the beginning of the semester, The Citadel will be responsible for processing your Transfer I-20. To complete the transfer process, you must:

- Complete and sign the “Student Certification” section (Item #11) of the I-20.
- Enroll full-time and start classes at The Citadel.
- Return the “I-20-ID Student Copy” Form within fifteen days of beginning classes at The Citadel, to the “Designated School Official” (DSO):

Sherri Swanson
The Citadel - Office of Admissions
171 Moultrie Street
Charleston, SC 29409

Telephone: **843.953.4830**
Email: **sswanson@citadel.edu**

- Submit to the DSO, for record keeping purposes, a copy of your old I-20 Form, passport expiration page, US visa stamp page and I-94 card.

Transfer Procedure when entering the USA

If you are an international student planning to exit the United States before attending The Citadel, the Immigration and Customs Enforcement will process your Transfer I-20 at the time you re-enter the United States.

If for any reason the inspector fails to process the new I-20 upon your re-entry, you should notify the DSO as soon as possible:

Sherri Swanson
The Citadel - Office of Admissions
171 Moultrie Street
Charleston, SC 29409

Telephone: **843.953.4830**
Email: **sswanson@citadel.edu**



Estimated Cost and Length of Study (2024-2025 School Year)

| Freshmen (International) Estimated Cost of Attendance* | |
|---|-----------------|
| Tuition & Fees | \$40,792 |
| Living Expenses | \$11,314 |
| Other | \$9,741 |
| TOTAL | \$61,847 |

| Undergraduate Program Estimated Length of Study* | |
|---|-----------|
| Length of Study | 48 months |
| Program Start Date | 8/23/24 |
| Program End Date | 5/6/26 |
| Months in Academic Term | 9 |

| Graduate Program Estimated Cost of Attendance* | |
|---|-----------------|
| Tuition & Fees | \$24,840 |
| Living Expenses | \$41,060 |
| Other | \$1,888 |
| TOTAL | \$67,788 |

| Graduate Program Estimated Length of Study* | |
|--|-----------|
| Length of Study | 48 months |
| Program Start Date | 8/23/24 |
| Program End Date | 5/6/26 |
| Months in Academic Term | 9 |

* Actual length of study and cost of attendance depends on multiple factors, including major and course load.

Part I. Personal Information

Name (First, Middle, Last)

Date of Birth (Month, Day, Year)

Country of Birth

Country of Citizenship TOEFL Score

Probable Academic Major at The Citadel

Please specify where to send your immigration documents:

Current Address

Permanent Address

Current Address

Street

City, State, Zip Code (for US Residents)

Country

Telephone

Fax

Email

Address Valid Until

Month/Day/Year

Permanent Address (Home Country)

Street

City, State, Zip Code (for US Residents)

Country

Telephone

Fax

Email

Part II. Immigration Information

Indicate the type of immigration status you will hold while at The Citadel.

Study as an F-1 Student Visa Holder

I am outside the US and need to obtain an F-1 student visa

I currently hold an F-1 visa and I am attending a US institution (submit a copy of your current I-20 Form).

Name and location of US institution most recently attended:

I am in the US on another visa and would like to change my status to an F-1 student

Specify current visa type

Other Visa Category

I am not requesting an immigration document from the college.

Specify current visa type

Permanent Resident of the United States

I am a permanent resident of The United States. (Submit a copy of your Alien Registration Card)

Alien Registration Number

Part III. Financial Statement

Instructions: Complete all sections below in FULL. Failure to complete all sections will result in the form being returned to you, and your admission will be delayed.

Important: International students must present satisfactory evidence of adequate funds available to meet financial obligations at The Citadel (see estimated costs on prior page). **An I-20 Form necessary for obtaining a student visa will not be issued until this form is received. Faxed copies will not be accepted.**

Family Name _____

First Name _____

Section A. Financial Certification

Source of Financial Support to meet US Requirement (In US Dollars)

| | |
|-----------------------------------|--|
| Personal Funds | Citadel Scholarship (academic, athletic) |
| Funds from Parents, Relatives | Private Sponsor or Organization |
| Government Funding or Scholarship | TOTAL |

Financial Certification: Please attach all necessary letters to this form.

- Personal funds, funds from Parents, Relatives, or Private Sponsor/Organization must be documented by the Official Bank Certification (#2 of this form) and a current bank statement (less than 6 months old) certifying the specific amount in US dollars.
- Government/Citadel scholarships must be documented by Official Award Letters (with conditions or limitations).

Sponsor Information

Name (sponsor can be parent, relative, private organization or government) _____

Relationship to sponsor _____

Address of sponsor _____

Sponsor's Guarantee

I/we _____, guarantee the sum of US\$ _____ will be available for the above-named student for the first academic year at The Citadel.

Sponsor Signature _____ Date _____

Official Bank Verification: Must be documented by a current bank statement (less than 6 months old) certifying the specific amount in US dollars. All financial statements must be dated within the past 6 months in order to be considered valid.

This is to certify that _____ is financially capable of meeting the financial commitment required for the first academic year at The Citadel.
Student name or sponsor name

Bank name _____

Bank address _____

Signature of Bank Official _____

Date _____

Required
Official Bank
Stamp or Seal

Part IV. International Student Transfer I-20 Form

Instructions for International F-1 Transfer Student: Please sign the release of information section of this form. Then give it to your international student adviser at the school you now attend or most recently attended.

Student Name (First, Middle, Last)

Date of Birth (Month, Day, Year)

Student Signature _____ Date _____

Instructions for Immigration and Customs Enforcement Designated School Official:

The above-named student has qualified academically for admission to The Citadel. In compliance with Immigration and Customs Enforcement regulations, we request confirmation of his/her status at your institution before approving transfer to this institution.

In addition, we request a copy of the student's I-20 and/or other important documentation for our files. Please return to: Ms. Sherri Swanson, The Citadel - Office of Admissions, 171 Moultrie Street, Charleston, SC 29409, telephone 843.953.4830, sswanson@citadel.edu

1. Current Immigration Status

I-20 Completion Date Admission Number I-94 Expiration Date

The student is in good standing and is/has been pursuing a full course of study.

The student is out of status and a reinstatement to student status was filed on _____ and is pending (please enclose copies of documents filed with Immigration and Customs Enforcement).

The student is out of status, and we will advise him/her to apply for reinstatement upon receipt of a new I-20 from The Citadel.

Other:

2. Date of Last Attendance at Your Institution

Month, Day, Year

3. Practical Training

Please indicate the type and dates of any practical training in which the student has participated.

Curricular

Optional

Name of Institution

Telephone Number

Address

Name of Designated School Official

Title

Signature _____ Date _____