



**OFFICE OF THE COMMANDANT**

**Citadel Band/Pipe Band Detail Requirements**

Type of Event:

Date & Time of Event:

How long will the event last?

Do you request The Citadel to provide your flags?  YES  NO  
*(If yes, cadets are required to stay the entire event.)*

Do you request that the Citadel Band/ Pipers detail stay the entire event?  YES  
 NO

Location of Event:

Contact Person for Event:

Telephone Number:

Will a meal be provided for the cadets during this event?  YES  NO  
*A parking spot next to the venue is required. If the parking requires payment, the event requesting the color guard presentation must pay for the parking.*

Special Requests/ Questions:

There is a \$200 contribution for the Pipe Band/Regt Band per event. Please make your check payable to "The Citadel." Please send the check to: The Citadel, 171 Moultrie St., The Office of the Commandant, Attention: Col Chuck Dunne, Charleston, SC 29409-0090.  
**Questions? Contact Colonel C.M. Dunne USMC (Ret) in the Commandant's Department:**  
**TEL: (843) 953-6928. FAX (843)953-6704**  
**\*\*\*\*PLEASE NOTE: INITIAL REQUEST MUST ARRIVE IN OUR OFFICE AT LEAST 30 DAYS PRIOR TO YOUR EVENT\*\*\*\***

**OFFICE USE ONLY**

Date request received: \_\_\_\_\_ Approved: YES NO

Transportation Fee Paid  Method: \_\_\_\_\_ Date Paid: \_\_\_\_\_

Vehicle Requested  Pick-up day/time: \_\_\_\_\_  
Return day/time: \_\_\_\_\_