

# THE WHITE BOOK

## CHAPTER 7

### Cadet Personnel and Administration

## SECTION 4

### Parking

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- I. **Organization.** The Commandant Department Sergeant Major, in coordination with PSAF and the Regimental Provost Marshal, is responsible for the Parking section of the White Book.
- II. **Functions.** This section describes procedures for:
  - A. General vehicle authorization
  - B. Parking lots and assignments
  - C. Vehicle registration
  - D. Decal placement
  - E. Temporary passes
  - F. Operation of vehicle on campus
  - G. General parking procedures
- III. **Procedures.**
  - A. **General vehicle authorization**
    1. Operation of a vehicle on The Citadel Campus is a privilege that may be terminated at any point by proper authority.
    2. Operation of a vehicle on The Citadel Campus is reserved for upper-class cadets and those not on the restricted vehicle operation roster.
    3. Cadets of the third and fourth class are not authorized to have, maintain, or drive a vehicle on campus or within the **surrounding** area. **The restricted area is bounded by:**
      - a. Spring Street on the South;
      - b. Rutledge Avenue on the East;
      - c. St. Margaret Street on the North.
    4. **No cadet of any class is allowed to park a vehicle within the restricted area identified in paragraph III.A.3. This includes but is not limited to:**
      - a. **Dunnemann Avenue;**
      - b. **Grove Street;**
      - c. **MUSC parking lot;**
      - d. **Parking lots around Hampton Park; and**

- e. Parking lot at Hampton Park Dog Run/College Park
5. Off campus no parking areas are depicted in **Figure 7.4.2**
6. Cadets of any class are permitted to independently pay for and utilize the WestEdge parking Garage subject to all rules, regulations, and contractual requirements established by WestEdge.

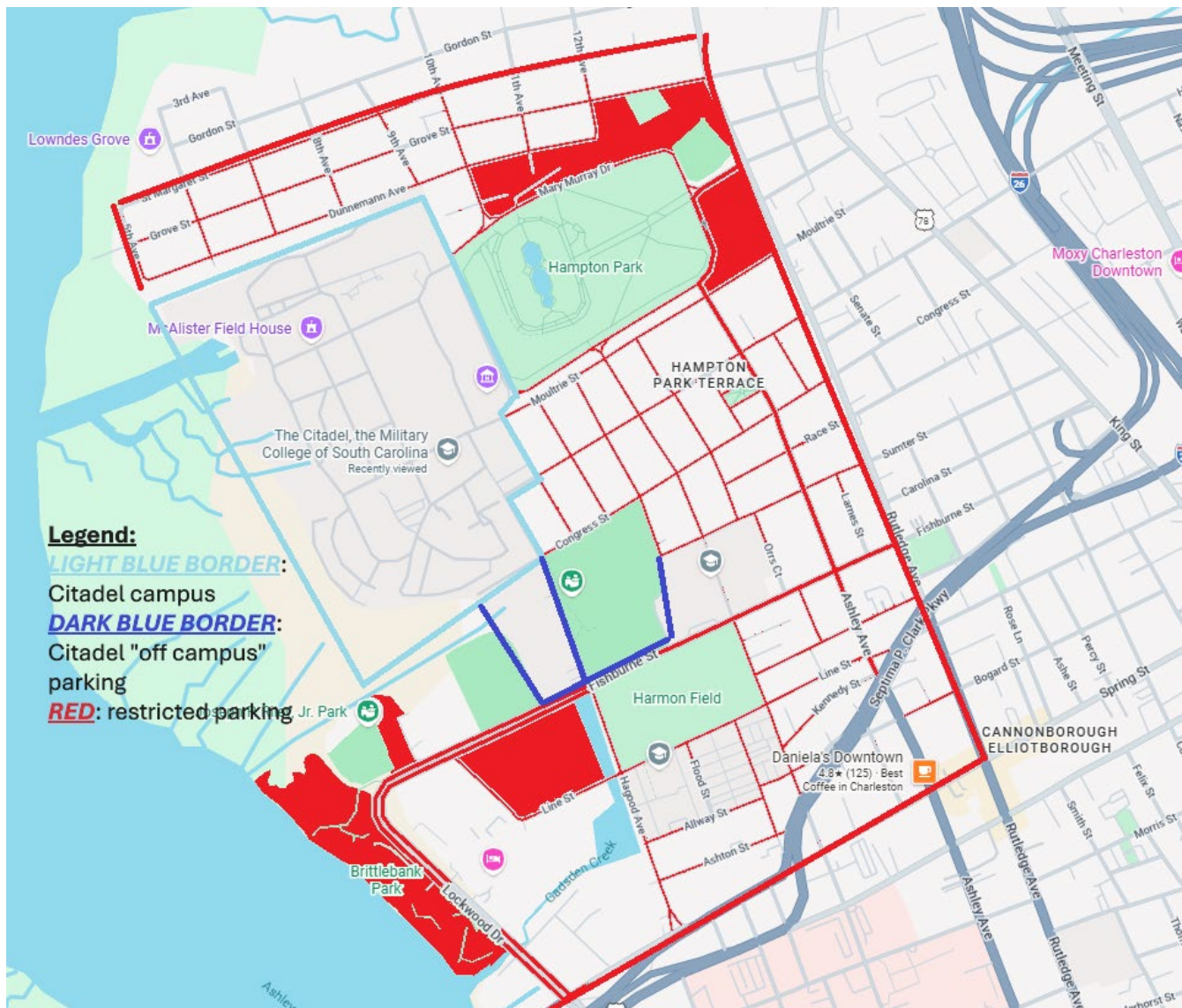


Figure 7.4.2

## B. Parking Lots and Assignments.

1. Cadet vehicles may only be parked in labeled cadet spaces. On campus, cadet parking lots are Murray Barracks, Padgett Thomas Barracks, Law Barracks, Stevens Barracks, Tennis Lot, Infirmary Lot, Rifle Range Lot.
2. Off campus cadet parking lots include Altman Lot, and City Gym Lot. **While these lots are off campus, rules and regulations apply as if a cadet were on campus because they are owned and operated by The Citadel and the Department of the Commandant.**
3. Campus parking lots are depicted in **Figure 7.4.1**.



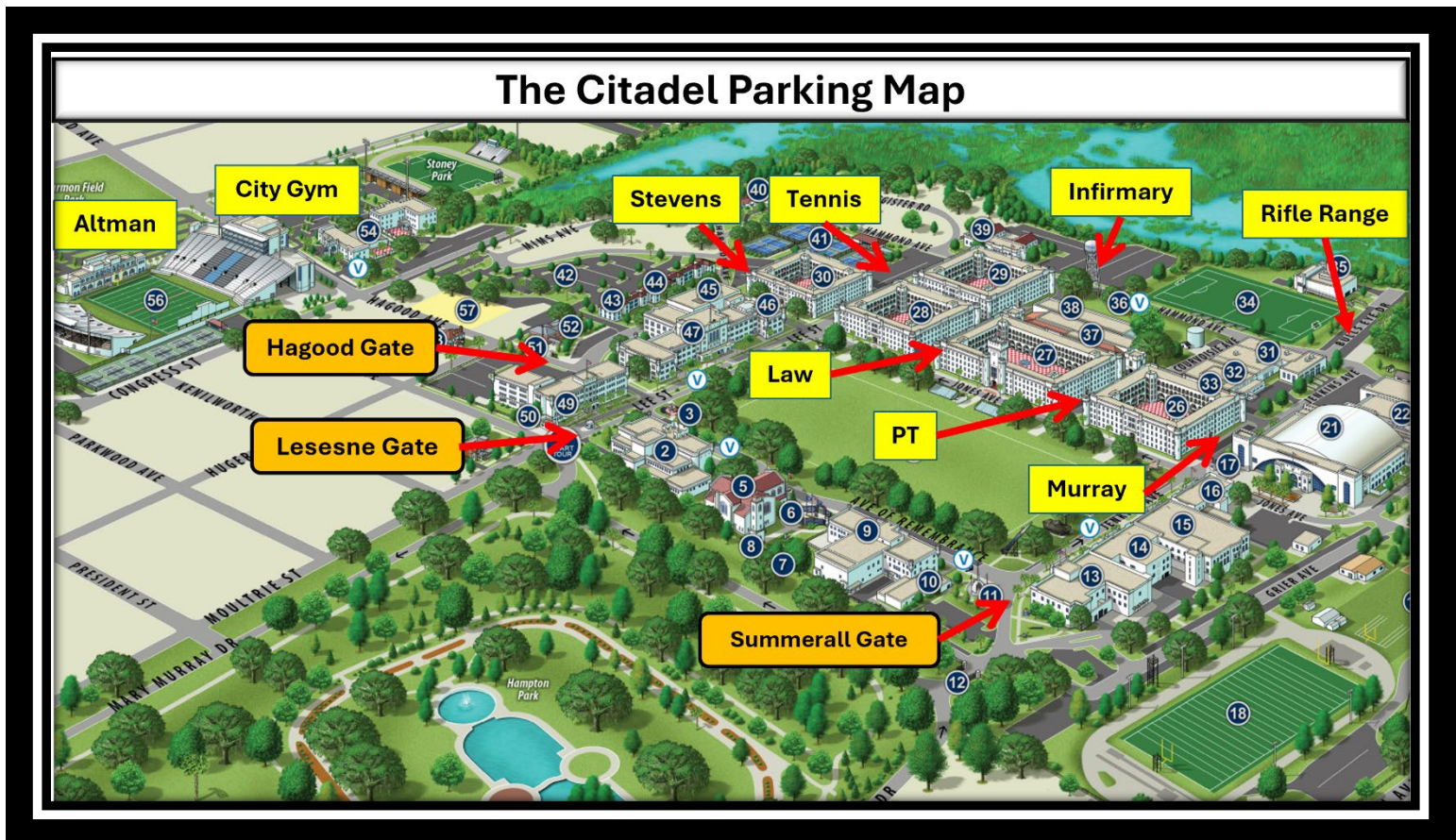


Figure 7.4.1

### C. Vehicle Registration

1. Registration for cadet vehicles is done through the Campus Parking Director and the link located under the "Returning Upper-class Information" tab on the Commandant's webpage. The Regimental Provost Marshal, in consultation with the Command Sergeant Major, are the sole authorities for the assignment of a cadet's lot.
2. Corps wide decal distribution will take place on Sunday, Monday and Tuesday of the week the Corps of Cadets returns from Summer Furlough. **Vehicle registration is available throughout the school year. Decal distribution times following the initial issue will be determined by the Regimental Provost Officer.**
3. Decals are issued based on Class Status, not by Academic status. C4's and C5's are assigned on campus parking until capacity is reached.
4. Cadets not able to make the initial decal issue time will contact the Regimental Provost Marshal to schedule receipt of their decal.
5. Parking fees are prorated and therefore will be charged at the amount determined at the time of registration.
6. During the issuing of decals, cadets must provide their Driver's License, Proof of Insurance, and Registration to the Battalion Provost processing the paperwork. No decals will be issued to cadets who are unable to provide this information.
7. Cadets may not register a vehicle for another person or allow another cadet to use their parking space.
8. Vehicles must be parked in the assigned lot, at all times.

**D. Decal Placement**

1. Decals must be placed in the designated location on the cadet vehicle. The penalty for improper decal placement is 10 demerits and 20 Confinements and may result in the decal being removed.
2. Decals **MUST** be affixed to the front middle and back top left windows as directed.
3. Decals **MUST** be removed and turned into Provosts upon loss of parking privileges.
4. Decal placement is depicted in **Figure 7.4.3**
5. The penalty of improper decal placements is 10 demerits and 20 Confinements. Improper decal placement may also result in the decal being removed.

**Figure 7.4.3**

**E. Temporary Passes:** All temporary passes are given on a case-by-case basis and may only be issued by the Parking Director, located at 208 Richardson Avenue. Cadets in a restricted driving/parking status on campus are not authorized to possess a temporary pass.

**F. Operation of Vehicle on Campus**

1. Cadets will not drive or ride in vehicles while wearing duty uniforms or PT's unless authorized by the Commandant. The exception to this rule is when cadets must move their vehicles for home football games or other events as directed by the Commandant's office.
2. All vehicles will obey all traffic signs and regulations while on campus.
3. The maximum speed limit for vehicles on campus is 20 miles per hour, unless otherwise posted.
4. Vehicles must have all the standard equipment and all the equipment on the vehicle must be in working order.
5. Offensive decals, stickers, or paintings including those that demean people on the basis of their race, color, national origin, religion, gender, or sexual orientation are not authorized.
6. The cadet registered for the vehicle is responsible for any and all violations of

regulations in which the vehicle may be involved.

**G. General Parking Procedures**

1. Vehicles may need to be relocated for major weekend events, including, but not limited to, Parents Weekend, Homecoming Weekend, Corps Day Weekend.
  - a. Relocation locations will be determined by the Command Sergeant Major of The Citadel.
  - b. Failure to comply with the relocation order is a punishable offense.
  - c. If available and authorized, cadet vehicles may be relocated to the Westedge Parking Garage or other designated locations as prescribed. All vehicles must be removed from the parking garage following the end of the major weekend event.
2. Weekend parking:
  - a. At no point may cadets park in a visitor's space. Doing so is a punishable offense.
  - b. Cadets are not allowed to park in any space around Summerall Field (Parade Deck), including in front of Bond Hall, or the lot adjacent to Mark Clark Hall. Cadet vehicles must remain in their assigned lots at all times.
3. No parking Areas: Cadets will not park their vehicles on city streets in the vicinity of the Citadel **as detailed in paragraph 3.A.**



## Parking Enclosure -

1. Vehicles must be parked **ONLY** in the lot assigned, at all times.
2. Decals **MUST** be affixed to the front middle and back top left windows as directed.
3. Decals **MUST** be removed and turned into Provosts upon loss of parking privileges.

### All Registrants:

1. All vehicle registrants are subject to the search of their automobile by proper authorities while on campus.
2. Notify Battalion Provosts upon any of the following:
  - a. A transfer of Title or Sale of the registered vehicle.
  - b. A change of registration status, year, number and/or state.
  - c. A change of the automobile's description or a change of insurance.
3. Vehicles **MUST** meet state inspection requirements if required by their state.
4. To allow no one to operate your vehicle on or off campus without a valid state operator's permit.
5. Vehicles may be towed at the owner's expense and risk for excessive infractions of parking regulations.
6. Vehicle operators may be asked to park their vehicles at alternative locations during special events.
7. Parking at The Citadel is a privilege and not a right. Intentionally supplying false or inaccurate information on this form may result in revocation of the applicant's registration/parking privileges.
8. The penalty of improper decal placements is 10 demerits and 20 Confinements. Improper decal placement may also result in the decal being removed.

**Front Windshield:** Decal must be placed at the top of the windshield, centered above the rearview mirror. See illustration below. (must be attached to the windshield using the adhesive on the sticker, i.e. no Velcro, magnets, etc)



**Rear Window:** Decal must be placed at the top left corner of the window. See illustration. (must be attached to the rear window using the adhesive on the sticker, ie. No Velcro, magnets, etc)



**Convertibles/Jeeps:** The front decal will be placed in the front windshield as usual. The rear decal must be placed in a location where it can be seen regardless of if the top is up or down. It is advised to place the decal on the left side of the rear bumper.

By registering a vehicle, the cadet acknowledges that they have read and understand the requirements of this section and agree to comply with all applicable parking and vehicle regulations.

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Vehicle Registrant's Signature

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Date