

THE WHITE BOOK

CHAPTER 5

Barracks

SECTION 2

Barracks Security

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Position: TAC NCO and the Commandant's Department Sergeant Major

- I. **Organization:** The Commandant Department Sergeant Major, with the Battalion TAC NCO's and PSAF is responsible for the policy on barracks security.
- II. **Functions:** This section provides procedures for:
 - A. **Command Responsibility**
 - B. **Cadet Room Physical Security**
 - C. **Rifle Security**
 - D. **Barracks Security**
 - E. **Searches**
 - F. **Health and Welfare Instructions**
- III. **Procedures**
 - A. **Command Responsibility**
 - 1. The primary responsibility for barracks security belongs to the cadet chain of command and cadet guard detail. The responsibility however, devolves to the cadet company commanders, cadet division inspectors, and the cadet occupants of the rooms.
 - B. **Cadet Room Physical Security**
 - 1. Each cadet will sign for and maintain a key to their room. Each cadet room is required to be locked and secured when cadets are not in their assigned room **or while sleeping.**
 - 2. **If visiting any cadet room all personnel will knock twice, announce themselves, wait for "all clear" and occupant should open door or announce "enter". If no response is heard repeat the same procedure and use master key if authorized.**
 - 3. Cadet personal drawers in their half presses will be locked with a key or combination lock when the cadet is not in the room.
 - 4. The cadet chain of command is responsible for issuing keys however, the cadet is responsible for maintaining their keys on their person. In the event a key is lost, the cadet is responsible for notifying their chain of command for a replacement at the cadets cost.

C. Rifle Security

1. Cadets are required to maintain their rifles in their room rifle racks with the metal cord routed through the rifles and secured with a combination/key lock to the bracket.
2. When the rifles are being used such as; during drill and ceremony, parades, parade practice etc. rifles will be kept within arms-reach at all times and never left in the quad or divisions.
3. See chapter 3, section 1; Arms room for additional information on rifle security.

D. Barracks Security

1. Each Battalion will have a guard detail consisting of an Officer of the Guard, Sergeant of the Guard and Corporal of the guard responsible for the safety, security and appearance of the battalion area.
2. Each guard detail will inspect bags and/or book-bags entering into the battalion area as well as ensuring the uniform standards are adhered to.
3. More information in regards to the Corps guard details can be found in The Citadel Battalion Guard Order #1 and related appendices at <http://www.citadel.edu/root/cadet-regulations/guard-orders>.
4. The guard detail as well as all cadets are responsible for reporting breaches of security to Public Safety (3-5114), company and battalion TACs, and the cadet chain of command.

E. Searches

1. The commandants department may conduct searches of a cadet's barracks room, desk, locker, lock boxes, baggage, automobiles or any other place of use for a cadet on campus. Nothing is exempt from a search by the Commandant's Department provided the search is conducted for reasonable cause and is primarily to enforce good order and discipline within the corps of cadets.
2. No search of a person is authorized unless performed by public safety officials.
3. Searches are considered outside the scope of everyday inspections. Searches of cadet rooms, property, and/or automobiles will be done only after obtaining explicit authorization from the Commandant of Cadets or Chief of Staff for probable cause and reasonable suspicion.
4. Normally, the cadet is present during a search of their belongings or room, but their presence is not required.

F. Health and Welfare Inspections.

1. Based on observed trends, to include input from the Regimental Commander, the Commandant may direct an unannounced health and welfare inspection. The focus of these inspections are to locate controlled items such as alcohol, weapons and drugs, as well as to identify any threats to health or safety.

