

# *The Etiquette Club*

Sponsored by The Krause Center for Leadership and Ethics

Instructed by Chris-Ann Streeter

## ***Become a Polished Professional***

This training will help you better impress others in business and in life. This is your chance to learn how to influence others in a more refined manner.

***Classes held in Bastin Hall, Room 303A/B***

***4:15 – 5:30 pm on Tuesdays, Starting Jan. 23***

Etiquette classes will make you more comfortable and give you more confidence in business and social settings. This training includes instruction on:

- Formal Dining Etiquette (American and European)
- Building Rapport with Clients
- Dancing Skills
- Social Graces
- Effective Networking
- Handshakes
- First Impressions
- Introductions
- Resume Do's and Don'ts
- International Etiquette
- Cultural Awareness
- Body Language
- Attire Presentation
- Thank You Notes
- Invitation Etiquette

To sign up before the semester classes begin, scan the QR code or reach out to Chris-Ann Streeter at [streetcca@yahoo.com](mailto:streetcca@yahoo.com)

