



Career Fairs are events where multiple employers gather in one place to meet with prospective job and/or internship seekers. We encourage students to attend these events each year of their college experience.

Career Fair Prep Work

1. Create or update your resume and print off at least 10 copies to pass out.
2. Practice introducing yourself.
3. Research the companies that are attending the Career Fair.



To View The Companies Attending: Log into Handshake using the QR code. Click on "Events," select the Career Fair date you are attending, and view the "Employer attendees."

4. List five companies you want to meet with below:

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5. Prepare 3-5 questions to ask the employers.

Good Questions to Ask:

- What do you like most about your company?
- What's the typical career path in this area of specialization?
- What are some challenges and opportunities associated with the entry-level positions available at your company?
- What does the day-to-day of this position look like?
- What skills or experiences are you looking for?

Questions to Avoid:

- What jobs do you have for me?
- What does your company do?
- How often are people let-go/fired?

6. List 3-5 questions that you want to ask.

1. _____
2. _____
3. _____
4. _____
5. _____

Strategies for the Career Fair

7. To gain confidence in your speaking and interactions, start talking with the employers who are not at the top of your list.
8. Be prepared to answer questions about yourself. Sample questions asked:
 - Why are you at the career fair?
 - What do you know about our company?
 - What entry-level roles interest you?
9. Collect business cards as you interact with different employers and make notes on their business cards of the items you discussed.

After the Career Fair

10. Follow up with a personalized and unique thank you note or email using the notes you took on their business card.
11. Connect on LinkedIn with the employers you interacted with at the Career Fair; add a note to the connection request: "It was nice meeting you at The Citadel Career Fair."
12. Follow the company's LinkedIn and social media accounts.

Career Resources

Scan the QR code to view career resources from The Citadel Career Center's website, including resume samples. A staff member of The Citadel Career Center would be happy to review your resume if you choose to use our Drop-In Hours from 1:00-4:00 p.m. Mondays-Thursdays or make an appointment on Handshake through our website.



Scan with Phone