Instructions for Completing the SIGI³ Assessment Program

1. Go to the Career Center website: [http://www3.citadel.edu/career_services/](http://www3.citadel.edu/career_services/)
2. Click on the SIGI³ logo (right side of screen).
3. On the right side of screen, type in the Access Code: YOURPLAN and whatever you wish to use for your Desired ID (e.g. your Lesesne Gateway Username). When you are finished, click Start.
4. Fill in the form that appears on the next page. Items in red are required. Enter a password (up to 10 characters, not case sensitive). Click Continue when you are finished.
5. When you have successfully created your new Sigi³ account, you will see the Welcome to SIGI³: Tips for using Sigi³ page. Read through these instructions and click Continue when finished.
6. Complete all 4 sections of the Self-Assessment section:
   - Values
   - Interests
   - Personality Type
   - Skills
7. When you are finished, login to TaskStream ([www.taskstream.com](http://www.taskstream.com)), the E-Leadership Portfolio program.
8. Click on E-Leadership Portfolio (Class of 2016).
9. Click on the Career Development (Fourth Class) and complete the questionnaire.

   If you have any questions, please contact (843) 953-1616.