

THE CITADEL
The Military College of South Carolina
171 Moultrie Street
Charleston, SC 29409

MEMORANDUM
NUMBER 6-3

31 July 2009

FIRE AND LIFE-SAFETY EQUIPMENT TAMPERING POLICY

1. PURPOSE

Fire prevention and life-safety are important concerns that require the constant attention of all members of The Citadel. The purpose of this Memorandum is to establish The Citadel's policy against damaging, tampering with, or other improper interference with The Citadel's fire and life-safety equipment.

2. REFERENCE

S.C. Code Ann. §§ 16-17-570, 16-17-725, 23-9-60 (Law Co-op, 1976)

3. POLICY

- A. All members of The Citadel faculty, staff, and student body are provided with information and instruction concerning Citadel fire prevention policies and practices, emergency reporting and response, and the action to take in the event of an emergency, including emergency evacuation procedures. It is the responsibility of each individual to ensure that all fire and life-safety policies, procedures and practices of the college are understood and followed at all times.
- B. Fire alarms, fire extinguishers, smoke detectors, sprinkler systems and other associated fire and life-safety devices are located within and around all Citadel buildings. This equipment is present for the safety and protection of all campus occupants. Except where specifically authorized by The Citadel's Fire Marshal, causing a false fire alarm to be initiated, or tampering with, or otherwise moving or modifying this equipment, is a serious violation of college policy and South Carolina law.
- C. Any person who is found responsible for intentionally tampering with or damaging life-safety equipment will be held financially responsible for all repairs, re-setting, recharging, or other

restorative action necessary to bring the equipment back into service. In the event that an intentional act in violation of this policy is discovered in the barracks, and should no individual or individuals accept responsibility, the Office of the Commandant, at its discretion, may assess such a fine to a floor or building on a pro-rata basis.

- D. Damaged, stolen, misplaced or otherwise inoperative safety equipment must be reported to The Citadel Tactical Officer (barracks) or the Building Coordinator (other facilities), or their authorized representatives, immediately upon discovery. Failure to report this type of deficiency immediately when discovered is also a violation of college.

4. COMPLIANCE

Any person found to be in violation of this policy will be subject to strict disciplinary action which may include a monetary fine, separation from the college, and/or criminal prosecution

5. NOTES

A. Dates of official enactment and amendments:

Approved by Director of Citadel Staff on 31 July 2009

B. Responsible Department:

Office of Risk Management and Safety

C. Responsible Official:

Director of Environmental Health and Safety

D. Cross References

None

6. RESCISSION

Memorandum No. 9, dated 5 December 2005, is rescinded.

FOR THE PRESIDENT:

OFFICIAL

JOSEPH W. TREZ
Colonel, USA, Retired
Director of The Citadel Staff