

THE CITADEL
The Military College of South Carolina
171 Moultrie Street
Charleston, SC 29409

MEMORANDUM
NUMBER 2-19

13 August 2010

VISITOR ACCESS TO CAMPUS

1. PURPOSE

The purpose of this Memorandum is to establish regulations for visitors desiring to enter The Citadel campus. The Citadel and its facilities are deemed to be a "non-public forum," unless otherwise expressly stated herein, for purposes of expressive conduct under the First Amendment to the United States Constitution.

2. REFERENCE

S.C. Code Ann. §§ 16-11-620, -630 (Law Co-op, 1976)

S.C. Code Ann. § 16-17-420 (Law Co-op, 1976)

S.C. Code Ann. § 59-121-50 (Law Co-op, 1976)

3. DEFINITIONS

- A. "Visitor" is defined as any person who is not a currently enrolled member of the Corps of Cadets, Citadel Graduate College, Citadel Success Institute, summer school, faculty, staff, campus resident, guest of a campus resident, contractor personnel working on campus, or public utility and telephone employee. The term "visitor" does not include persons employed by or acting on behalf of police, fire, or other emergency response agencies, or other personnel specifically invited or authorized to enter the campus and/or use campus facilities. However, all persons must comply with the standards of conduct prescribed below.
- B. The Citadel "campus" is defined as all grounds, facilities, buildings, and other real estate owned, leased, rented, or otherwise under the control and jurisdiction of The Citadel.

4. POLICY

- A. ACCESS TO CAMPUS

1) **General Public.** Visitors may enter the campus between 8:00 a.m. and 7:00 p.m. daily. After 7:00 pm, visitors may only enter campus to attend on-campus events. Campus visitors may enter academic buildings, Mark Clark Hall, Summerall Chapel, and McAlister Field House during normal business hours, or in accordance with published facility hours and policies. Regardless of prior affiliation with The Citadel, visitors may not enter barracks without written authorization, which authorization must be coordinated with the Commandant, Visitors under eighteen years old must be accompanied by an adult.

2) **On-Campus Events.** Visitors desiring to attend events on campus, including but not limited to athletic events, will be admitted, subject to parking availability, seating capacity, invitation, and similar restrictions.

3) **Community Recreational Use.** Recreational use of The Citadel Campus for jogging, bicycling and aerobic walking is allowed, subject to the time restrictions in Paragraph A.1), above. Recreational events may not detract from or interfere with scheduled campus events. Scheduled events include, but are not necessarily limited to Parades, Reviews, Parents Day, Homecoming, Corps Day, Commencement activities, Fine Arts presentations and Chapel activities (weddings, church services, pageants, concerts and ceremonies).

4) **Friends and Children of Employees.**

a. No visitors are allowed in labor-intensive areas, including areas where machinery operates.

b. Work-site visits by friends, children, or other relatives of employees should be restricted to casual visits of short duration. It is inappropriate, other than in a valid family emergency, to bring a child to the workplace.

B. STANDARDS OF CONDUCT

1) The Citadel is an institution of higher learning in a military functioning environment. Any activity detrimental to the academic or military objectives of the college is expressly prohibited.

2) All persons on Citadel property are required to abide by Citadel policies and regulations and shall identify themselves upon request to Citadel officials or appropriate Citadel employees acting in the performance of their duties.

3) Visitors are expected to conduct themselves in accordance with federal, state and local laws

4) Visitors are expected to be appropriately dressed. Shirts and shoes are required at all times. Halter tops, see-through garments, garments bearing obscene, lewd, or inflammatory messages, or other apparel which may detract from the decorum of a ceremony, gathering, or other campus activity are expressly prohibited, and may subject the wearer to removal from the campus.

5) Policies regarding on-campus demonstrations, rallies, solicitations, strikes, picketing or other expressions are addressed in Memorandum No. 2-4 "Use of Citadel Facilities and Property."

4. COMPLIANCE

Action may be taken when any person on the campus of The Citadel fails to observe Citadel policies or interferes with the educational or operational environment of the college. Steps taken by The Citadel may include, but are not limited to, issuance of warnings, requests to leave campus, arrests, or issuance of no trespass letters.

5. NOTES

A. Dates of official enactment and amendments:

Approved by the Director of Citadel Staff on 13 August 2010

B. Responsible Department:

Department of Public Safety

C. Responsible Official:

Director of Public Safety

D. Cross References

[2-4 Use of Campus Facilities and Property](#)

[2-11 Pets on Campus](#)

[2-15 Parking and Traffic on Campus](#)

[7-1 Photography, Filming and Videography](#)

6. RESCISSION

Memorandum No. 3, dated 12 March 2003, is rescinded. Human Resource Policy "Personal Visitors and Children in the Workplace" is rescinded.

FOR THE PRESIDENT:

OFFICIAL

JOSEPH W. TREZ
Colonel, USA, Retired
Director of The Citadel Staff