



**Mentoring Program Application  
Mentor**

**GENERAL INFORMATION**

Name \_\_\_\_\_

Department \_\_\_\_\_ Citadel Phone Number \_\_\_\_\_

Citadel Email Address \_\_\_\_\_ Length of Service \_\_\_\_\_

Bilingual? Indicate Languages / Written / Spoken \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_

**How would you describe yourself? Circle all that apply.**

Encouraging	Friendly	Outgoing	Talkative	Funny
Laid Back	Relaxed	Motivational	Life of the Party	Quiet
Reserved	Adventurous	Inquisitive	Confident	Happy
Shy	Sensitive	Spiritual	Knowledgeable	Serious

**MENTORING INFORMATION**

1. Do you have any previous experience as a mentor? If yes, describe your experience.

2. Why are interested in becoming a mentor?

3. Why do you think you would be a good mentor?

4. Do you have any special hobbies, interests, or skills you would like to share?

5. Have you ever been mentored? If yes, what part of being mentored made the biggest impact for you?

6. Do you have any specific requests for mentee selection or placement?

### MENTOR EXPECTATIONS

Mentors are expected to be available to assist mentees with questions and to provide guidance or directions when necessary. Mentors will also provide support, encouragement and motivation to mentees as they see necessary. Mentors will be required to attend a one hour Citadel Mentor Training and are expected not to exceed two hours per week in direct mentoring activities.

Mentor success requires the following:

1. Strong ability to connect with others and build rapport
2. Clear understanding of Citadel culture and uniqueness
3. Willingness to share information, knowledge and experience
4. Ability to connect mentee with others on campus to increase engagement
5. Demonstrates patience in leading and guiding others
6. Practices active listening while analyzing information for response
7. Ability to ask tough questions to evoke personal self-reflection for mentee
8. A commitment to excellence for yourself and others
9. Employed by The Citadel for a minimum of 18 months

### Goals of Mentorship

1. To provide access to information vital to mentee success
2. To serve as a resource for mentee growth and development
3. To assist in the development and achievement of goals
4. To increase the rate at which self-sufficiency occurs in employment
5. To form a mutually beneficial relationship where both parties are learning from each other

### SIGNATURES

By signing below, I give approval for my employee to participate in The Citadel Mentoring Program. I also understand that participation requires attendance at a one hour Citadel Mentor Training in addition to time spent with the mentee not to exceed two hours per week.

Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_

By signing below, I agree to participate in a one hour Citadel Mentor Training to be sure I have all the information I need in preparation of being assigned a mentee. I understand that my participation is voluntary and no additional compensation will be provided to me. In addition, I agree to consistently demonstrate positive image of The Citadel to my mentee and others.

Mentor Signature \_\_\_\_\_ Date \_\_\_\_\_