RELEASE AUTHORIZATION FOR EDUCATION RECORDS AND INFORMATION (FERPA*)

I, _____, voluntarily authorize The Citadel to release the information from my education record, as follows:

1. **Items of information to be released (check all that apply):**
   - ☐ **Billing information**, including statements, charges, credits, payments, past due amounts, and/or collection activity
   - ☐ **Disciplinary information**, including the results of any honor trial or disciplinary hearing or board where I was the accused (if applicable)
   - ☐ **Financial Aid information**, including awards, application data, disbursements, eligibility, and/or financial aid satisfactory academic progress status
   - ☐ **Grades/GPA**, demographic, registration, CWID number, academic progress status, and/or enrollment information
   - ☐ **Loan disbursement information, as maintained by The Citadel**, excluding Stafford and PLUS loans, including billing and repayment history (including credit reporting history), communication history, balances, and/or collection activity
   - ☐ **Other / limitations on the above:** _____
     _____

2. **Purpose for which the records are to be released (check applicable):**

   ☐ Parent/Guardian info/request ☐ Other request (specify) _____

3. **The information may only be released to the following persons or entities (must be filled in; e.g. parent/guardian names):**
   _____
   _____

4. **If for single use (e.g. authorize release of disciplinary information for a specific circumstance), check here: ☐ (#2 & #3 must be completed)**

5. **For Single Use Only: this form revokes any previously signed FERPA form:**
   ☐ **Yes** ☐ **No (all other forms are automatically revoked)**

I hereby grant authorization to The Citadel to release my above referenced education records to the parties listed on this form. I understand that unless marked for ñSingle useò this release is effective until revoked by me, by signed request to The Citadel.

_____ _____ _____
STUDENTÕS SIGNATURE CWID DATE (mm/dd/yyyy)

_____
Company/Unit
(if applicable)

REVISED 22 APRIL 2014 *FERPA ï Family Educational Rights and Privacy Act