<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Smith</td>
<td>Professor</td>
<td><a href="mailto:john_smith@university.edu">john_smith@university.edu</a></td>
</tr>
<tr>
<td>Jane Doe</td>
<td>Associate Professor</td>
<td><a href="mailto:jane_doe@university.edu">jane_doe@university.edu</a></td>
</tr>
<tr>
<td>Michael Brown</td>
<td>Assistant Professor</td>
<td><a href="mailto:michael_brown@university.edu">michael_brown@university.edu</a></td>
</tr>
</tbody>
</table>

**Faculty Senate Meeting Participants List - 10/17/2027**

**Chairs:**
- Jane Doe (President)
- John Smith (Vice President)
- Michael Brown (Secretary)

**Committees:**
- Academic Affairs
- Budget
- Personnel
- Student Affairs

**Faculty Senate:**
- Elizabeth Clark
- Robert Johnson
- Sarah Davis

**Executive Committee:**
- David Lee
- Emily White
- Michael Brown

**Standing Committee:**
- Governance
- Nominations
- Finance

**Ad Hoc Committees:**
- Diversity
- Sustainability

**Other Participants:**
- Sarah Davis
- John Smith
- Michael Brown

**Administrative Staff:**
- Jennifer White
- Robert Johnson
- Sarah Davis

**Faculty:**
- John Smith
- Jane Doe
- Michael Brown

**Staff:**
- Jennifer White
- Robert Johnson
- Sarah Davis

**Students:**
- Jane Doe
- Michael Brown
- Sarah Davis

**Support Staff:**
- Jennifer White
- Robert Johnson
- Sarah Davis

**Guest:**
- Dr. Smith

**Ex officio:**
- Sarah Davis

**Adjourned at:**
- 5:30 PM
Faculty Senate Meeting Minutes
October 17, 2017, 11:00AM
Byrd Hall Auditorium

Call to Order
At 11:00 am Tom Thompson called the meeting to order.

Approval of Minutes from 9-19-17
There was a motion to approve the Minutes from 9-19-17. That motion was seconded. Discussion? None. Vote passed, all in favor.

Report from the President
President John Rosa thanked the group for allowing him to come and share his thoughts. He said the Senate has been a part of what we’ve done and where we’ve come. He hopes everyone understands where this institution is and where it is going. Presidential and Provost transitions are a key part of the juncture but he looks to the Senate to be the center of gravity as we go forward. He asked that everyone give this body very careful consideration. President Rosa believes the Faculty Senate is a huge step in the right direction and it is a respected body around the college.

- President Rosa spoke about shared governance. The administrative side of the House is dictated by the State so we have to operate, we have to produce, and we have to do our budgets. Looking back, President Rosa believes part of the shared governance was missing and he feels he was less than successful because of that. Getting the faculty engaged at the right time and the right venue helps to run this institution. As we move forward, shared governance is important and we need to stay in sync in order to get things done. President Rosa asked everyone to think about how the Senate interacts with the administration and how the administration interacts with the Senate.

- President Rosa reported Doctor Book was in Columbia, South Carolina at the time of this meeting. She was working on the third and final step to push through the Capers Hall project. We made it through the CHE, the Joint Bond Review Committee, and now the SFAA.

- Restaging the core curriculum is long overdue. President Rosa asked everyone to stay on it so they do not have to say their curriculum has not been reviewed in “X” number of years.

- President Rosa is pleased with the Department of Intelligence and Security Studies. They’ve done a great job! It’s important to have relevant curriculum. When he arrived at The Citadel in 2006, he noted the curriculum and how “dated” our programs were. We need to have the right degrees to draw the right families and students here to be relevant. We are well on our way.

- Transiting from the 2018 plan to the 2024 plan. Develop a plan (Strategic Planning) and carry it out. If we don’t develop a plan and invest in our education, the college will suffer. All of the new degrees and programs are part of strategic
planning. Where do we go in these next six years? It will be a lot different. We need all of you to be a part of this.

- College presidents change but faculty pretty much stay the same. We've been working on this Presidential transition for a long time. President Rosa’s contract was up in 2016 but it was extended until 2018. In 2016 Sam Hines transitioned out and Dr. Book came in. We knew she would stay only 3 or 4 years but her time came sooner than expected. Dr. Book will transition into her new position as President of Elon College starting 1 March 2018.

- It is expected a new Chief Financial Officer (CFO) will be hired in the next couple weeks. As we move forward, this Senate must remember who we are.

- In the next couple of weeks, President Rosa and Dr. Book will sit down together to discuss a transition plan. President Rosa would like to hear everyone’s thoughts. The timing of getting the next president into The Citadel is unknown. The hiring committee met in September and will meet again in December. They would like to name the next president in April 2018 but we don’t know if that person can get here on time. There may be an interim president. There will be an interim provost as the new president should hire the new provost. When the new president is decided, the search for a new provost will most likely begin. We have good people within The Citadel who can step up to be the interim provost. President Rosa hopes there will not be an interim president.

Q and A

President John Rosa
and Senators

- In the past, we found out from the Post and Courier our students were paying $2,000.00 in Athletic fees, though a lot of Auxiliary Services profit goes into the Athletic program. It was decided we would glean them off all of these monies. What progress has been made in this? Answer: In the first 2 years President Rosa was here at The Citadel, an additional 1.5 million dollars of unrestricted funds were put into the trust fund. We are now down to zero. Auxiliary Services is now more profitable than it used to be. This is a $26 million revenue program, way up from previous. A lot of this comes from the improvements made in the bookstore. The Athletics department currently has a $12 million budget. We are not the cheapest team in the southern conference but we are not the most expensive either. Auxiliary Services have always transferred $1.1 million in revenue to Athletics. The regular foundation (our annual fund for Athletics) hit an all-time high last year in fundraising. They raised $1.6 million. If we are going to have a division one program, which is what our Board of Visitors (BOV) wants, we will have to put money into the program. The athletic center is hiring full-time academic PhDs and finance people with 5-year plans. They will be sharing those plans with you. This budget will always be tight. Of the money in this trust fund, 98.6% is for scholarships.

- What do you think the Senate can do to work more closely with the Administration? Answer: Both parties need to sit down and talk, share ideas and make key decisions together to be able to be in sync with one another.
There was a concern the new president will not view shared governance as important as President Rosa does. President Rosa said he will pass along these concerns. The Faculty Senate is important. He encourages the Senate to embrace the new president.

There was a short conversation regarding our “Successful” Strategic plan. How should we proceed with the next strategic plan? What can we do to assure we will be embraced by the new president? Answer: The plan worked because the Administration and the Faculty Senate worked together. This Administration created the Strategic Plan along with the Faculty Senate. President Rosa took the Strategic Plan to the BOV and they approved it. The Foundation then agreed to help raise the money. We made the Strategic Plan institutionalized based on how it works. The new president may wish to make changes after a couple of years.

Curriculum Committee Proposals

Jason Howison

Jason Howison stated the Curriculum Committee met on October 17, 2017. He explained the 3 new Business proposals:

- BADM 412-Business Ethics: This new course proposal is needed for their management pathways. It will not require new faculty.
- BADM 424-Inclusion & Diversity at Work: This is another new course proposal. The title has been changed and a lab has been added.
- BADM 333-Leading and Building Teams: This is a new course proposal that will be offered as needed.

All 3 of these proposals were unanimously approved by the Undergraduate Curriculum Committee.

There was a motion to approve these 3 proposals. That motion was seconded. There was a short discussion to clarify if BADM 333 will be used as a special topic. Vote passed all in favor.

Update on Parking/Cadet Life Committees

Tom Thompson

The Cadet Life Committee is a fairly new committee and its main focus is to get the military side and the academic side talking, communicating, and working together on cadet issues. The last issue they discussed was clubs and scheduling their meeting times. There are approximately 135 clubs. One issue the Athletic teams deal with is the sandwich bar is closed when they finish practice in the late afternoon. They can’t eat and then go to practice so the choice is to practice or eat. The Cadet Life Committee encourages a college-wide discussion of what is the role of clubs in the academic experience, recognizing this is a military environment.

Questions and concerns:
- Why can’t the sandwich bar stay open later? That should be a simple fix. Explain the issue and the problem is fixed but this has come up before and the request to keep the sandwich bar open longer was turned down.
- In the evening, departments cannot schedule outside speakers because the cadets must participate in military activities that leave no time for outside speakers to come in.
- There was a question of why Thursday nights are reserved for religious activities. This is a State supported school which brings up the issue of school & religion, especially with people who are non-believers.
- ROTC activities are taking more and more time yet 70% of our students do not go into the military.

The Cadet Life Committee is discussing these issues with the cadets and the Commandant’s Office. If you have thoughts or ideas, please check with your representative on the Cadet Life Committee.

Parking recap: This summer an email stating parking fees were increasing was sent out. There was a question of what was going on so the Faculty Senate and Staff Council sent forward a proposal that fees be frozen until we could have some input on that and form a committee to make some recommendations. The first proposal was turned down; however, they are freezing next year’s increase until a committee can make some recommendations. We had the committee staffed by people from the Faculty Senate and by Staff Council members. The FRB (Financial Review Board) also had some input and they presented an additional charge which the committee will address as well. At this point, the committee is gathering data. They are currently trying to find the actual number of parking spots available and the actual number of people who need parking. We are still gathering data on how the money is spent. We collect fees and parking fines but we don’t know where it goes. We have looked at parking studies from 2007 & 2009 and the survey from last year, all of which included recommendations. We are looking at fee schedules compared to other colleges. What is fair pricing? What are other people doing? We are not going to recommend a particular fee schedule and this many parking passes will be sold. We will probably recommend a process that includes a comprehensive campus master plan. We currently have a capital improvements plan but we do not have a comprehensive campus master plan that looks forward. That will probably be one of our recommendations. We will have a final report for the Faculty Senate at the December 2017 meeting. This will be up for a vote. This report must be given to the FRB for their December meeting.

The FRB is made up mostly by the Vice Presidents. They are the ones who approved the parking fee recommendation. They give the last approval before things move forward.

Question: Administration is not always willing to give out information, what has been this committee’s experience? Answer: Trying to figure out how many permits were sold, nobody knows. Permits are sold in different areas: cadets go one place, faculty go
another place and visitors go another place. One recommendation will be to consolidate where the permits are sold. This will be made a public document. Question: Will the money be tracked? Answer: Yes, we will know where the money is coming from and where it is going.

Office of the Provost: Updates/Questions

- Dr. Book is in Columbia, SC regarding Capers Hall. The main news is Dr. Book being named the next president at Elon College. There was no surprise that she would one day become a college president but we were surprised at the timing of it. We didn’t think it would happen so soon.
- The decision has been made not to start a search for a new provost but to wait until the new president is hired. There will be some kind of interim plan but no details are available yet. The Elon website states that Dr. Book will become their new president effective March 1, 2018 but President Rosa asked her to stay through commencement because she is in charge of that. Last news was Dr. Book would be here to reside over commencement. Hopefully by then we will know what the plan is for an interim provost. We will not know the time table to begin the search for the new provost until we know the outcome of the presidential search.
- Question: Regarding the presidential search committee, are there faculty on that search committee? Answer: Ron Welch. He is the faculty representative. The BOV’s role is to select the president. They invite input from the faculty but they (the BOV) make the decision on who gets the job. The BOV has had an organizational meeting and they are using a search firm.
- There were concerns that faculty will not have a say in the hiring process of the new provost. With the timing of the new president, potentially coming in late spring, and the start of a search for a new provost, is there anything we can do to make sure this search is not started in the summer? If the goal is to have faculty input, summer would not be the time to start the hiring process. Mark Bebensee said he hoped the plan would be, depending on when they get the presidential search settled, we might be able to put together a provost search committee before graduation. Maybe that group, over the summer, could draft the job description and figure out advertising but certainly not do anything more than that over the summer. They should wait until everyone is back. Mark Bebensee will write down that concern in the description. There were other concerns the new president will come in and say we need a provost immediately and a provost would be selected with little or no faculty input.
- Question: Where are we in the process of hiring a new CFO? Answer: More skype interviews were held yesterday to determine what candidates they want to bring to campus for interviews.
- There was a discussion whether Ron Welch is faculty or administration. Mark Bebensee replied he is a Dean and all deans are faculty members. He is tenured in Civil Engineering. He is also Administration. There is concern
because Administration has different concerns from the teaching faculty. Some faculty don’t see deans as teaching faculty; they see them as Administrative faculty. The question might be “How did he get selected to be the faculty representative?” We sit here as Faculty Senators; how did he get to represent the faculty on this search committee? Mark Bebensee said he does not remember how that came about.

- A follow up question would be “How do we have some voice in the faculty representation on the provost committee?” The president just asked us to be more involved and we are not involved in selecting the next president.
- Given the president just asked us to be more involved, “Is there any way we can have someone to represent us on the committee with Ron Welch?”
- There was a question about the process for which Ron Welch was selected. Tom Thompson: Since this is noted in the Minutes, we can pursue that next meeting. We can also consider a proposal next meeting to make sure Faculty Senate selects the faculty representatives on these committees.
- “Is there any reason why we can’t add a Faculty Senator, a true faculty person, on that presidential search committee? It’s still early in the process, right?” Tom Thompson: We can make a request.
- “Is there anything wrote down regarding the presidential selection?” Mark Bebensee: I think it’s in the College Regulations. Tom Thompson asked “Is there any more on this issue?” None.

Senate Announcements

Tom Thompson asked if there were any announcements. None.

Future Business

1. **Faculty Manual**: The manual needs updating to include Faculty Senate instead of Faculty Council and the Academic Board. Committees are not mentioned either. This document need to be updated regularly. At the November meeting we will take some steps to get people to work on this.

2. **Upcoming Votes**: At the November meeting we need to vote to continue or repeal the Faculty Senate. If it is to repeal, we need someone to come up with a replacement. If it is to continue, we need to vote on a new chair at the December meeting. At the January meeting, we will vote on the Vice Chair and Secretary. If you know of anyone who would be interested in one of these positions, let the Executive Committee members know so we can talk to them.

Adjournment: With no other business, the meeting adjourned at 11:52am.