Faculty Senate Meeting Minutes  
April 19, 2016, 11:00 AM  
Byrd Hall Auditorium

FACULTY SENATE MEETING PARTICIPANTS - 04/19/2016

<table>
<thead>
<tr>
<th>Academic Unit Type</th>
<th>Name of Senator</th>
<th>Initials</th>
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<tbody>
<tr>
<td>Chair, Faculty Senate</td>
<td>Elected</td>
<td>Joelle Neulander</td>
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<tr>
<td>Provost &amp; Administration - Ex Officio, Non-Voting</td>
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<tr>
<td>Provost</td>
<td>Connie Book</td>
<td>X</td>
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<tr>
<td>Associate Provost - Academic Affairs</td>
<td>Mark Bevsek</td>
<td>X</td>
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<tr>
<td>Associate Provost - Plan, Assess, &amp; Eval</td>
<td>Tara Horner</td>
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<td>Associate Provost and Dean of CEC</td>
<td>Bob McNamara</td>
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<tr>
<td>Registrar</td>
<td>Sylvia Nesmith</td>
<td>X</td>
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<td>School of Business</td>
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<tr>
<td>Business</td>
<td>Appointed</td>
<td>Al Lovvorn</td>
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<tr>
<td>Business</td>
<td>Elected</td>
<td>Mike Barth</td>
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<td>Business</td>
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<td>Ron Green</td>
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<td>Business</td>
<td>Elected</td>
<td>Bill Woolsey</td>
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<tr>
<td>Civil/Environmental Engr</td>
<td>Appointed</td>
<td>Kevin Bower</td>
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<td>Electrical/Computer Engr</td>
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<td>Bob Bursanti</td>
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<td>Electrical/Computer Engr</td>
<td>Elected</td>
<td>Jason Skinner</td>
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<tr>
<td>Engr/Leadership/Program Mgmt</td>
<td>Appointed</td>
<td>Chuck Skipper</td>
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<tr>
<td>Mechanical Engineering</td>
<td>Appointed</td>
<td>Rob Rabb</td>
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<tr>
<td>Mechanical Engineering</td>
<td>Elected</td>
<td>Monica Bubacz</td>
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<tr>
<td>School of Humanities &amp; Social Sciences</td>
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<tr>
<td>Criminal Justice</td>
<td>Appointed</td>
<td>Sean Griffin</td>
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<td>Carl Jensen</td>
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<td>David Allen</td>
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<td>Kate Piluh</td>
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<td>Tom Thompson</td>
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<td>History</td>
<td>Appointed</td>
<td>Kathy Grenier</td>
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<td>History</td>
<td>Elected</td>
<td>Keith Knapp</td>
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<td>Elected</td>
<td>Kurt Boughan</td>
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<td>Modern Languages/Lt/Culture</td>
<td>Appointed</td>
<td>Guy Touhiana</td>
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<td>Juan Bahk</td>
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<tr>
<td>Modern Languages/Lt/Culture</td>
<td>Elected</td>
<td>Zane Segle</td>
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<tr>
<td>Political Science</td>
<td>Appointed</td>
<td>Dubose Kapeluck</td>
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<td>Elected</td>
<td>Jack Porter</td>
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<tr>
<td>Psychology</td>
<td>Appointed</td>
<td>Mike Polkano</td>
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<tr>
<td>Psychology</td>
<td>Elected</td>
<td>Will Johnson</td>
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<tr>
<td>Psychology</td>
<td>Elected</td>
<td>Tim Hanchon</td>
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| School of Science & Mathematics |  |  |
| Biology | Appointed | John Weinste | X |
| Biology | Elected | Danny Gustafson | X |
| Chemistry | Appointed | Holly Bevsek | X |
| Chemistry | Elected | Lisa Zuraw | X |
| Chemistry | Elected | Suzanne Mabrouk | X |
| Health, Exercise, and Sport Sci | Appointed | Harry Davakos | X |
| Health, Exercise, and Sport Sci | Elected | Tim Bott | X |
| Math/Computer Science | Appointed | Mei Chen | X |
| Math/Computer Science | Elected | John Moore | X |
| Math/Computer Science | Elected | Dave Trautman | X |
| Physics | Appointed | Joel Beringheri | X |
| Physics | Elected | Pat Briggs | X |
| Physics | Elected | Luke Sollit |  |

| Zucker Family School of Education |  |  |
| Education | Appointed | George Williams | X |
| Education | Elected | Tammy Graham | X |
| Education | Elected | Renee Jefferson | X |

| Independent Academic Units |  |  |
| Leadership Studies | Appointed | Ben Dean | X |
| Leadership Studies | Elected | Elizabeth Connor | X |
| Library | Appointed | David Golbe | X |
| Library | Elected | Kristin Steele | X |
| Military Science | Appointed | Mark Raschke | X |
| Naval Science | Appointed | Neil Schuele | X |
| Aerospace Studies | Appointed | Clay Hall | X |

Call to Order

At 11:00 am Recording Secretary Mike Barth called the meeting to order by explaining Chair Neulander was out sick and Vice-Chair Tom Thompson was present but not well enough to preside.

Approval of Minutes from 3-15-2016

After a motion was made and seconded, the minutes from the March 15, 2016 meeting were approved without any changes.

Approval of Tenure and Promotion Committee Charter

David Trautman, chair of the Tenure and Promotion Committee, presented the updated charter for approval (Attachment 1). Most of the changes are cosmetic to reflect the Faculty Council being replaced by Faculty Senate and to bring the charter into consistency with current documents, such as replacing references to memo 3-7 with memo 3-601. A typo in the charter was noted and corrected, and the corrected version was adopted unanimously.
Changes to Tenure/Promotion Timeline

Dr. Trautman presented mechanical changes to the Tenure and Promotion Timeline for tenure candidates. Instead of candidates having a portfolio due October 1st, it will be due November 1st. Departmental ballots upload by December 1st (changed from November 1st). Department Chair recommendations will be due by December 15th (changed from November 15th). The remainder of the timeline in the spring semester is unchanged. In response to a question from the floor, Dr. Trautman confirmed that candidates will not be able to add additional materials to their packets after they have been submitted, but that deans and department chairs can refer to updated materials (e.g., a publication that was accepted following submission of the candidate’s packet) in their letters of recommendation. The motion to approve the timeline change was seconded, and the motion passed with a majority of votes.

Report of the Graduate Curriculum Committee

Keith Knapp, chair of the Graduate Curriculum Committee, submitted the report (Attachment 2) which included proposals from three departments that the GCC had approved and that were being submitted to the full Senate for approval.

1. Harry Carter, representing the Department of Leadership Studies, presented the following curriculum change proposals to Faculty Senate:
   a. Leadership Studies would like approval to cross list BADM 722 and BADM 766 with the LDRS prefix.
   b. Leadership Studies would like approval to replace LDRS 713 with LDRS 766 as the requirement for the M.S. Leadership studies.
   c. Leadership Studies would like approval to add the following four new courses for the Graduate Certificate in the Military Leadership program:
      • LDRS 750: Evolution of Military Leadership thought.
      • LDRS 751: Survey of U.S. Military Leaders.
      • LDRS 752: Survey of World Military Leaders.
      • LDRS 753: Strategy and Contemporary Military Leadership issues.
   After a motion to adopt all items from the Department of Leadership Studies was seconded, the Senate voted unanimously in favor.

2. John Weinstein, representing the Department of Biology, presented the following curriculum change proposals to the Faculty Senate for approval:
   a. The Department of Biology would like to implement a policy change to waive the undergraduate degree requirements for Accelerated Bachelor-to-Masters Programz at The Citadel. The waiver would require approval from the appropriate graduate program director as well as the department chair/dean. The policy change would make the program more similar to competing accelerated programs. After a motion to approve was made and seconded, the proposal was adopted with all in favor.
   b. The Department of Biology proposed to modify the admissions requirements for the Accelerated Masters Program to allow Citadel undergraduate students from any major into the accelerated program as long as they had successfully completed a minimum of 8 credit hours of biology coursework. After the motion to approve was made and seconded, the motion was passed with all in favor.
3. Robert Barsanti, representing the Department of Electrical Engineering, asked for approval of the Digital Control Systems course (ELEC 685). The motion to approve was seconded and the motion was passed unanimously.

Undergraduate Curriculum Committee Report

Lori Hicklin, chair of the Undergraduate Curriculum Committee, presented the report of the committee (Attachment 3). She gave a quick overview of the items in the report, which include: seven new course proposals, some course name changes, some scheduling changes, and removal of some courses that are no longer being taught from the catalog.

The UCC intends to modify its processes next academic year so that simple items like name changes are separated from material changes like the introduction of new courses. This will also make it easier for the Senate to refer items back to the UCC where there are concerns. After a motion was made and duly seconded, a majority of senators voted to adopt the report and the proposals that had been approved by the UCC.

Faculty Housing Committee Survey

Katja Pilhuj briefly reminded the members about the housing survey that had been distributed via email to the faculty and asked that faculty members be encouraged to fill out the survey.

Report from the Provost

Connie Book, Provost and Dean of the College, reported on several initiatives that were currently underway. First, she discussed the concept of allowing students to fulfill the ROTC requirements using non-ROTC coursework (Attachment 4). In February, some ideas of alternative methods of meeting the ROTC fulfillment requirement were presented to the faculty, and comments were solicited on those alternatives. In April, a draft of a plan to implement an alternative was exposed to the UCC for comment. During the senate’s discussion of the proposal, it was pointed out that the majority of the other senior military colleges have already adapted alternatives to the traditional ROTC requirements for juniors and seniors that are not pursuing a military career. Because their focus is on military leadership, the efforts of the ROTC faculty members are better suited for teaching military leadership skills to the students that are pursuing a military career. Students that are not pursuing a military career still need a leadership curriculum, but it may be more appropriate to focus on non-military leadership or on the leadership aspects that most apply to their career fields. The Provost proposed that the faculty adopt a pilot program to explore implementing an alternative fulfillment strategy in Fall 2016 for seniors only. Those seniors who are pursuing a military contract would still take the normal ROTC courses and would see no change, but those students who are not planning on joining the military would be allowed to select a non-military leadership course as an alternative to ROTC 400 level courses. If the pilot is successful, the full rollout would be extended to both juniors and seniors, who would be given a number of different alternatives to meet the leadership fulfillment requirement formerly met by ROTC courses. Those alternatives to ROTC include existing coursework such as BADM 371 Leadership in Organizations; other leadership coursework offered in English, History, and Political Science; or the Leadership minor. Concerns were raised that there would not be enough space for the Fall 2016 rollout, but the Department of Leadership Studies assured the members that they had a viable plan in readiness for implementation in the fall, and that departments would have ample time to schedule additional courses in Spring 2017, depending on the demand. The Provost emphasized that the phase in was meant to find problem areas while they were still tractable. She also
emphasized that departments were being encouraged to develop new coursework that could be vetted through the Department of Leadership Studies to meet the requirement going forward. Following a thorough discussion, a motion to adopt the pilot program proposal for implementation in Fall 2016 was made and seconded and the motion was adopted unanimously.

Provost Book announced that Dena Garner has accepted the role of Director of Undergraduate Research. An official announcement will be coming.

Provost Book discussed the Online Initiative, which will offer programs that are completely online to a world-wide audience. This is a modification of the current business model and brings seven of the current Masters’ programs plus two of Evening Undergraduate programs into the fully online mold. These are not anticipated to be large programs initially, and the college has planned for only 168 enrollments next year. The online college space must pay for itself and it is a very competitive field with many other colleges and universities competing for students.

The college has been studying adjunct compensation policies, which are inconsistent across the campus. Citadel compensation practices are being studied and compared against the College of Charleston and Charleston Southern University. Adjunct compensation will be modified to be more in line with these other colleges and more consistent across budget units over the next two years.

**Other Business**

In the interest of time, a motion was made and seconded to postpone further action on the Plus/Minus Grading System proposal and on the Change to the Uniform Policy for Faculty Over Age 62 until the next Faculty Senate meeting on May 3, 2016. The motion was adopted unanimously.

**Adjournment**…

With no further business, the meeting adjourned at 12:23pm.
Mission Statement and Charter for the Faculty Tenure and Promotion Committee

Mission

The Tenure and Promotion Committee is the college-wide committee charged with the review of all departmental/school recommendations for faculty tenure and/or promotion. Following a thorough review, the committee submits its recommendations to the Provost and Dean of the College. In addition, the committee addresses other matters relevant to standards and procedures governing tenure and promotion at The Citadel.

Charter

I. Membership

A. Representation

The Faculty Senate selects one tenured full professor from each academic department (including the library) or school (in the case where a school does not have discrete departments), excluding Deans and Department Heads, to serve on the committee. Academic faculty membership is restricted to tenured full professors who have been employed at The Citadel for at least one full academic year at the time they begin committee service. If a tenured full professor is not available in a department/school to serve on the committee, a tenured associate professor shall be selected. Anyone with whom the Candidate has a personal relationship (i.e., spouse, significant other, or family member) should not be a member of this committee during the year of application. Any faculty member applying for promotion cannot be a member of this committee during the year of application. Anyone who holds an appointment as Dean or Provost in any capacity (e.g. assistant, associate, full-time, part-time, temporary or permanent) is ineligible to serve on the Faculty Tenure and Promotions Committee. If a department has no eligible faculty members to serve on the committee, then that department will not be represented on the Faculty Tenure and Promotions Committee during that academic year.

The Faculty Senate selects one tenured full professor from each academic school to serve on the Tenure and Promotion Appeals Committee. In addition, it selects at large two tenured full professors to serve as alternates. Academic faculty membership criteria for these seven positions are the same as for membership on the Tenure and Promotion Committee. The Tenure and Promotion Appeals Committee handles appeals for probationary appointment, tenure, and promotion.

B. Tenure

Academic faculty members serve three year rotating terms, staggered so that at all times two-thirds of the committee have a collective memory of past decisions. An academic faculty member may request a second consecutive term; no faculty member may serve on the committee
for more than six years consecutively. If a faculty member cannot complete a term, the Faculty Senate will select another member to fill the un-expired term. Time spent filling the term of another faculty member will not count toward the "six-year rule" outlined above.

II. Structure

A. Officers

At the end of the fall semester, the committee will elect a chair for the next calendar year. The committee will elect the vice chair and secretary at the same time. Each of the officers will serve one year. The chair schedules and presides over meetings and undertakes whatever other measures are necessary to facilitate the work of the committee. The vice-chair assists the chair and the secretary takes minutes.

B. Subcommittees

Subcommittees may be created at the discretion of the committee.

C. Executive Committee

The Executive Committee shall be composed of the current officers (chair, vice-chair, and secretary). The Executive Committee shall act only in those circumstances when the committee membership cannot be assembled. The Executive Committee shall perform appropriate duties as the chair or the full committee may designate.

III. Activities and Responsibilities

A. Meetings. Other than the organizational meeting noted in II.A., the chair, in consultation with the committee, shall schedule such meetings as necessary in order to fulfill the committee's responsibilities under the mission above. The chair must hold a meeting if requested in writing by at least one-third of the voting members. A quorum consists of two-thirds of the voting members.

B. During the spring and/or fall semester, in association with the Office of the Provost and Dean of the College, the committee makes available to the general faculty information about the College's standards and procedures relating to tenure and promotion.

C. In the spring semester, the committee fulfills the following responsibilities:

The committee receives applications and departmental/school recommendations for tenure and/or promotion. The committee reviews all such materials.

The committee makes recommendations for tenure and/or promotion to the Provost and Dean of the College based upon the votes of individual committee members. All members shall vote, with all votes justified in writing. The representative of a candidate's department/school may
participate in all committee discussions of the candidacy but will abstain from voting. A committee member will abstain from voting on a candidate where there is a conflict of interest, either real or perceived.

An affirmative committee recommendation requires a positive vote by a minimum of two-thirds of those committee members casting votes (this excludes abstentions).

Through the chair, the committee shall formally report the vote and all written comments on each candidate to the Provost and Dean of the College or his or her designee, who shall, in turn, make available to each candidate the vote and accompanying justifications pertaining to his or her candidacy.

D. The committee shall make recommendations, as necessary or desirable, on standards and procedures relating to tenure and promotion. Such recommendations (in writing) are formally submitted to the Provost and Dean of the College, consistent with Memorandum 3-601.

E. The committee may perform other tasks in accordance with the general Charter Elements for Standing Committees.

F. Annual report. The committee will prepare an annual report summarizing the committee's activities over the previous academic year. The report includes all non-confidential decisions of the committee. The report will be submitted to the Chair of Faculty Senate. It will also be available to all Citadel faculty, staff and students via the committee web site.

IV. Bylaws

The committee operates according to the published bylaws.

V. Amending the Charter

The Faculty Tenure and Promotion Committee may modify its charter in consultation with the Executive Committee. Proposals for changes in the committee charter come to the Executive Committee, which negotiates the changes with the standing committee and with any affected administrative departments. Consensus requests are forwarded to the Faculty Senate for approval. In case of a lack of consensus, competing proposals may be sent to the Faculty Senate for consideration.

Revised March 2014; Approved by Committee on Committees (October 2013) and Faculty Council (February 2014). Revised and approved by Faculty Senate April 2016.
Graduate Curriculum Committee Proposals

The Graduate Curriculum Committee passed the following items:

I. Department of Leadership Studies proposals:
   A. The Committee approved a request to cross-list BADM 722 and BADM 766 with the LDRS prefix
   B. The Committee approved a request to replace LDRS 713 with LDRS 766 as the requirement for the M.S. in Leadership Studies
   C. The Committee agreed to the addition of four new courses for the Graduate Certificate in Military Leadership program:
      1. LDRS 750: Evolution of Military Leadership Thought
      2. LDRS 751: Survey of U.S. Military Leaders,
      3. LDRS 752: Survey of World Military Leaders
      The Syllabi are attached

II. Department of Biology proposals:
   A. We approved a policy on waiving the undergraduate degree requirements for graduate courses taken as part of an Accelerated Master's Program in Biology. See attachment.
   B. We approved a proposal to modify the Accelerated Master's Program in Biology with the following amendment: The program directors of other departments at their discretion can use the two waived requirements for their own program degree requirements. See attachment.

III. Electrical and Computer Engineering proposal:
    We approved a new course call ELEC 685: Digital Control Systems. See attached syllabus.
Attachment 3 to the Minutes of the Faculty Senate Meeting of April 19, 2016
Report of the Undergraduate Curriculum Committee

Undergraduate Curriculum Committee

Recommendations to Faculty Senate
April 13, 2016

1. Item 16: FNAR Digital Forensic Photography Course
2. Item 17: Proposed Political Science Program Change
3. Item 18: Minor in Education Proposal
4. Item 20: ENGL memo of proposed changes
5. Item 19: Technical Writing & Communication Course
6. Item 21: ENGL 222 Film Studies Proposal
7. Item 22: HIST 338 New Course Proposal
8. Item 23: HIST 328 New title and descriptor
9. Item 24: HIST delete courses from catalog
10. Item 25: HIST majors change app electives
11. Item 26: HIST Semester change
12. Item 27: HIST 323 Medieval Ireland course proposal
13. Item 28: HIST 322 Viking Course proposal
14. Item 29: Memo Physics to change status of MATH 335
15. Item 30: PHYS Climatology course proposal
16. Item 31: ROTC Fulfillment

Note: Curriculum action items are being numbered sequentially. For example, Item 16 is labeled 16. (See attached)

The Curriculum and Instruction Committee met on March 22 at 11:00 and on April 12, 2016 at 11:00 in Deas Hall 218.

1. Item 16: FNAR Digital Forensic Photography Course – The proposal and syllabus for this new course, FNAR 30X Digital Forensic Photography, received committee support by a combination of electronic and voice votes.

2. Item 17: Proposed Political Science Program Change – The committee supports the proposed changes to the Political Science degree program regarding the Departmental Elective being replaced by an upper level non PSCI course in any of the other Humanities, and to add FREN 301, GERM 301, and SPAN 301 to the list of acceptable subfield electives.

3. Item 18: Minor in Education Proposal- The proposal for a Minor in education was supported by a combination of electronic and voice votes.
4. Item 20: ENGL memo of proposed changes – The Department of English proposed transferring administration of BADM 216 to English, adding the designation of COMM to selected cases, restructuring the English major and renaming the Department of English. These proposed changes received committee support by a combination of electronic and voice votes.

5. Item 19: Technical Writing & Comm Course – The proposed Technical Writing and Communication course received a quorum of support through electronic votes.

6. Item 21: ENGL 222 Film Studies Proposal – The proposed Special Topics in Film Studies course proposal received a quorum of support through electronic and voice votes.

7. Item 22: HIST 338 New Course Proposal - The proposed HIST 338 Britain and World War I course received a quorum of support through electronic and voice votes.

8. Item 23: HIST 328 New title and descript - The proposed HIST 328 Great Britain - 1660 to the Present (new course name and description) course received a quorum of support through electronic and voice votes.

9. Item 24: HIST delete courses from catalog- The proposal to delete History courses that were no longer taught from the catalog received a quorum of support through electronic and voice votes.

10. Item 25: HIST majors change app electives - The proposal to change the approved electives for History majors received a quorum of support through electronic and voice votes.

11. Item 26: HIST Semester change – The proposal to change the semester in which History majors take HIST 203 received a quorum of support through electronic and voice votes.

12. Item 27: HIST 323 Medieval Ireland course proposal - The proposed HIST 323 Course: Ireland in the Medieval World: c. AD 400-1369 received a quorum of support through electronic and voice votes.

13. Item 28: HIST 322 Viking Course proposal - The proposed HIST 322 The Viking Age: c. AD 800-1200 course proposal course received a quorum of support through electronic and voice votes.

14. Item 29: Memo Physics to change status of MATH 335 – Physics proposed changing MATH 335 from a required course to allowing students to take an advanced mathematics or physics (300, 400) course (must get an approval of the physics department head) as a substitute. This item received much discussion from Math (Mei Chen addressed the committee with concerns) as well as support from the Physics department. The proposal received a quorum of support from the committee through electronic and voice votes.

15. Item 30: PHYS Climatology course proposal - The proposed Applied Climatology/PHYS 343 course proposal course received a quorum of support through electronic votes.
16. Item 31: ROTC Fulfillment – During the April 12 meeting, Tara Hornor presented the changes for fulfilling the ROTC requirement to the committee. This was followed by much discussion in which several questions pertaining to detail were raised. The committee is currently compiling questions regarding the new ROTC requirement.
Attachment 4 to the Minutes of the Faculty Senate Meeting of April 19, 2016
Draft Outline of Concept for Alternative Means of ROTC Fulfillment

ROTC: The ROTC requirement for cadets serves two purposes. First, ROTC course work plays a major role in The Citadel’s mission to educate and prepare graduates to become principled leaders in all walks of life. Second, ROTC coursework is an essential component of the criteria to receive a commission in one of the armed forces. As a senior military college all cadets are, therefore, required to enroll in and pass an ROTC course for every semester during which they are enrolled at The Citadel or until they have completed eight semesters or met graduation requirements.

The ROTC requirement is the same for all cadets during their first and second year at The Citadel. After the second year is completed, the remaining four semesters of ROTC can be fulfilled in the following ways:

Commissioning Cadets:
1. Complete ROTC coursework and required labs in the junior and senior year semester. For cadets on ROTC scholarships or seeking a commission, this is the required and progressive pathway. Students studying abroad, completing internships or student teaching must seek the approval of their ROTC professor and the associate provost for academic affairs for approval of the substitution.

Non-Commissioning Cadets:
2. Continue to enroll in ROTC courses with the permission of the professor(s) of military science.

Or

3. Complete the Leadership Studies Minor (see page 111) through the enrollment each semester in progressive coursework and culminating with the LDRS 401, the Leadership Capstone.

Or

4. Complete equivalent Leadership coursework each fall and spring semester and faculty supervised experiential education.

Required in the Junior year
BADM/LDRS 371 Leadership in Organizations

Leadership Designated Courses/Experiences (required each fall and spring semester)
Any LDRS course
EDUC 330 Developing Leadership Skills through Peer Counseling
ENGL 371 Literary Paradigms of Leadership
HIST 371 Historical Studies in Leadership
PSCI 371 Leadership in Politics
PSCI 305 American Presidency
PSYC 371 Psychology of Leadership
Service Learning Designated Courses (or individualized service learning experiences, supervised by the Krause Center)
Internships, Student Teaching
Study Abroad/Study USA program
Undergraduate Research
LDRS 433: Citadel Leadership Development
  Designed to support student leadership development in the South Carolina Corps of Cadets, Athletics and or Student Clubs.
  Individualized Student-Proposed Independent Leadership Experience mentored by faculty

Departments are encouraged to develop courses to be added to the list above or to seek leadership designation for existing courses.

[Comment from Provost: I’m imagining that the Leadership Studies faculty run a faculty development workshops to establish a discipline specific leadership course or infuse leadership studies into an existing syllabus.]

If extenuating circumstances beyond the control of the cadet require that he/she withdraw or not register for ROTC, the cadet who is pursuing or may wish to pursue a commission must have the permission of the head of that ROTC Detachment. The cadet who is not pursuing a commission must have the permission of the academic advisor and the Associate Provost for Academic Affairs. Cadets who miss or fail an ROTC class must meet that requirement in order to graduate. When cadets are making up a missed ROTC requirement or changing to another ROTC, they are not, without the permission of the head of the ROTC Detachment, permitted to enroll in an ROTC class at a level lower than their academic class. For example, a member of the senior class who wishes to change to another ROTC must enroll in a senior-level course in the new ROTC unless the head of the ROTC Detachment authorizes the enrollment in a lower-level course.

Upon the recommendation of the head of the appropriate ROTC department and with concurrence of the Associate Provost for Academic Affairs, training experiences may be accepted in lieu of ROTC coursework. When approved, the designated ROTC courses will be recorded on the student’s Citadel transcript as exempted military credits.

ROTC classes may not be used to satisfy elective requirements in any course of study.

Cadets who are pursuing a commission in one ROTC program and who then decide to pursue a commission in another ROTC program must have the approval of the head of the ROTC program they are leaving and the head of the ROTC program they wish to join. Cadets who wish to move from one ROTC program to another but do not wish to pursue a commission must have the approval of the head of the ROTC department they wish to join, academic advisor, and the Associate Provost for Academic Affairs. A change in ROTC program does not reduce the number of semesters of ROTC required for graduation.