Call to Order
Chair Porter called the meeting to order at 2PM.

Approval of Minutes from September 21, 2018
There was a motion to approve the minutes from September 21, 2018 meeting. The motion was seconded. No discussion. Senate voted and unanimously approved minutes from September.

Incoming Freshmen Course Scheduling (Informational Only)
Lisa Blake
The Registrar announced a freshman self-registration program, which will take a two-year rollout. Having used CSI Summer 2018 as the first attempt at freshmen registering themselves, the Registrar is building on that experience to determine which method works the best. The Registrar’s Office is looking at the possibilities of having an onsite registration day and department staff will need to be available with advising if that happens. Over the next 6 months, the Registrar will be working diligently to prepare for these pilot programs.

Four (4) Freshmen Self-Scheduling Pilot Programs (Summer 2019):
1. Kate Brown will work with athletes in summer
2. First CSI session virtual workshop
3. Tri-county leadership day in person one-on-one registration for students who live in the tri-county area
4. Second CSI session

Please provide the Registrar with any issues, suggestions, or questions you may have.
The math placement test date will be moved to May 31st deadline so results can be obtained for rolling admissions.
No voting required.

Standing Committees

1. **Standing Committees starting work**
   a. Are they up-and-running and conducting their work?
   b. A committee assignment handout was provided to all members – will need to be updated with accurate membership. Chairs are not identified on the handout. A separate list of chairs is in the process of being updated.
   c. Current rosters should be in effect with continuous membership through Spring 2019 since we are running on academic year not the calendar year. Committees will be re-staffed in the spring of 2019 for the 2019/2020 academic year.
   d. Jack Porter will call the first meeting of the Faculty Governance Committee and fill in any gaps until the committee is fully functioning.
   e. A question arose about the existence of an Online Teaching Committee. Jack Porter explained there is an Online Teaching Taskforce chaired by Diana Cheshire and membership already is identified for the Online Teaching Committee. The Online Teaching Committee will be added to the comprehensive list of committees.

2. **Senate Liaisons for each committee**
   a. Suggestion to reconstitute the Committee on Committee’s. Dr. Scott Lucas will create proposal on Committee on Committees reestablishment. Will revisit this issue in the Spring.
   b. Each committee will have a Senate Liaison to act as a conduit between the committee and the Senate and be willing to attend Senate Meetings. A Liaison does not have to be a senator. Asking the committees to conduct a self-audit to determine how each member has been on the committee.

3. **Representatives for committees**
   a. Two new committees need to be staffed:
      i. Sabbatical Committee: need representatives from Leadership and History
         The current charter requires tenured faculty membership only. It does not specifically exclude department head membership and that might be a change in the future.
      ii. Faculty Awards Committee
   b. No chair for Early Tenure Committee

4. **Update length of service for representatives**
   a. Charters will need to be updated with time limits added to reflect accurate membership and who will need to be replaced.

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**Schedule of Faculty Senate Minutes 2018-2019**

All future meetings will be held in Mark Clark Hall, the Greater Issues Room at 2:00PM.

**Future Dates:**

**Fall 2018**

9 November
7 December – First Friday due to Christmas Furlough (due to Hurricane Florence make-up schedule, Dec. 7 exams are now scheduled for Sunday, Dec. 9 and Dec. 7 is now a regular class day)

Spring 2019
11 January
8 February
22 March – Fourth Friday due to Spring Furlough
12 April
26 April – Approval of graduation candidates

Senate Announcements
Unmasking Domestic Violence Conference at the College of Charleston North Campus on October 24-26. Domestic violence is one of the leading causes of death for women here in South Carolina. The M.A.D. team, Men Against Domestic Violence, work tirelessly to push this conversation forward and want to invite you to their first annual domestic violence conference, Oct. 24 through Oct. 26 at the College of Charleston North Campus. It ends with their inaugural gala that Friday night at Trident Tech, which includes a three-course dinner, silent auction and the 2018 Unmasking Domestic Violence Award. /M.A.D. USA.
For more information: http://spc.cofc.edu/madcharleston/

Lisa Blake: Inquired about the Senate voting on the conferral of degrees. Should it be voted on one time for the academic year or three times since there are three conferral dates? Jack Porter advised her to send an agenda item request for the December meeting.

Al Lovvorn: The Baker School of Business Faculty voted to adopt a department structure effective January 2019. Faculty are still working out the specific membership of each department as well as departmental names.

Future Business
1. **President Walters’ visit to Faculty Senate – February 8, 2019**
   a. This date is confirmed with the President’s office.

2. **Contingency Planning Working Group**
   a. Develop a plan regarding weather, cancelled classes, and how to construct a make-up schedule.
   b. Have document ready for the Provost to review options when weather issues arise.
   c. The working group wants Faculty Senate input from an academic prospective
   d. Contact Jack Porter to join the working group. This will be an ad hoc working group.

3. **Faculty Governance Committee**
   a. The committee is up and running and will be in charge of updating, editing and revising Faculty Manual.
   b. October 23, 2018 will be the first meeting.
   c. Focus on updating the Faculty Manual in two steps:
      i. Straight forward edits which includes removing outdated terminology and wording. The goal is to complete edits by the end of the Fall 2018 semester.
      ii. Component reworking such as adding things there are no mention (e.g. online teaching) and other issues (e.g. course load). Will need to work with departments to obtain accurate information during the updating process. The reworking process will start in Spring 2019.
d. Looking to make it a more user-friendly document.

Next Faculty Senate Meeting – November 9, 2018 at 2:00PM in the Greater Issues Room, Mark Clark Hall

Adjournment Jack Porter
No other business to discuss. Motion to adjourn meeting. Motion seconded. The meeting adjourned at 2:32PM.