

**OFFICE OF THE COMMANDANT**  
**THE CITADEL**  
**CHARLESTON, SOUTH CAROLINA**

17 November 2014

**MEMORANDUM**  
**No. 8**

**CONFINEMENTS IN LIEU OF TOURS FOR ACADEMIC DEFICIENT CADETS**

- 1. Purpose:** To allow cadets of all classes who have an overall GPA of less than 2.0 to sit confinements in lieu of tours.
- 2. Responsibility:** The responsibility for the success of this program rests with each individual cadet. The administrative function will be managed by the Commandant's office under the Assistant Commandant for Discipline (ACD) and the Program Assistant (PA). The Company Duty Officer of each company will be responsible for the Tours and Confinements as outlined in the Blue and White Books under the direction of each Battalion BDO and the Regimental SDO.
- 3. Procedure:** Each cadet whose overall GPA is less than 2.0 and has tours will be eligible for this program.
  - Affected cadets must walk the first third of tours they were awarded.
  - At the completion of the walking the first third of their tours, the affected cadet will fill out "Confinements for Tours for those Academically Deficient" approval form. This form will be found under the administration section on The Commandant's Website under CC FORM 5 (November 2014)
  - The form must be signed by the Company Commander, Company TAC, Battalion TAC and then turned in to Mrs. Redmond (PA) in Jenkins Hall for the approval by the ACD.
  - Once approved, the PA will change the remaining tours to confinements and will notify the affected cadet(s) and their TAC by email.
  - The affected cadet will then serve out their remaining tours as confinements as outlined in The Blue Book Para. 6.8.3.
- 4. Removal from Program:** Any cadet who is serving confinements for tours will be removed from the program if they receive any additional tours for any reason. Once all additional tours have been walked, the affected cadet will be allowed back in to the program but must fill out another request form for approval.

5. This program is a privilege and not a right. Cadets not performing to standard may be denied approval for the program.

By Order of the Commandant



ROBERT A. SBERNA  
Lt Col, U.S. Air Force (Retired)  
Assistant Commandant for Discipline

Distribution:  
Commandant's Department  
SCCC

**MEMORANDUM FOR  
CONFINEMENTS FOR TOURS FOR THOSE ACADEMICALLY  
DEFICIENT**

**THE CITADEL  
\_\_\_\_\_BATTALION, S.C.C.C.**

DATE: \_\_\_\_\_

MEMORANDUM THROUGH: \_\_\_\_\_ Company Commander  
\_\_\_\_\_ Company TAC  
\_\_\_\_\_ Battalion TAC

FOR: Assistant Commandant for Discipline \_\_\_\_APP \_\_\_\_DISAPP

SUBJECT: Request for Tours to change over to Confinements for  
Cadet: \_\_\_\_\_ (PRINT)  
CWID#: \_\_\_\_\_ (PRINT)

I have completed one-third of my tours and I currently have an overall GPA of less than 2.0 and respectfully request that my remaining tours be changed to confinements. I received \_\_\_\_Tours and currently have \_\_\_\_Tours remaining.

I understand that if I get any more Tours, for any reason, I will be removed from the program. Once those additional tours have been walked, I can apply to be allowed back in to the program but must fill out another request form for approval.

Cadets Signature \_\_\_\_\_

Rank \_\_\_\_\_

Class \_\_\_\_\_