



**South Carolina Corps of Cadets
Regimental Headquarters
171 MOULTRIE STREET
THE CITADEL
CHARLESTON, SC 29409**

16 NOV 17

MEMORANDUM FOR RECORD

SUBJECT: Christmas/Winter Holiday Activities in the Barracks

1. Christmas/Winter Holiday activities will occur following the return of the SCCC from Fall Furlough. These activities will occur in the barracks and will be on a voluntary basis only; no cadet will be coerced or misled into believing they are required to participate.
2. Participants:
 - a. All cadets will be allowed to participate, with the understanding that all rules and regulations remain in full effect.
3. Locations:
 - a. Cadet Rooms: All cadets are authorized to decorate their rooms in good taste. No flames/candles; they are prohibited. Lights may be turned on from dusk (no earlier than 1730 hrs) until dawn (no later than 2300 hrs).
 - i. Cadets with lights on outside of the prescribed times or in possession of an open flame/candle will be suspended of this privilege.
 - b. Company Area: Each company is allowed to decorate the railings, company letter, bulletin boards, and a Christmas tree with holiday lights.
 - i. Cadets within the company may donate decorations – see section 1 above.
 - ii. The stairwell handrail closest to the quad may have lights; this will provide one usable handrail for safety.
 - iii. Roofs and arches will not be decorated.
 - iv. Christmas tree may be displayed only on the quad between the company letter and the gallery. Height will not exceed 12 feet. Decorations will be in good taste.
 - v. All lights may be turned on from dusk (no earlier than 1730 hrs) until dawn (no later than 2300 hrs).
4. Safety:
 - a. The BN Provost Marshal will conduct a safety inspection of each company to ensure that no hazards exist. All safety violations will then be reported to the BN Commander for appropriate action.
 - i. Wire/electrical hazards.
 - ii. Fire hazards, open flames.
 - b. Any vandalism that occurs with holiday decorations will result in the Battalion's loss of this privilege. All decorations will be ordered to be removed.
 - c. All decorations will be taken down NLT 1300 hrs., Wednesday 13 December.
5. Battalion and Company Commanders are responsible for the personnel in their charge and are responsible for the adherence to this policy and its safe execution.

GEORGE D GRAHAM
Colonel, S.C.C.C.
Regimental Commander