Logging into Lesesne Gateway and Updating your Password

Before you begin, think of a safe password:

- Must contain at least 8 alpha-numeric characters and begin with a letter, not a number.
- Must have at least one capitalized letter and one that is not capitalized
- Must have at least one number
- Cannot be your name or a word others could guess about you, such as your nickname

1. Go to https://lesesnegateway.citadel.edu/cp/home/displaylogin

2. Log into the Lesesne Gateway portal using your username and password. This information was provided in your acceptance letter.
   
   a. The first time you log in, enter your username and your temporary password (“Pass” followed by your 6-digit birthdate. Ex: Pass010186 – be sure to capitalize P)

3. Click on the “Student” Tab
4. Under **Password Management** on the right-hand side of your screen, click on the “Change Password” link

![Password Management](image1.png)

5. Complete the form and click “**Submit New Password**”

![Password Form](image2.png)