

Undergraduate International Student Immigration Supplement

For U.S. Immigration Documentation

- International students planning to attend The Citadel on an F-1 student visa must complete Parts I, II, & III. **An I-20 will not be issued until this form and all financial documentation is received.**
 - International students planning to attend The Citadel as an “F-1 Transfer” from a US college or high school must complete Parts I, II, III, & IV. **Please note the Transfer Procedures outlined in Part IV.**
 - International students with an Alien Registration card must complete Parts I & II.
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Part I Personal Information: Please print clearly.

Name: _____
First Middle Last

Date of Birth: ____/____/____ Country of Birth _____
Mon Day Year

Country of Citizenship _____

Probable academic major at The Citadel _____

TOEFL Score _____ (For F-1 students only – attach score card)

Address: Please specify where to send your immigration documents.

____ Current Address _____ Permanent Address

Current Address: (Valid until : ____/____/____) _____
Mon Day Year Street Address

City (and State for US Residents) Country

Telephone _____ Fax _____ E-Mail _____

Permanent Address: (Home Country) _____
Street Address

City (and State for US Residents) Country

Telephone _____ Fax _____ E-Mail _____

Part II Immigration Status: Indicate the type of immigration status you will hold while at The Citadel.

Study as an F-1 student visa holder

____ I am outside the US and need to obtain an F-1 student visa.

____ I currently hold an F-1 visa and I am attending a US institution (submit a copy of your current I-20 Form). Name and location of US institution most recently attended _____

____ I am in the US on another visa and would like to change my status to an F-1 student visa.
Specify current visa type _____

Other visa category

____ I am not requesting an immigration document from the college.
Specify current visa type _____

Permanent Resident of The United States

____ I am a permanent resident of The United States. Alien Registration Number _____
(Submit a copy of your Alien Registration Card)

Part IV International Student Transfer I-20 Form

To: International "F-1 Transfer" Student

Please sign the release of information section of this form and give it to your international student adviser at the school you now attend or most recently attended.

I grant permission for the information requested below to be released to The Citadel.

Student's Signature

Date

To: Immigration and Customs Enforcement Designated School Official

The above mentioned student has qualified academically for admission to The Citadel. In compliance with Immigration and Customs Enforcement regulations, we request confirmation of his/her status at your institution before approving transfer to this institution. In addition, we request a copy of the student's I-20 and/or other important documentation for our files. **Please return to: Mr. Robert Pickering , Office of International Studies and Multicultural Affairs, The Citadel, 171 Moultrie Street, Charleston, SC 29409, telephone 843.953.5096.**

1. Current Immigration Status:

I-20 Completion Date: _____ Admissions Number _____

I-94 Expiration Date: _____

The student is in good standing and is/has been pursuing a full course of study.

The student is out of status and a reinstatement to student status was filed on _____ and is pending (please enclose copies of documents filed with Immigration and Customs Enforcement).

The student is out of status, and we will advise him/her to apply for reinstatement upon receipt of a new I-20 from The Citadel.

Other: _____

2. Date of last attendance at your institution: _____

3. Please indicate the type and dates of any practical training in which the student has participated.

___ Curricular _____ ___ Optional _____

Name of Institution

Address

Phone

Name of Designated School Official

Title

Signature

Date

**Attention
F-1 Transfer Student**

If you are changing from one academic institution within the United States to another, or continuing from one educational level to another at the same institution, you are considered to be and F-1 "TRANSFER" student.

At the time the International Student Adviser at the school you are attending or have recently attended confirms your immigration status on the I-20 Transfer Form (Part IV), The Citadel will issue the Transfer I-20. The Transfer I-20 will be sent to the address indicated in Part I of the Immigration Information Form.

Transfer Procedure when remaining in the United States:

If you are an international student applying from within the United States and plan to stay in the United States until the beginning of the semester, The Citadel will be responsible for processing your Transfer I-20. To complete the transfer process, you must:

- Complete and sign the "Student Certification" section (Item #11) of the I-20.
- Enroll full-time and start classes at The Citadel.

Return the "I-20-ID Student Copy" Form within fifteen days of beginning classes at The Citadel, to the "Designated School Official" (DSO), Mr. Robert Pickering, Office of International Studies and Multicultural Affairs, The Citadel, 171 Moultrie Street, Charleston, SC 29409, telephone 843.953.5096.

- Submit to the DSO, for record keeping purposes, a copy of your old I-20 Form, passport expiration page, US visa stamp page and I-94 card.

IMPORTANT!

Failure to submit your I-20 to the International Studies Office within fifteen days after beginning classes will result in your falling out of F-1 status and thereby losing all privileges attached to the F-1 visa (e.g. on campus employment, practical training, etc.). If you fall out of F-1 status, you will have to seek reinstatement through Immigration and Customs Enforcement or leave and re-enter the United States.

Transfer Procedure when entering the United States from abroad:

If you are an international student planning to exit the United States before attending The Citadel, the Immigration and Customs Enforcement will process your Transfer I-20 at the time you re-enter the United States. If for any reason the inspector fails to process the new I-20 upon your re-entry, you should notify the DSO, Mr. Robert Pickering, Office of International Studies and Multicultural Affairs, The Citadel, 171 Moultrie Street, Charleston, SC 29409, or telephone 843.953.5096, as soon as possible.