Courses

Academic Criteria for Continuance

In order to be eligible to continue at The Citadel, a student must meet minimum standards for hours earned at The Citadel or properly transferred from another accredited institution and cumulative grade-point ratio maintained. These criteria are assessed initially after the cadet’s second semester at The Citadel and then at the end of each two-semester period.

Credits earned through AP or course work taken by an entering freshman in the summer prior to initial matriculation WILL NOT be used toward meeting the minimum standard for hours earned in an academic year. Although The Citadel will notify students who are deficient in either or both areas, it is the responsibility of the student to ensure that these criteria are met. To avoid academic discharge, a student must meet both hour and GPR requirements concurrently either at the end of the fall semester, at the end of the spring semester, or in August, as appropriate.

A full-time student (one carrying at least 12 credit hours each semester) must pass at least 24 semester hours in each 12-month period after initial matriculation or readmission. If a previously passed course is repeated, the hours may be used only once toward meeting requirements for hours passed.

Part-time students must pass 50% of the hours attempted.

Each student must maintain a minimum cumulative grade-point ratio as prescribed in the following table. This grade-point ratio is calculated as described earlier in this section.

The column labeled “Total Hours” includes 1) all credits attempted for which a grade of “A,” “B,” “C,” “D,” or “F” was received at The Citadel, 2) course work transferred from other colleges, and 3) courses taken Pass-Fail or in which the grade of “U” was earned:

<table>
<thead>
<tr>
<th>Total Hours (Quality Hours Plus Transfer &amp; Pass/Fail Hours)</th>
<th>Grade-Point Ratio for Continuance on Probation</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-39</td>
<td>1.300</td>
</tr>
<tr>
<td>40-69</td>
<td>1.500</td>
</tr>
<tr>
<td>70-99</td>
<td>1.700</td>
</tr>
<tr>
<td>100 &amp; above</td>
<td>1.900</td>
</tr>
</tbody>
</table>

This table shows the minimum academic progress a student must make to continue at the College and to avoid academic discharge.

For the purpose of determining academic probation, criteria for continuance, dean’s list, gold stars, graduation, and other academic matters, the grade-point ratio will be computed to three decimal places.
Course Withdrawal

- A cadet will receive a "W" for Withdrawal from a course prior to the official deadline. See the Academic Calendar for the Withdrawal dates.

- A Withdrawal form must be completed and contain the proper signatures in the following order:
  1. Course Instructor
  2. Advisor
  3. Registrar

- After the Withdrawal date, cadets will receive the grade of “F” should they fail to complete the course or complete it unsuccessfully.

Taking or Repeating Courses to Improve the GPR

- A student may not take or repeat a course which is taught at a lower level than or serves as a prerequisite for a course which the student has already completed.

- Courses may be repeated under the following conditions:
  1. No course may be repeated once a grade of “B” or higher has been earned.
  2. If a course is repeated, the last grade of record is used to determine whether course requirements for graduation have been met.
  3. If a previously passed course is repeated, the hours may be used only once toward meeting requirements for total hours passed.
  4. A transfer course may be repeated to improve a GPR only if the grade of “C” or higher was earned at the transfer institution.
  5. All grades from repeated courses are included in computing the student’s grade-point ratio.

Course Load Requirements

A full-time student must be enrolled throughout each semester in course work totaling at least 12 credit hours. A cadet must be a full-time student. Any cadet who drops below the 12 credit hour minimum at any time during a semester is subject to discharge, unless there are extremely extenuating circumstances. Such circumstances must be presented in writing to the Associate Provost for Academic Affairs. Students and their parents should be aware that carrying fewer than 12 credit hours may affect insurance coverage with some insurance companies and may also affect eligibility for financial aid.

Course Overload

The maximum course load (credit hours) which will be approved for either fall or spring semester is normally 22. Overloads may be requested in writing to the Associate Provost for Academic Affairs.
Course Substitutions

Course substitutions are made only when justified by extenuating circumstances. Such circumstances must be presented in writing by the student, and the requested substitution must have the support of the faculty advisor, the associate dean or department head, and the Associate Provost for Academic Affairs. Forms for requesting course substitutions are available in the Registrar’s Office.

Combining Courses

Courses may be combined to meet a *maximum of one general elective* requirement under the following circumstances:

1. The courses to be combined must be offered by the same department and must be related in some way.
2. The associate dean or department head of the student’s major school or department must provide a recommendation and rationale for combining the courses.
3. The Associate Provost for Academic Affairs must grant final approval for the combining of courses.

Graduate Courses

Students pursuing an undergraduate degree will not be permitted to enroll in graduate courses.