CitLearn Instructions for Upper Classmen

I. How do I login to CitLearn?

2. Make sure you are using one of the browsers supported by CitLearn.
   1. On the CitLearn login page, locate the "General Info" section.
   2. Click on the "List of Supported Browsers" link.
3. Your CitLearn Username is your 8-digit Campus Wide ID number, or CWID.
   
   Your CitLearn password is the word "Pass" plus the last four digits of your Social Security Number. (Example: Pass0000)

II. Other CitLearn System Requirements:

Minimum Requirements:
- Windows XP or higher
- MAC OS 9.X or higher
- Internet Connection
- Some courses may require a CD-Rom drive, speakers, and sound card

III. How do I change my CitLearn password?

Once you login for the first time, you can change your CitLearn password to something more secure. (Tip: A really secure password will contain a mixture of numbers, both uppercase and lowercase letters, and it will be at least 8 characters long.)

1. Login to CitLearn with the above information.
2. On the “My CitLearn” tab, click on the “Personal Information” link in the “Tools” module.
3. On the next screen, click on the “Change Password” link.
4. The next screen requires the new password to be entered twice.
5. Click on the “Submit” button.

IV. What if I forget my CitLearn username and/or password?

- Your CitLearn User Name is your 8-digit Campus Wide ID number, or CWID.
- Contact the CitLearn administrator by email: conyers.bull@citadel.edu
- Please include your first name, last name, and CWID number.

REMEMBER: Keep your username and password in a safe place.