



## REQUEST TO INCREASE SECTION SIZE

INCREASE NUMBER OF SEATS IN SECTION BY _____
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<b>SUBJECT</b>	<b>NUMBER</b>	<b>SECT</b>

Added seat should be reserved for the following students:

CIT Number

Student's Name

CIT # _____ - _____	
CIT # _____ - _____	
CIT # _____ - _____	

NOTE: Credit hours are required only if a flexible credit-hours type is assigned to the course.

\_\_\_\_\_  
 Department Head/Designated Representative                      Date

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**Office use only**

Date Entered: \_\_\_\_\_                      Initials: \_\_\_\_\_