



## AUDIT REQUEST

- A student who is eligible to enroll in a particular course may, with the approval of the instructor and the Registrar, audit that course for no credit.
- A student may not change from audit status to credit status after the first two weeks of a term.
- Grades will not be given for courses taken under audit status.

## INSTRUCTIONS TO STUDENT

- Complete the form.
- Obtain the signature of the instructor for the course you desire to audit.
- Submit this form to the Registrar's Office (Bond Hall, Room 173).
- Graduate and evening undergraduate students should submit this form to the College of Graduate and Professional Studies (Bond Hall, Room 101).

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ CIT# \_\_\_\_\_ - \_\_\_\_\_

Local Phone Number \_\_\_\_\_

Course to take on Audit Basis \_\_\_\_\_ - \_\_\_\_\_

Instructor Approval \_\_\_\_\_ Date \_\_\_\_\_

## OFFICE USE ONLY

Registrar Approval \_\_\_\_\_ Date \_\_\_\_\_

Date Entered \_\_\_\_\_ By \_\_\_\_\_