

THE CITADEL
The Military College of South Carolina
171 Moultrie Street
Charleston, South Carolina 29409

MEMORANDUM
NUMBER 7

5 July 2007

**AGENCY SELECTION COMMITTEE FOR AN ENERGY PERFORMANCE
CONTRACT**

1. Under the provisions of Chapter 4, Professional Service Procurements, Part II of the Manual for Planning and Execution of State Permanent Improvements published by the State of South Carolina Budget and Control Board, Division of General Services, Office of the State Engineer; The Citadel Agency Selection Committee is established to obtain professional services associated with an energy performance contract and related consulting services. The Agency Selection Committee is composed of members of The Citadel Board of Visitors, an outside agency expert, Citadel staff members, and State government agency representatives as follows:

Office of the State Engineer Designee, Chairman, (Non-voting)
Colonel Glenn D. Addison, Citadel Board of Visitors, Member
Colonel Donald M. Tomasik, Citadel Vice President for
Facilities and Engineering, Member
Colonel Curtice E. Holland, Citadel Vice President for
Finance and Business Affairs, Member
Mr. John E. Gardner, Citadel Resident Architect, Member
Mr. James P. FitzGerald, Citadel Director of the Physical
Plant, Member
Mr. Walter A. Hardin, Winthrop College, Associate Vice
President for Facilities Management, Member
Colonel Ralph P. Earhart, Citadel Director of Financial
Services, Member
Mr. Jim Hanks, Citadel Resident Engineer, Recorder
(Non-voting)

2. In the event any of the above Agency Selection Committee members are not available to participate in evaluating prospective firms, an individual in a comparable position will be designated to serve as a substitute. The date and time the Committee will meet to conduct business will be published separately.

3. Memorandum Number 4 dated 11 November 2004 is rescinded.

FOR THE PRESIDENT:

OFFICIAL

Joseph Trez, Sr.
Colonel, USA, Retired

Executive Assistant to the President