

Volunteer Form

A. Terms of Employment of Volunteers

1. "Volunteer" shall mean any person who, of his or her own free will, provides goods or services without any financial gain.
2. "Regular-service volunteer" shall mean any person engaged in specific voluntary service activities on an ongoing or continuous basis.
3. "Occasional-service volunteer" shall mean any person who provides a one-time or occasional voluntary service.

B. Use of Volunteers:

Volunteers recruited, trained, or accepted by any department will, to the extent of their voluntary service, be exempt from all provisions of law relating to state employment, hours of work, rate of compensation, leave time, worker's compensation and employee benefits. Volunteers shall comply with applicable work rules.

C. State employee may volunteer to perform services for a State agency or a political subdivision of the State if:

1. The individual receives no compensation or is paid expenses, reasonable benefits, or a nominal fee to perform the services for which the individual volunteered, and
2. Such services are not the same type of services that the employee is assigned as their primary assignment.

All volunteers at The Citadel must read and sign this document prior to any volunteer services at The Citadel.

My signature indicates that I agree with the above and I am employed at The Citadel on a "Volunteer" basis.

Volunteer's Signature

Date